

CCC Board of Education – Topic Summary	
Topic:	Contract with Wenaha Group – Owner’s Representative/Program Manager
Date:	April 16, 2025
Presenters:	Jeff Shaffer – Vice President of Finance and Operations
Division/Department:	College Services
RECOMMENDATION:	Approval of Resolution No. R24/25-22, Authorizing CCC to Contract with Wenaha Group for Owner’s Representative/Project Management of Bond Projects over the next Five Years in an Amount not to exceed \$4.5 Million

REASON FOR BOARD CONSIDERATION:

The Board of Education must approve contracts over \$250,000 for professional services.

BACKGROUND:

In November 2024, the Clackamas Community College District voters approved Capital Improvement Bond Measure #3-613. With approval of the bond, the College is embarking on numerous improvement projects including constructing new buildings and athletic fields, renovation of existing buildings, and addressing deferred maintenance items and energy efficiency projects.

The magnitude of managing these projects require the assistance of a professional project management firm. To select such a firm, the College developed a Request for Proposals document and advertised in a local business journal. Eight firms submitted detailed proposals. These proposals were reviewed and scored by the selection committee. The four highest scored firms were moved to the interview stage. Of the four firms interviewed, The Wenaha Group was selected as the most qualified firm to provide the services of the Owner’s Representative/Project Manager for the College’s Capital Bond Projects.

College staff have worked with the Wenaha Group to develop the attached contract. The terms of the contract are not to exceed 5 years and \$4.5 million dollars. The Wenaha Group will bill on a time and material basis throughout the life of this contract.

BUDGET IMPACT/SOURCE OF FUNDS:

\$4.5 Million - 2024 Bond Proceeds

ATTACHMENTS:

Resolution No. R24/24-22

Exhibit A - The Wenaha Group Contract

FUTURE REPORT:

Period Bond Activity Updates to the Board of Education