



CONTACT

EDUCATION

PROVIDENCE COLLEGE
M.Ed. Urban Teaching
2018

SALVE REGINA UNIVERSITY
B.S. Early Childhood Education
2013

CERTIFICATIONS

Connecticut Teacher
Certification: Provisional
Early
Childhood/Elementary Ed.
N-3 and Special Ed. N-K

Rhode Island Teacher Certification:
Professional
Early Childhood Education Teacher,
Grades PK-2

Kaitlin Alston

PROFESSIONAL EXPERIENCE

Kindergarten Teacher/Kindergarten Grade Level Leader

Achievement First Hartford Academy Elementary, Hartford, CT/
2021-present

- Utilized Foundations, Heggerty and one-on-one reading instruction to help my students meet their reading goals
- As team leader, led Friday Professional Development and supported teachers in creating RTI plans

Second Grade Teacher/Kindergarten Special Education Interventionist

Achievement First Hartford Academy Elementary, Hartford, CT/
2021-present

- Implemented zoom lessons and became fluent in Nearpod lessons while navigating distance learning

Fourth Grade Teacher

Achievement First Hartford Academy Elementary, Hartford, CT/
2018-2019

- Created engaging and hands on lessons to effectively co-teach and instruct students in social studies curriculum

Second Grade Teacher

Blackstone Valley Prep Mayoral Academy, Cumberland, RI /
2014-2018

- Co-taught and implemented differentiated whole group and small group instruction

Kindergarten Teacher

Blackstone Valley Prep Mayoral Academy, Cumberland, RI /
2013-2014

- Co-taught in a diverse, inclusive classroom setting with an average class size of 28 students

ADDITIONAL SKILLS

- Trained in Foundations curriculum, Heggerty curriculum and CGI math curriculum
- Skilled in utilizing online communication systems such as Parent Square and Class Dojo

Sharon M. Dixon

Certification

Connecticut Intermediate Administrator and Supervisor Certificate (092)

Connecticut Professional Educator Certificate - Elementary (013), Grades K-6

TESOL Certification (111), Grades K-12

Education

TESOL Program - ARCTEL/ACES - September - June 2022

Sixth Year Program: Certificate of Advanced Study in Administration (092) - May 2018

Sacred Heart University, Fairfield, CT

Master of Science Education: Reading and Literacy - June 2009

Walden University, Baltimore, MD

Elementary Education, B.S. - July 2006

Central Connecticut State University, New Britain, CT

Communication/Sociology, B.A. - May 1997

Central Connecticut State University, New Britain, CT

Experience

Grade 6 Mathematics Teacher, West Bristol School K-8, Bristol, CT September 2012 to present

- Current Team Leader for Grade 6 and liaison for communication across the grade level/school
- Facilitates SRBI grade level meetings as the SRBI Coordinator
- Facilitates and implements ongoing professional development for grade 6 SRBI team
- Member of the district SRBI team
- Manager of SRBI Google Classroom Case Files for grades K-8
- Attends PPT Meetings
- Facilitated and Implemented professional development for the district math department (grades 6-8) and grade 6 at WBS, regarding the Continuous Instructional Improvement Cycle
- Facilitated School Wide Leadership (Data Team) meetings to use student achievement data to support instructional decision making and school wide behavioral expectations that positively influence school climate and culture

- Served as the Smarter Balanced and Common Core Building and District Liaison, and facilitated and implemented professional development for West Bristol School staff and 6-8 Math district staff
- Active participant in BOE and PTO meetings, district wide committees, professional learning, and other meetings as necessary
- Lead school wide efforts through research and collaboration to facilitate implementation of Positive Behavior Supports to become a school wide initiative (CREW - SEL Lessons)
- Proficiency in educational technology within the school system/Google Suite of products
- Assure that school community members are aware of school safety procedures and that safety exercises occur according to district policy and state law
- Interest in professional development and advanced level graduate studies

Grade 5 Teacher of all subjects Hubbell School, Bristol, CT September 2007 - June 2012

- Assumed full time teaching responsibilities including scheduling and duties, taught all subjects including Readers/Writers Workshop & assisted with district & building literacy professional development
- Participated in grade level curriculum meetings, instruction/administration for CMT testing and served on the Data Collection Team
- Participated in the Math League after school enrichment program, Literacy Title One after school program, scrapbooking, technology, game, and homework clubs, and the gifted and talented programs, facilitated a CMT Camp (remedial/enrichment)
- Well versed with technology integration in the classroom (Microsoft word, Excel, Power point, Publisher, Smart Board, docking camera, projector, additional computer programs and applications, etc. including Power School/Teacher)

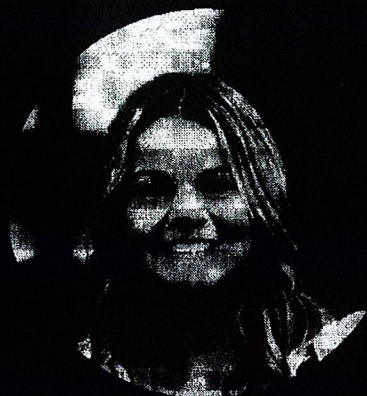
Elementary Science Leader - Fall 2010

- Review and revise science curriculum
- Distribute and collect material lists for consumable and non-consumable materials
- Submit purchase requests to vendors, attend CREC Science Council Meetings

