

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 25, 2021



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: July 21, 2021

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Hiring: BMS Girls Basketball Coach 2021-2022

Description: Everett Armstrong is recommending the following for hire:

👤 Arthur Westwolf, BMS Girls Basketball Coach, Exp. 0

Financial Impact: \$1,032.00 (Per Extra Curricular Salary Scale)

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved. ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

| | | | |
|--|---|---|--|
| Position Girls' Basketball Coach | | Applicant Recommended Arthur Westwolf | |
| Department/Location BMS | | Supervisor Everett Armstrong | |
| Type of Position Coach | Starting Date September 2, 2021 | Term Season | |

Recruiting. Date Posted: 5/27/21 Re-advertised: N/A Closing Date: Open Until Filled

Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical. There are 4 positions open and we have not had any qualified applicants.

| No. | Applicants Name (Alphabetical by Last Name) | Date Application Received | Minimum Requirements Met? | Date Interviewed |
|-----|--|---------------------------------|---------------------------------|------------------|
| | Arthur Westwolf | | Yes | N/A |

| Interview Committee | | | |
|---------------------|---------------------|------|-------|
| Name | Title | Name | Title |
| Everett Armstrong | Activities Director | | |
| | | | |
| | | | |
| | | | |

Recommendation: Arthur has previous experience at the elementary level.

| Pre-Employment Requirements | Date Initiated | Completed? (Y)es (N)o | Results Received (Negative = OK) |
|-----------------------------|----------------|--------------------------|--|
| Drug test | On File | Yes | Negative |
| Criminal background check | On File | Yes | Negative |
| Tribal Background Check | On File | Yes | Negative |

| | | |
|------------------------|--------------------------|------------------------------|
| Salary \$860.00 | Placement: <u>Exp. 0</u> | Contract Days: <u>Season</u> |
|------------------------|--------------------------|------------------------------|

Prepared by: John E. Salois Date 8/18/21 Approved by: _____ Date: _____