

Regular Board Meeting Minutes
Thursday, July 18, 2024 6:00 PM

Harlem Administration Center
8605 North Second St
Machesney Park, Illinois 61115

MINUTES

1. Call to Order of Regular Board meeting at 6:00 p.m. by President Sterling

2. Roll Call

Board Members: Mike Sterling, Aaron McKnight, Rebecca Carlson, Larry Smith, Megan Hastings, Evelyn Meeks

Absent: Kurt Thompson

Others:

Kris Arduino, Recording Secretary

Dr. Terrell Yarbrough, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Absent: Dr. Shelley Wagner, Assistant Superintendent for Human Resources, Jason Blume, Assistant Superintendent for Communications & Community Relations

3. Pledge of Allegiance: Led by Aaron McKnight

4. Approval of Agenda

Motion:

1st Smith 2nd McKnight

McKnight, Carlson, Smith, Hastings, Meeks, Sterling – 6 ayes

Motion carried

5. The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.

Presenter: Dr. Terrell Yarbrough, Superintendent

6. Approval of Board Meeting Minutes:

6.A. Regular & Closed Minutes of 6-10-24

Motion:

1st Smith 2nd McKnight

McKnight, Carlson, Smith, Hastings, Meeks, Sterling – 6 ayes

Motion carried

6.B. Public Hearing Minutes of 6-10-24

Motion:

1st Smith 2nd Hastings

Carlson, Smith, Hastings, Meeks, Sterling, McKnight – 6 ayes

Motion carried

7. Jason Blume, Assistant Superintendent for Communications & Community Relations

7.A. Awards and Recognitions

Presenter: Jason Blume, Assistant Superintendent for Communications & Community Relations

No awards or recognitions

8. Comments from the Community

1. Pam Harding addressed the Board regarding the policy for age appropriate material in the libraries. She referenced the July 10 COTW meeting noting it was said that students can access books at the public library. She requested the Board to rethink the policies by stating age-appropriate in policy.

9. Approval of Bills

9.A. Payables Summary

9.B. Voided Checks

9.C. Payroll Voucher(s)

9.D. Accounts Payable Warrants

Mr. Aurand reviewed fund expenditures total of \$14,038,947.87.

No questions

Motion to approve Bills as reviewed

1st Hastings 2nd Smith

Smith, Hastings, Meeks, Sterling McKnight, Carlson – 6 ayes

Motion carried

10. Communications and Committee Reports

10.A. Michael Sterling, President

10.A.1. Next Regular Board Meeting: August 19, 2024 @ 6:00 p.m.

10.A.2. Next Policy Committee Meeting: COTW - August 14, 2024 @ 4:30 p.m.

10.A.3. Recommendation to approve First Reading of Policy Update Recommendations from July 10, 2024 Policy Committee

Noted: Special Board meeting: August 12, 2024 at 3:00 p.m. for personnel matters.

10.B. Kurt Thompson, Vice President (not present) given by Mike Sterling

10.B.1. Next Business Services Committee meeting: COTW - August 14, 2024 @ 4:30 p.m.

10.C. Evelyn Meeks, Secretary

10.C.1. Next Equity & Social Justice Meeting: COTW - August 14, 2024 @ 4:30 p.m.

Noted the wonderful Pumpkin Patch in the Board room on display by Parker Center students.

- Thanked people for submitting Comments to the Board

10.D. Aaron McKnight, Board member

- Noted that he doesn't have a report

10.E. Rebecca Carlson, Board member

- Commented on the COTW and noted that she liked having it all on the same night but long. She would like to see 45 minutes for each committee with Business staying at 1 hour

- Noted it is great to see the hirings coming in for Food Services

10.F. Larry Smith, Board member

- Echoed Ms. Carlson in regard to the Committee of the Whole, and it went well. He didn't mind the length but the activities that took place were enlightening and educational. It was very well organized by the administrative staff and executed as well.

10.G. Megan Hastings, Board Member

10.G.1. Next Education Committee meeting: COTW - August 14, 2024 @ 4:30 p.m.