Aetna Data Integrity Consultant August 1990 - September 2007

- Train staff members on new project initiatives, and serve as a mentor and team lead
- Provide consistent high quality problem solving for internal constituents
- Evaluation and performance of enrollment data integrity and plan sponsor cleansing in support of network systems, auto adjudication, enrollment imaging error correction, plan sponsor reporting, and other e-initiative projects
- Collaborate with internal constituents in determining root cause of data errors and development of strategies for corrective source and action

- Provide comprehensive eligibility support to all market segments through the use of technology and innovation. Support includes the development and implementation of policies, procedures, communications, reference manuals, training and administrative materials, technical support, report generation, data analysis, interpretation, legislation, and database system support



Latko

ELIZA POULOS

CONTACT INFORMATION

ACHIEVEMENTS

- Led two professional Development sessions for over 140 staff members -2023
- Creator of Fall Fest and annual Quidditch tournament

SKILLS

- Differentiating instruction
- Observational skills
- Classroom & behavior management
- Collaboration & teamwork
- PMT trained August 2022
- FEMA training IS-362.A Multihazard emergency planning for schools -October 2022

RELATED WORK EXPERIENCE

- Freshman Girls Soccer Coach Trumbull, CT | 2019-present
- Head Girls Track & Field Coach Stratford, CT | 2015-2021

CERTIFICATIONS

- 0-3 044
- First Aid, CPR, AED | Renewed 2021
- Intramural/Interscholastic Coaching, 066

EDUCATION BACKGROUND



Central Connecticut State University

6th Year Certificate | Expected to complete May 2024

- Educational Leadership
- 18 credits completed
- CAT exam passed April 2023

Central Connecticut State University

Masters in Teaching Leadership | August 2020

- Graduated Summa Cum Laude
- Thesis on Concussions in soccer

Eastern Connecticut State University

Bachelor of Science | December 2011

- Graduated Cum Laude
- Major in Physical Education (044)
- Minor in Health Education (043)



TEACHING EXPERIENCE

Physical Education Teacher

Cooperative Educational Services | October 2014-Current

- Teaching grades 6-12 P.E
- Teaching Health 7-8th grades | September 2022-current
- Teaching students with behavioral and emotional disabilities
- All Special Education Population
- 95% Participation rate for all classes
- Organize special events: field day, tournaments, spirit weeks, BINGO games, Intramurals

Professional Development Substitute

Farmington Public Schools | Fall 2013- 2014

- Substitute teacher for k-6 daily working at 4 schools within the district
- Held before school P.E at Union Elementary School
- Volunteered for parent and pizza nights
- Helped organize field day

Brittany Leonard

>OBJECTIVE: To secure a position as a Kindergarten Teacher.

>TEACHING EXPERIENCE-

>Kindergarten teacher Frisbie Elementary School (8/2022-6/2023).

> Pre-K special education teacher, Alcott Elementary School. Wolcott, CT (8/2019-2022)

> Pre-K special education teacher, Hanover Elementary School. Meriden, CT. (8/26/18-6/7/19).

>Special Education Paraprofessional, BECC Bristol, CT (1/17/17-12/14/18).

>Special Education Paraprofessional, (CREC) at Latimer Lane Elementary School, Simsbury, CT (8/29/15-6/8/16).

>Special Education Paraprofessional, (CREC) at Tariffville Elementary School, Simsbury, CT (8/30/16-1/25/17).

>RELATED EXPERIENCE>

>Student Teaching- Stafford Elementary School. Bristol, CT (January 23, 2018-May 1st, 2018).

>Student Teaching- Bristol Preschool. Bristol, CT. (June 11-August 3rd, 2018).

>Lead Pre-K Teacher/Assistant Pre-K teacher at Carrier Learning Center (from June 2014-october 2014). Bristol, CT

>Student teaching (from January 27th, 2014-May 27th, 2014) at Farmington Collaborative Preschool. Farmington, CT

>Drum Major of the Bristol Central Marching Band (from August 2010-June 2012)

>Special Olympics Volunteer (from May 2009-2017)

>EDUCATION>

>Associates Degree in Science (May 2012) Tunxis Community College, Farmington, CT 06032.
MAJOR: General Studies

>Associates Degree in Early Childhood Education (May 2014) Tunxis Community College,
Farmington, CT 06032. MAJOR: Early Childhood Education.

>Bachelor's Degree in Early Childhood Education. Charter Oak State College, New Britain, CT
06052. (2014-2016).

>Graduated from The University of Hartford with Master's Degree in Early Childhood
Education 112). (2017-2018).

>SPECIAL SKILLS: I have very strong interpersonal skills with children, adolescents and
adults; and I like to show my creative abilities with music, playing the flute, and creating art
projects and scrapbooking.

>PERSONAL AFFILIATES: Epsilon Nu Honor Society, Tunxis Community College,
Farmington, CT 06032 (from 2009-2012).

>BASIC SKILLS: Organized, exceptional listening and communication skills, assisting others,
decorating, teaching, good planning/time management skills, pays close attention to details.

>DEMONSTRATED ABILITIES: I provide assistance to anyone in need and I always anticipate
people's needs. I speak with confidence and I communicate information clearly and accurately.

>PERSONAL QUALITIES: I am a very ambitious, caring, hardworking, organized, dedicated,
responsible, helpful and a determined individual who always concentrates on getting a job done.
I exhibit strong leadership skills, and I always show initiative.