

**Minutes of Regular Meeting**  
**Monday, June 23, 2025**  
**The Board of Trustees**  
**SPRING BRANCH INDEPENDENT SCHOOL DISTRICT**

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A Regular Meeting of the Board of Trustees of the SPRING BRANCH INDEPENDENT SCHOOL DISTRICT was held on **June 23, 2025**, beginning at 6:00 PM in the Wayne F. Schaper, Sr. Leadership Center, Board Room, 955 Campbell Rd, Houston, TX 77024, with the following Board Members present: Walker Agnew Jr., Courtney Anderson, Caroline H. Bennett, Chris Earnest, Jennifer Hyland, Shannon Mahan, and David Slattery.

Board President Shannon Mahan called the meeting to order at 6:00 PM. She noted that a quorum of Board members was present.

President Mahan certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.041, had been complied with in connection with public notice of the meeting.

1. **Pledge: Vice President Caroline H. Bennett**
2. **Opening Prayer - Secretary Walker Agnew Jr.**
3. **Opening Remarks by the Superintendent**  
Superintendent Dr. Jennifer Blaine talked about ongoing summer operations, staffing and hiring efforts, bond project updates, and preparations for the upcoming school year. She also provided an update on legislative bills related to school funding, student discipline, and safety, along with the challenges surrounding HB 2 funding and the FY 2026 budget.
4. **Public Comment on Agenda Items or Non-Agenda Items**  
No one signed up to speak.
5. **Adoption of Policy**
  - A. Adoption of Policy FD (LOCAL) ADMISSIONS
  - B. Adoption of Policy FM (LOCAL) STUDENT ACTIVITIES  
Motion made by Trustee David Slattery and seconded by Secretary Agnew Jr. that the Board of Trustees approve the adoption of FD and FM (LOCAL) policies.  
Motion passed by a 7-0 vote.
6. **Executive Session**  
President Mahan recessed the Board into Executive Session at 6:22 PM under Section 551.074, Section 551.0821, Section 551.076, and Section 551.071 of the Texas Open Meetings Act regarding the purposes listed below.

- A. The Board Will Meet in Closed Session Under Section 551.074 of the Texas Open Meetings Act Regarding Routine Personnel Matters and Other Personnel Matters including Duties of Employees and Public Officers
- B. The Board Will Meet in Closed Session Under Section 551.0821 of the Texas Open Meetings Act Regarding Deliberation of Personally Identifiable Information of a Public School Student
- C. The Board Will Meet in Closed Session Under Section 551.076 of the Texas Open Meetings Act Regarding Deliberation of the Deployment, or Specific Occasions for Implementation of Security Personnel or Devices, or Deliberation of a Security Audit
- D. The Board Will Meet in Closed Session Under Section 551.071 of the Texas Open Meetings Act in Consultation with the Board's Attorney Regarding All Matters as Authorized by Law, Including But Not Limited to discussion of *Elizondo v. Spring Branch ISD*, Civ. Act. No. H-21-1997 and Legal Issues Surrounding Public Finance

President Mahan reconvened the meeting in open session at 7:18 PM and said that no action was taken while in the closed session.

**7. Action as Needed from Executive Session**

- A. Request for Approval of Routine Personnel Items  
Motion made by Secretary Agnew Jr. and seconded by Trustee Slattery that the Board of Trustees approve the routine personnel items as recommended.  
Motion passed by a 7-0 vote.

**8. Action**

- A. Request for Approval of the FY 2026 Budget  
Motion made by Trustee Courtney Anderson and seconded by Vice President Bennett that the Board of Trustees approve the fiscal year 2026 budget.  
Motion passed by a 7-0 vote.
- B. Request for Approval of the 2025-2026 Compensation Plan  
Motion made by Trustee Jennifer Hyland and seconded by Trustee Anderson that the Board of Trustees approve the 2025-2026 compensation plan.  
Motion passed by a 7-0 vote.
- C. Request for Approval of Student Fundraising and Overnight Trips for the 2025-2026 School Year  
Motion made by Vice President Bennett and seconded by Trustee Hyland that the Board of Trustees approve the student fundraising and overnight trips for the 2025-2026 school year.  
Motion passed by a 7-0 vote.
- D. Request for Approval of the Board of Trustees' Professional Conferences/Training Opportunities for 2025-2026

Motion made by Trustee Slattery and seconded by Trustee Anderson that the Board of Trustees approve the Board of Trustees' professional conferences/training opportunities for 2025-2026

Motion passed by a 7-0 vote.

