



Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: April 17, 2018

Date of This Proposal: April 4, 2018

**SUBJECT (item as it will appear on agenda):**

Approve the transfer from the MIS Plant Fund of \$11,254.82 to replace the document imaging server.

**RECOMMENDATION:**

Approve the transfer from the MIS Plant Fund of \$11,254.82 to replace the document imaging server.

**BACKGROUND/RATIONALE:**

The current document imaging server is in need of replacement due to age and it is reaching storage capacity. The new server will allow for growth and will sustain the upgrade to Banner 9.

**Estimated Cost and Budgetary Support (how will this be paid for?):** \$11,254.82

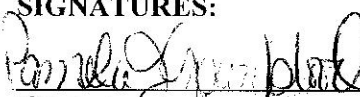
Current Unrestricted Operating Budget for 2017-2018

**RESOURCE PERSON(S) [name(s) and title(s)]:**

**Pamela J. Youngblood, Vice President of Technology**

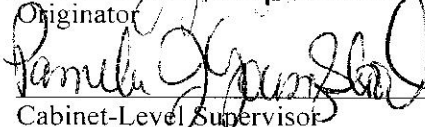
**Philip Wuthrich, Director of Purchasing**

**SIGNATURES:**

  
\_\_\_\_\_  
Originator

4-4-18

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Cabinet-Level Supervisor

4-4-18

\_\_\_\_\_  
Date

**PRESIDENT'S APPROVAL:**

  
\_\_\_\_\_

4-12-18

\_\_\_\_\_  
Date