

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: October 10, 2022

Subject: **DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDER(S) EXCEEDING \$50,000 FOR
SPECIAL EDUCATION CONSULTING SERVICES**

Administrator Responsible: Vanessa R. Riggs

Position: Chief Financial Officer

A. Purpose of Agenda Item:

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Information Only

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Action Needed

B. Authority for this Action:

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Local Policy _____

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Law or Rule CH (Local)

C. Strategic Objective, Goal, or Need Addressed:

The objective is to obtain approval to contact special education consulting services.

D. Summary:

According to CH Local "any single, budgeted purchase of goods and services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

The district needs a BMC instructor and the district has been unsuccessful in finding an applicant to fill the position. This contract would allow the district to hire an instructor. The contract would be with The Stepping Stones Group who is an awarded vendor with the TIPS and Goodbuy purchasing cooperative.

Contract / quote was not available at the time of this writing but will be provided at the board meeting. The current estimated contact cost is \$66,000.

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

Administration recommends the Board of Trustees approve a purchase order exceeding \$50,000 for Special Education consulting services.