



To: Board of Education
Dr. Jon Bartelt, Superintendent

From: Ms. Valerie Varhalla

Re: Approval of School Treasurer and Treasurer's Bond

Date: May 22, 2023

Bloomington
School District 13
164 Euclid Avenue
Bloomington,
Illinois
60108-2604

Phone:
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Dr. Jon Bartelt
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Ms. Valerie Varhalla
Director of Finance
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Background:

At this time each year the Board of Education appoints a district treasurer. As part of this appointment, the District must also take the necessary steps to procure a treasurer's bond.

Situation:

The Section 8-1 of the Illinois School code (105 ILCS 5/18-1) requires the Board of Education to adopt a resolution appointing a school treasurer. In addition, the school code (105 ILCS 5/8-2) requires the school board to purchase a treasurer's bond (insurance) at 25% of our anticipated fund balances. The Regional Office of Education requires certain documentation for this process. For your convenience, I have attached the following documents that are now required by school code:

- Resolution appointing the school treasurer & approving the treasurer's bond
- Certificate of resolution
- ROE treasurer's bond calculation form

Recommendation:

That the Board of Education adopt a resolution appointing a school treasurer and approve the treasurer's bond for the fiscal year 2023-2024, as presented.

Resolution Appointing School Treasurer

WHEREAS, pursuant to the School Code (105 ILCS 5/5-1), the Board of Education may appoint a non-School Board Member to Serve as School Treasurer; and,

WHEREAS, the Board of Education has determined that the responsibilities of “School Treasurer” shall be met by the Chief Financial Officer.

NOW, THEREFORE, Be It Resolved by the Board of Education of School District No. 13, DuPage County, Illinois, that Valerie Varhalla be appointed as School Treasurer effective July 1, 2023 to June 30, 2024.

Member _____ moved and Member _____ seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the members voted as follows:

AYE: _____

NAY: _____

ABSENT/ABSTAIN: _____

Whereupon the President declared the motion carried and said resolution adopted _____, 2023.

BOARD OF EDUCATION OF BLOOMINGDALE

SCHOOL DISTRICT NO. 13

DUPAGE COUNTY, ILLINOIS

By: _____ (Board President)

Attest: _____ (Board Secretary)

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education (the “Board”) of Bloomington School District Number 13 DuPage County, Illinois (the “District”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete copy of a resolution entitled:

APPOINTMENT OF SCHOOL TREASURER

Which resolution was adopted at a meeting of the Board held on the ____ day of ____ 2023.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, the *School Code* of the State of Illinois, as amended and that the Board has complied with all the provisions of said Acts and said Codes and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this ____ day of ____ 2023.

Secretary, Board of Education
SCHOOL DISTRICT #13

BLOOMINGDALE SCHOOL DISTRICT #13

RESOLUTION APPROVING SURETY BOND OF TREASURER

WHEREAS, the attached School Treasurer’s Surety Bond (“Surety Bond”) was executed by the authorized agent of Liberty Mutual The Ohio Casualty Insurance Company, as surety on or about 11th of May, 2023;

WHEREAS, the Surety Bond was executed under oath by Valerie Varhalla as Principal on May 22, 2023;

WHEREAS, the Surety Bond was fully executed at the time this Board passed a resolution on May 22, 2023, confirming Valerie Varhalla appointment as District Treasurer, effective July 1, 2023;

NOW, THEREFORE, Be It Resolved by the Board of Education of BLOOMINGDALE SCHOOL DISTRICT #13, DuPage County, Illinois, as follows:

Section 1: This Board adopts as findings of fact all of the recitals above and incorporates them herein by reference.

Section 2: A majority of the members of this Board hereby expressly approves the Surety Bond.

Adopted this _____, by the following roll call vote:

AYES: _____

NAYS: _____

ABSTAIN/ABSENT: _____

BOARD OF EDUCATION OF Bloomingdale

SCHOOL DISTRICT NO. 13

DUPAGE COUNTY, ILLINOIS

By: _____(Board President)

Attest: _____ (Board Secretary)

STATE OF ILLINOIS)

) SS

COUNTY OF DUPAGE)

CERTIFICATION OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified acting Secretary of the Board of Education (the “School Board”) of Bloomingtondale School District 13, DuPage County, Illinois (the “District”), and that as such official I am the keeper of the records and files of the School Board.

I do further certify that the foregoing is a full, true and complete copy of a resolution entitled:

RESOLUTION APPROVING SURETY BOND OF TREASURER

Which said resolution was adopted at a meeting of the Board held on the _____ day of _____, 2023.

I do further certify that the deliberations of the Board on adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the School Code of the State of Illinois, a amended and that the Board has complied with all of the provisions of said Acts and said Codes and with all the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this _____ day of _____, 2023.

Secretary, Board of Education

Bloomingtondale SD 13

State of Illinois)
)SS
County of DuPage)

No Petition Certificate

I, the undersigned, do hereby certify that I am the duly qualified and acting Regional Superintendent of Schools for the Regional Office of Education serving the Educational Service Region including DuPage County, Illinois, and as such official I do further certify that the records of my office do evidence that School District Number 13, DuPage County, Illinois (the "District"), or any part thereof, is not involved in any manner whatsoever in any proceedings for the conversion or combination of the District or the formation of a combined elementary district, a combined high school district, a combined unit district, a unit district, a combined high school-unit district, a new elementary district or an optional elementary unit district or to dissolve and establish a new school district or districts or become part of an optional elementary unit district pursuant to the provisions of Article 11E of the School Code of the State of Illinois, as amended, or of any other provision of said Code.

I do further certify that as such Regional Superintendent I am also ex-officio Secretary of the Regional Board of School Trustees of said Region (including said County), and as such official I do further certify that the records of my office do evidence that there has not been filed in my office nor is there now pending any petition or petitions affecting in any manner whatsoever the present boundaries of the District as the District is now constituted.

In Witness Whereof, I hereunto affix my official signature, this ____ day of _____, 2023.

Regional Superintendent of Schools and
Ex-officio Secretary of the Regional Board
of School Trustees