**9. Consent Agenda Action Items**

- A. Request for Approval of Budget Status Summary Report with Budget Amendment as of May 31, 2025
- B. Request for Approval of Facility Improvement Program Monthly Status Report with Project Budget Changes as of May 31, 2025
- C. Request for Approval of Contract Awards
  - 1. Change Order #005 for the Ag Farm Renovations – 2022 Bond Project
  - 2. Increase of Contract for Planning and Project Management of Furniture, Fixtures and Equipment
  - 3. Increase Contract for District-Wide Learning Management System
  - 4. Contract for Printing, Mailing and Distribution Services for Tax Office
  - 5. Contract for Lawn Care Services
  - 6. Contract for Safety & Risk Management for Monthly AED Inspection and Monitoring
  - 7. Contract for First Aid, Emergency Medical, and Athletic Trainer Supplies and Equipment
  - 8. Contract for Demographic Services
  - 9. Contract for Scoreboards, Signage, Digital Display Products and Installation Services
  - 10. Contract for TRS ActiveCare Employee Medical Insurance
  - 11. Increase for Contract for Workers' Compensation Insurance
- D. Request for Consideration and Approval of Resolution Expressing Intent to Finance Expenditures to be Incurred
- E. Request for Approval of the FY 2025 Final Amended Budget and Designations of Fund Balance
- F. Request for Consideration and Approval of Order Authorizing Issuance of Unlimited Tax Schoolhouse and Refunding Bonds, Series 2025, Setting Certain Parameters for the Bonds; Authorizing the Superintendent or Associate Superintendent for Finance to Approve the Amount, the Interest Rate, and Price, Including the Terms Thereof; and Certain other Procedures and Provisions Related Thereto
- G. Request for Approval of Acceptance of Gifts
- H. Request for Approval of Acceptance of Grant Awards and Other Services
- I. Request for Approval of Payroll and Operating Expenses - May 2025
- J. Request for Approval of Tax Overpayment Refunds (Sec. 31.11)
- K. Request for Approval of Minutes for School Board Meetings
  - 1. May 05, 2025 - Special Meeting
  - 2. May 12, 2025 - Special Meeting
  - 3. May 12, 2025 - Workshop Meeting
  - 4. May 13, 2025 - Special Meeting
  - 5. May 27, 2025 - Regular Meeting

President Mahan read the rules for the adoption of the consent agenda action items. Trustee Slattery requested that item 9F be removed from the consent agenda for separate discussion and vote.

Motion made by Trustee Slattery and seconded by Secretary Agnew Jr. that the Board of Trustees approve the consent agenda action items with the exception of items 9F.

Motion passed by a 7-0 vote.

9F – Trustee Slattery made a motion to approve the Order Authorizing Issuance of Unlimited Tax Schoolhouse and Refunding Bonds, Series 2025; Setting Certain Parameters for the Bonds; Authorizing the Superintendent or Associate Superintendent for Finance to Approve the Amount, the Interest Rate, and Price, Including the Terms Thereof; and Certain Other Procedures and Provisions Related Thereto. Trustee Chris Earnest seconded the motion.

Motion passed by a 7-0 vote.

**10. Closing Remarks by the Superintendent**

Dr. Blaine thanked her leadership team for their hard work throughout the year and their ongoing efforts to prepare for the upcoming school year. She noted there will be no Board meeting in July and wished everyone some time off with their families.

**11. Meeting Adjourned**

President Mahan adjourned the Regular meeting at 7:36 PM.

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Shannon Mahan  
President, Board of Trustees

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Walker Agnew Jr.  
Secretary, Board of Trustees

**Approved: August 11, 2025**