- Her wife and kids thanked everyone for the three additional nights and she liked the Committee of the Whole, agreeing with Mr. Smith

- Thanked the Middle School staff who went through skill building and loved it. Appreciated them having that opportunity to work on math and reading skills and becoming familiar with the building

- The Battle of the Books lists are out and North Suburban has it all set up and encouraged members to take a look

- Noted she appreciates the librarians for insuring the kids have good reading lists

11. Administrative Reports

11.A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

11.A.1. Recommendation to approve Student Travel Requests:

Overnight travel to University of Iowa for the dance troupe

11.B. Josh Aurand, Assistant Superintendent for Business & Operations, Chief School Business Official

11.B.1. Recommendation to approve Resolution Declaring Surplus Property:

HAC, Parker Center, Windsor, Marquette, Middle School and High School

11.B.2. Recommendation to approve Facility Requests: Kick-off party to homecoming events which will include food trucks

11.B.3. Recommendation to accept May 2024 Treasurer's Report

Reviewed the Treasurer's Report and asked for acceptance

11.B.4. Recommendation to approve a Community Solar Bill Credit Purchase Agreement with BOW Renewables – Harlem School Solar LLC.

11.B.5. Recommendation to approve revised Solar Lease and Easement Agreement with Harlem School Solar LLC

11.B.6. Recommendation to approve an agreement with the Regional Office of Education for the renewal of a Truancy Interventionist for a cost of \$50/hour at 40 hours/week for 36 weeks paid with District funds

11.B.7. Recommendation to approve agreement with the Regional Office of Education for a Student Support Specialist for grades 4-12

11.B.8. Recommendation to approve a General Service Agreement with Dustin Eckhardt to design and paint a mural at Harlem Middle School at cost of \$3,600

Larry asked about the portables and when they will be ready. Josh will follow up.

The painter will be paid a down payment and the administration will bring into the Board before he starts painting

11.B.9. Recommendation to approve the purchase of Lexia LETRS licenses for Early Childhood Educators for a cost of \$5,000, paid with Title II funds

11.B.10. Recommendation to approve Regional Office of Education # 17 to continue Professional Development Services for Next Generation Science Standards (NGSS) for a cost not to exceed \$11,000 paid with Title II Funds

11.B.11. Recommendation to approve a one-year subscription renewal with Edpuzzle for the high school at a total cost of \$2,940, paid with high school budget

11.B.12. Recommendation to approve a one-year subscription with Curriculum Associates to purchase Personalized Learning licenses for Reading and Math for Harlem Middle School (\$18,580.64) and Loves Park Elementary (\$10,783.60) for a total cost of \$29,364.24, paid with School Improvement Grant

11.B.13. Recommendation to renew a one-year subscription with Panorama Education for the Harlem Middle School MTSS Team at a cost of \$9,750, paid with School Improvement Grant

11.B.14. Recommendation to renew a one-year subscription from Mastery Manager for grades 6-12 at a total cost of \$19,888.60, paid with Curriculum & Instruction budget

11.B.15. Recommendation to renew a one-year subscription with Cengage Learning at a cost of \$3,280.40, paid with Curriculum & Instruction budget

11.B.16. Recommendation to renew a one-year subscription with Test Out at a cost of \$4,850, paid with Curriculum & Instruction Budget

11.B.17. Recommendation to renew a one-year subscription with McGraw Hill at a cost of \$12,780, paid with Curriculum and Instruction Budget

Rebecca asked about Jamie upping the food service 15 minutes and Josh said after review that was the decision it is really a combination

11.C. Dr. Shelley Wagner, Assistant Superintendent for Human Resources given by Terrell Yarbrough

11.C.1. Recommendation to approve Personnel Agenda & Addendum

Reviewed:

39 Transfers, 42 Employments, correction on resignations at 21, 1 new position request for work-learning based teacher replacing an individual that left

Larry asked about transfer of Nichole Ellis asking if it was a person that took advantage of Board incentives passed a couple of years ago. The money to help offset the tuition and incentive for paraeducator moving up if they had experience. She did not qualify for that. Elans noted that she was a classroom facilitator and she will receive the 3 years of credit and start at year 4 and she did receive the grant funds. Larry would like to celebrate this. This is the first one that went through with the grant but we did add contract language two years ago per Elana.

11.C.2. Resignations 21

11.D. Dr. Terrell Yarbrough, Superintendent

11.D.1. Freedom of Information Act Request (FOIA) submitted by UnionBids on June 6, 2024 requesting information on chiller bids and the District's inclusive response dated June 7, 2024.

