

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 8/28/24



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 8/20/24

To: Board of Trustees

From: Rebecca Rappold

Title: Superintendent

Subject: In State Travel: IISM & Montana Conference of Educational Leaders 2024-2025

Description: Board of Trustees, Rebecca Rappold travel to IISM Meeting and the MCEL Conference in Missoula, MT October 16 & October 17, 2024.

Financial Impact: \$907.07

Funding Source (Budget/grant, etc.): Superintendent Travel Budget

Attachment(s): Travel Request/Conference Agenda

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



October 16, 17, 18, 2024
Missoula Hilton Garden Inn!

MCEL 2024 Schedule at a Glance

Wednesday, October 16, 2024 - Pre-Conference

10:00 am - Noon – MTSBA Board Meeting - Clark Fork River Boardroom

Noon - 5:00 pm – Registration

1:00 - 4:00 pm - Pre-Conference Session - MTSBA LEGAL - Salon E, F, G

4:15 - 5:00 pm – GREAT publication release | Q&A - Salon E, F, G

4:00 - 5:00 pm – MQEC Board Meeting - Salon A

4:00 - 5:00 pm – MASBO Board Meeting and Dinner - Salon B

4:30 – 6:30 pm – SAM Board Meeting/Dinner - Salon C

Thursday, October 17, 2024

8:00 am – 4:00 pm – Registration -

8:15 – 11:30 am – Welcome - Awards - Opening Keynote - Ballroom

11:30 am – 1:00 pm – Lunch on your own

1:00 – 1:50 pm – Clinic Session I - six concurrent breakout sessions - Salon A, B, C, E, F, G

1:00 - 1:50 pm - Innovations Member Showcase - Successful Leadership Teams - Bitterroot River

2:00 – 2:50 pm – Clinic Session II - six concurrent breakout sessions - Salon A, B, C, E, F, G

2:00 - 2:50 pm - Innovations Member Showcase - CTE/Work-Based Learning - Bitterroot River

3:00 – 3:50 pm – Clinic Session III - six concurrent breakout sessions - Salon A, B, C, E, F, G

3:00 - 3:50 pm - Innovations Member Showcase - Charter Schools - Bitterroot River

4:00 – 4:50 pm – Clinic Session IV - six concurrent breakout sessions - Salon A, B, C, E, F, G

4:00 - 4:50 pm - Innovations Member Showcase - Early Childhood Literacy - Bitterroot River

5:00 – 6:00 pm – ISBC Board Meeting - Clark Fork River Boardroom

6:00 – 8:00 pm – Joint MREA & MCS Reception - Everyone welcome - Ballroom

Friday, October 18, 2024

7:00 – 8:00 am – MSGIA/MTSUIP Membership Meeting and Breakfast - Ballroom

8:00 – 8:30 am – MASBO Membership Meeting - Salon E

8:00 – 8:30 am – SAM Membership Meeting - Salon F

8:00 – 9:00 am – MTSBA Delegate Assembly - Salon D

8:45 - 10:30 am – Strategy for Implementing School Funding Formula - Ballroom

10:45 am - Noon – CLOSING KEYNOTE - Ballroom

Agenda is Subject to change

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Rebecca Rappold
Building Administration

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>10/16/24</u>	<u>2 hrs</u>	<u>SR.</u>
<u>10/17/24</u>	<u>8 hrs</u>	<u>SR</u>

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

- | | | |
|--|------------------------------------|-------------------------------|
| AN Annual | PL Personal Leave | ALWO Approved Leave W/O Pay |
| SL Sick Leave | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard | SWP Suspended w/Pay |
| | FN Funeral _____ | SWOP Suspended w/o Pay |
- (Master Contract Relationship)**

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop IISM Meeting & MCEL Conference (Attach Brochure/Agenda)

Location Missoula, MT

Departure Date 10/16/24

Return Date 10/17/24

Departure Time 2:20pm

Return Time 10:00pm

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage (231Br+192Du) 423 x .67 = \$ 277.07
Per Diem 1 day @ \$51 + \$20S = \$ 71.00

Registration PO# _____ = \$ 250.00
 Hotel PO# _____ = \$ 309.00
 Other PO# Airfare _____ = \$ 0.00
 Other PO# Luggage _____ = \$ 0.00

Submit Luggage Receipt on Return Total \$907.07

Budget 126.90.160.2320.582 (75 %) \$261.05
226.90.160.2320.582 (25 %) \$ 87.02

Check Total \$348.07

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____