



BOARD OF SCHOOL TRUSTEES

## KELLER INDEPENDENT SCHOOL DISTRICT

**9G. Action**

**Date: February 25, 2008**

**SUBJECT: APPROVAL OF POLICY REVISION: CH (LOCAL)**

**BOARD GOAL: All systems in the Keller Independent School District will be effective, efficient and accountable in support of the district's mission.**

**FISCAL NOTE: District Funds**

### **Background Information:**

- The following modifications to CH (Local) are pursuant to the TASBO review that took place in June of 2007.
- The TASBO review made two recommended revisions (3A and 3C) regarding the KISD policy, CH (Local).
  - 3A – “The current Keller Policy CH (Local) should be revised to allow the Board ample review of purchasing operations while allowing administrators the latitude to deal with normal supply needs, emergencies, consultant services, fees and dues, and similar unique purchasing problems.
  - 3C – “[Keller ISD] should establish criteria for payments not requiring a purchase order. This should be included as a CH Regulation rather than a board adopted policy to allow for administrative flexibility.”

### **Administrative Considerations:**

- Administration conducted a survey of eight peer school districts' and found that the recommended revisions fall in line with the purchasing thresholds of each district polled which is also aligned with the \$25,000 threshold found in Texas Education Code 44.031 and included in Policy CH (Legal).
- Included in the revisions is the need for discussion regarding the possible deletion of the content related to professional services and RFQ's.
- All modifications have been reviewed and supported by both the district's legal counsel and TASB.

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**The administration recommends that the Board of Trustees approve the policy revisions to CH Local as presented.**

Respectfully submitted,  
Karin Holacka  
Executive Director of Elementary Administration