

Denton Independent School District
RFP #2207-12 Courier Services Renewal
May 16, 2023

SUMMARY:

This item requests approval to renew RFP #2207-12 Courier Services.

BOARD GOAL:

Growth & Management - Demonstrate effective and efficient management of district resources

PREVIOUS BOARD ACTION:

RFP #2207-12 Courier Services was awarded on July 26, 2022, to Stem and Stem Courier.

BACKGROUND INFORMATION:

The service allows for scheduled depository-related pick-ups from District locations and delivery to the District's designated bank. Additional pickups may be scheduled on an "as needed" basis. The District's current contract is being renewed on a yearly basis for Texas Department of Agriculture (TDA) compliance.

SIGNIFICANT ISSUES:

The initial award was for two (2) years with an option to renew for three (3) additional one-year terms. This award will be reviewed and brought for renewal on a yearly basis for TDA compliance.

FISCAL IMPLICATIONS:

The cost will be borne by the appropriate department or campus fund.

BENEFIT OF ACTION:

Passage will allow the receipt, transport, and delivery of monies to the District's depository bank.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that RFP #2207-12 Courier Services be renewed for a term of one (1) year from August 1, 2023, through July 31, 2024.

STAFF PERSONS RESPONSIBLE:

Cindy Willis, Director of Finance
Vicki Garcia, Executive Director of Financial Operations
Cassandra Kay, Assistant Director of Purchasing

ATTACHMENT:

None

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____