11.D.2. Freedom of Information Act Request (FOIA) submitted by Jan Mansfield on July 2, 2024 requesting emails for Board members and the Superintendent (individual and group emails) from January 1, 2024 through July 2, 2024 and the District's request for a narrowed request and 5 day extension due July 18, 2024

11.D.3. Freedom of Information Act Request (FOIA) submitted on 7-15-24 by Jennifer Laureano, requesting a video dated back to May 22, 2024

11.D.4. Freedom of Information Act Request (FOIA) submitted on July 12, 2024 from Sheri Reid, of Smart Procure requesting purchase records from 4-10-24 through current date

12. Consent Agenda

12.A. Approve Personnel Agenda & Addendum

12.B. Approve Student Travel Request(s)

12.C. Approve Facility Request(s)

Motion to approve 12 (A) Personnel Agenda & Addendum

1st Smith 2nd McKnight

**Hastings, Meeks, Sterling, McKnight, Carlson, Smith – 6 ayes
Motion carried**

Motion to approve 12 (B) Student Travel Request(s)

1st Smith 2nd Sterling

**Meeks, Sterling, McKnight, Carlson, Smith, Hastings – 6 ayes
Motion carried**

Motion to approve 12 (C), Facility Requests

1st McKnight 2nd Sterling

**Sterling, McKnight, Carlson, Smith, Hastings, Meeks – 6 ayes
Motion carried**

13. ACTION ITEMS

13.A. Motion to Approve First Reading of Policy Update Recommendations from July 10, 2024 Policy Committee

1st Smith 2nd Hastings

**McKnight, Carlson-no, Smith, Hastings, Meeks, Sterling - 5 ayes to 1 no
Motion carried**

13.B. Motion to Approve Resolution Declaring Surplus Property

1st Smith 2nd Sterling

**McKnight, Carlson, Smith, Hastings, Meeks, Sterling – 6 ayes
Motion carried**

13.C. Motion to Approve acceptance of May 2024 Treasurer's Report

1st Smith 2nd Sterling

**Carlson, Smith, Hastings, Meeks, Sterling, McKnight – 6 ayes
Motion carried**

13.D. Motion to Approve a Community Solar Bill Credit Purchase Agreement with BOW Renewables, Harlem School Solar LLC

1st Smith 2nd Carlson

**Smith, Hastings, Meeks, Sterling, McKnight, Carlson – 6 ayes
Motion carried**

13.E. Motion to Approve revised Solar Lease and Easement Agreement with Harlem School Solar LLC

1st Smith 2nd Carlson

**Hastings, Meeks, Sterling, McKnight, Carlson, Smith – 6 ayes
Motion carried**

Mike clarified we will release up the farm land and buying up credits for a Harlem Scholarship for kids, rental amount, a reduction in electricity costs, and a middle school sign and an upfront \$50,000

13.F. Motion to Approve an agreement with the Regional Office of Education for the renewal of a Truancy Interventionist for a cost of \$50/hour at 40 hours/week for 36 weeks paid with District funds

1st McKnight 2nd Sterling

Meeks, Sterling, McKnight, Carlson-no, Smith, Hastings – 5 ayes, 1 no

Motion carried

13.G. Motion to Approve agreement with the Regional Office of Education for a Student Support Specialist for grades 4-12

1st Smith 2nd Sterling

Sterling, McKnight, Carlson, Smith, Hastings, Meeks – 6 ayes

Motion carried

13.H. Motion to Approve General Service Agreement with Dustin Eckhardt to design and paint a mural at Harlem Middle School at a cost of \$3,600

1st Smith 2nd Hastings

McKnight, Carlson, Smith, Hastings, Meeks, Sterling – 6 ayes

Motion carried

13.I. Motion to Approve the purchase of Lexia LETRS licenses for early childhood educators licenses, for a cost of \$5,000, paid with Title II Funds

1st Smith 2nd Carlson

McKnight, Carlson, Smith, Hastings, Meeks, Sterling – 6 ayes

Motion carried

13.J. Motion to Approve Regional Office of Education # 17 to continue Professional Development services for Next Generation Science Standards (NGSS) for a cost not to exceed \$11,000 paid with Title II Funds

1st Smith 2nd Carlson

Carlson, Smith, Hastings, Meeks, Sterling, McKnight – 6 ayes

Motion carried

13.K. Motion to Approve renewal of a one-year subscription with Edpuzzle for the high school at a total cost of \$2,940, paid with High School Budget

1st Smith 2nd Sterling

Smith, Hastings, Meeks, Sterling, McKnight, Carlson – 6 ayes

Motion carried

13.L. Motion to Approve a one-year subscription with Curriculum Associates to purchase Personalized Learning licenses for Reading and Math for Harlem Middle School (\$18,580.64) and Loves Park Elementary (\$10,783.60) for a total cost of \$29,364.24, paid with School Improvement Grant

