

MINUTES
Pendleton School District 16R Board of Directors
WORK SESSION

January 7, 2025

8:00 am | Board Room and Virtual | 107 NE 10th Street, Pendleton, OR 97801

Present: Patrick Gregg, Chair
Beth Harrison, Vice-Chair
Preston Eagleheart (virtual)
Ryan Lehnert
Michelle Jones, Director of Business Services
Julie Smith, Director of Special Programs
Kevin Dinning, Director of Human Resources
Kevin Headings, Superintendent
Ronda Thornburg, Executive Secretary

Absent: Mason Murphy (with prior notice)
Anne Keeler (with prior notice)
Jill Pace (with prior notice)
Matt Yoshioka, Director of Curriculum, Instruction, and Assessment (with prior notice)

The meeting was in person and offered virtually.

1. Opening and Call to Order *Board Chair*

Chair Gregg welcomed everyone and called the work session to order at 8:00 a.m.

1.1. Pledge of Allegiance

The group stood and recited the Pledge of Allegiance.

1.2. Meeting Audio Recorded

Chair Gregg stated that this meeting is being audio/video recorded.

2. Integrated Pest Management (IPM) Report *Brian Norris*

Bryan Franklin explained that the Integrated Pest Management (IPM) program dictates the Pendleton School District procedures for managing pests, including the chemicals used and application. The IPM is a common-sense strategy that focuses on long-term solutions to pest problems based on a better understanding of pest biology and with minimum impact on human health and the environment. Brian Norris and Bryan Franklin were available for questions.

3. CTE/Schools to Career *Curt Thompson, Patti Hyatt*

Curt Thompson, Assistant Principal at PHS, shared a slideshow with the different sections of the Career Technical Education offered at Pendleton High School. It included the revamping of the Carl Perkins Funding on a four-year rotation, Media/Digital Arts, Engineering and Robotics, FFA, Agriculture Science, Hospitality and Tourism, and Work Based Learning Experiences. Abbey Prevot, an Art Teacher, and Bailey Sitts, an Aerospace and Engineering Teacher at PHS, shared what they learned at the Creative Conference they attended for professional development and how they will apply their knowledge in their classrooms.

Patti Hyatt, School to Careers Coordinator, shared the end-of-year report for 2023-24 and the year-to-date report for 2024-25. She shared how she is working with Eric Davis and Wes Armstrong. Together, they are revamping how they connect with students, present guest speakers, and change the focus from how many businesses come in and talk to how many students we can push out to the public/take students to the businesses and see firsthand the

careers they are interested in. 213 students are signed up for job shadows. The Career Connect Conference is held regionally at the Pendleton Convention Center on March 13, 2025, for over 500 students and 48 employers.

4. **Dual Credit/AP Classes** *Curt Thompson*

This topic will be moved to the February work session.

5. **TAG Program** *Julie Smith*

At the request of the board, Julie Smith, Director of Special Programs, gave an update to the Pendleton School District TAG Program, which included the new template provided by the state, the parent brochure, and the gifted profiles poster. Due to the suppressed data, Julie provided general student information for the district. She was available for questions.

6. **Policy & AR – First Reading** *Kevin Headings*

- 6.1. AC – Nondiscrimination and Civil Rights
- 6.2. AC-AR(1) – Discrimination or Civil Rights Complaint Procedure
- 6.3. AC-AR(2) – Sex-Based Discrimination Under Title IX

The above-listed policy and ARs were presented for initial review and first reading.

7. **Action Items**

7.1. **Human Resources** *Kevin Dinning*

7.1.1. Approve Personnel Report

Mr. Dinning presented the personnel report for consideration and action, noting the volleyball assistant coach is at PHS, not SMS.

Extra Duty	Volleyball	Sydney Wilson <i>(Sub for Shelby Torgeson)</i>	Assistant Coach	SMS
	Girls Basketball (Jan-Feb)	Madison Parker	8A Assistant Coach	SMS
Ian Rivera		8B Assistant Coach	SMS	
Khadija Wagner		7A Head Coach	SMS	
Wrestling (Jan-Feb)	Brianna Baker	7B Assistant Coach	SMS	
	Michael Swanson	Head Coach	SMS	
	Patrick Simpson	Assistant Coach	SMS	
	Diana Ellis	Assistant Coach	SMS	

Director Harrison motioned that the personnel recommendations for the January 7, 2025, work session be approved as presented. Director Lehnert seconded. Motion passed unanimously.

8. **Review Agenda – January 13, 2025 Regular Board Meeting** *Board Chair*

Chair Gregg encouraged all board members to be present in person for the McKay Elementary student recognition.

9. **Agenda Items for Future Work Sessions** *Board Chair*

Potential topics suggested:

February: PVLA/Home Connections, Graduation Data

March: Sports and Extracurriculars

April: OSBA Professional Development

May: After School Programs, Facilities

June: End-of-Year Reports - Washington/McKay/Sherwood

A brief information report on the AP Classes/Dual Credit at PHS will be added to February.

Director Lehnert wants to revisit the second SRO position before budget season starts.

10. Suggestions and Comments from Visitors *Board Chair*

No suggestions or comments.

11. Information

- 11.1. First Student, Inc. Update *Matt Yoshioka*
Kevin Headings will provide an update in the Friday Folder.

12. School Visit Reports

Adopt-A-School Assignments:

- PELC – Mason Murphy
- McKay – Ryan Lehnert
- Sherwood – Jill Pace
- Washington – Beth Harrison
- SMS – Anne Keeler
- PHS/Hawthorne – Preston Eagleheart
- All Schools – Patrick Gregg

Director Harrison enjoyed lots of great Christmas programs in the district.
Director Eagleheart spent time at Hawthorne and PHS, seeing firsthand what goes on in different classes.

13. Adjournment *Board Chair*

With no further business brought forward for the good of the order, the meeting adjourned at 9:17 a.m.

Patrick Gregg, Board Chair

Kevin Headings, Superintendent

Ronda Thornburg, Executive Secretary

Date