1st Smith 2nd Sterling

Hastings, Meeks, Sterling, McKnight, Carlson, Smith – 6 ayes

Motion carried

13.M. Motion to Approve renewal of a one-year subscription with Panorama Education for the Harlem Middle School MTSS Team at a cost of \$9,750, paid with School Improvement Grant

1st Smith 2nd McKnight

McKnight, Carlson, Smith, Hastings, Meeks, Sterling – 6 ayes

Motion carried

13.N. Motion to Approve renewal of a one-year subscription from Mastery Manager for grades 6-12 at a total cost of \$19,888.60, paid with Curriculum & Instruction Budget

1st Smith 2nd Hastings

Sterling, McKnight, Carlson, Smith, Hastings, Meeks – 6 ayes

Motion carried

13.O. Motion to Approve renewal of a one-year subscription with Cengage Learning at a cost of \$3,280.40, paid with Curriculum & Instruction Budget

1st Smith 2nd Hastings

McKnight, Carlson, Smith, Hastings, Meeks, Sterling – 6 ayes

Motion carried

13.P. Motion to Approve renewal of a one-year subscription with Test Out at a cost of \$4,850, paid with Curriculum & Instruction Budget

1st Smith 2nd Hastings

McKnight, Carlson, Smith, Hastings, Meeks, Sterling – 6 ayes

Motion carried

13.Q. Motion to Approve renewal of a one-year subscription with McGraw Hill at a cost of \$12,780, paid with Curriculum & Instruction Budget

1st McKnight 2nd Smith

Carlson, Smith, Hastings, Meeks, Sterling, McKnight – 6 ayes

Motion carried

14. Announcements and Discussion:

New Sign at the Middle School, High School Girls' Softball Stadium is under construction, Machesney is having well put in by an Intergovernmental Agreement and the District is not losing land on this and saved millions of dollars for taxpayers

Carlson noted that it is great to have a new Food Service Director, Megan and Aaron will do the wings on a podcast.

Larry asked about the Ribbon Cutting on August 12 being open to the public and is open to staff only. Terrell noted that it will be held later on for the community and public.

Megan noted board members need to be advised of first day school activities

Motion to go into executive session to discuss Employment of Personnel (5 ILCS 120/2(c)(3), Negotiations (5 ILCS 120/2(c)(2), and Student Discipline (5 ILCS 120/2(c)(9)

1st Smith 2nd Hastings

Smith, Hastings, Meeks, Sterling, McKnight, Carlson – 6 ayes

Motion carried

16. ACTION ITEMS AFTER CLOSED SESSION

16.A. Consideration of Student Discipline # 2024-2025-1

Motion to Uphold but modify the Due Process Recommendation as discussed in closed session

1st Carlson 2nd Hastings

Hastings, Meeks, Sterling, McKnight, Carlson, Smith – 6 ayes

Motion carried

16.B. Consideration of Student Discipline # 2024-2025-2

Motion to Uphold the Due Process Recommendation as discussed in closed session

1st McKnight 2nd Smith

Meeks, Sterling, McKnight, Carlson, Smith, Hastings – 6 ayes

Motion carried

16.C. Consideration and Possible Approval of a Memorandum of Understanding between the Harlem Board of Education and Harlem Federation of Teachers as discussed in closed session.

Motion to approve

1st Carlson 2nd Smith

Sterling, McKnight, Carlson, Smith, Hastings, Meeks – 6 ayes

Motion carried

16.D. Consideration and Possible Approval of a Memorandum of Understanding between the Harlem Board of Education and Harlem Federation of Support Staff Council as discussed in closed session.

Motion to approve

1st Hastings 2nd Carlson

McKnight, Carlson, Smith, Hastings, Meeks, Sterling – 6 ayes

Motion carried

16.E. Recommendation to approve Technology Department Restructure

1st McKnight 2nd Sterling

Carlson, Smith, Hastings, Meeks, Sterling, McKnight – 6 ayes

Motion carried

17. Adjournment

Motion to Adjourn

1st Smith 2nd Sterling

All aye, Motion carried

The meeting adjourned at 7:04 p.m.

Respectfully submitted,
Kris Arduino,
Recording Secretary

ATTEST:

President

Secretary

Dated: _____