

Badger School Board Meeting information can be found online at our website:

www.badger.k12.mn.us

Click on “Badger School Board Meeting Agenda and Minutes” under “Helpful Links” menu on the right margin

Minutes of Regular Meeting ~ The Board of Education ISD 676

Page 1 of 5

1. Call to Order at **7:30 P.M.**

1.1. Pledge of Allegiance

1.2. Roll Call (alphabetical order): Jodie Davy, Jamie Isane, Brent Olson, Carol Rhen and Jeramy Swenson;
5 out of 6 in attendance; Cari Dostal (1) absent.

1.3. Administration and Department Heads: Kevin Ricke, Stacey Warne and Leah Hasson
Shena Brandt, School Management Services

2. Visitor Comments (actually questions) – Yes

Visitors Present in Attendance (alphabetical order): Ryan Bergeron, Michael Coltom, Shannon Dostal,
and Richard Otto

2.1. Listening Session – Yes

Three questions seeking some general information/process information by a community member (R.Otto)

3. Recommendation to add and/or remove items to the agenda from Board Members or School Administrators
– None

4. Approval of Agenda

4.1. A motion was made by **Member Swenson** to approve the agenda for the Monday, October 10, 2022
Regular School Board Meeting as presented. The motion seconded by **Member Rhen**. 5-Yes; 0-No; 1-
Absent vote; **U.C.** = motion carries unanimously.

5. Minutes

5.1. A motion was made by **Member Davy** to approve the minutes of the Regular School Board Meeting held
on Monday, September 12, 2022 as presented. The motion seconded by **Member Olson**.
5-Yes; 0-No; 1-Absent vote; **U.C.** = motion carries unanimously.

Attachments: (2)

- Minutes for Badger Regular School Board Meeting 12 Sept 2022 – screen friendly version
- Minutes for Badger Regular School Board Meeting 12 Sept 2022 – Condensed for Newspaper

6. Consent Agenda

6.1. Pay Bills: A motion was made by **Member Isane** to approve the payment of bills check **#62292** through
check **#62362** for a total of **\$124,411.49** as listed and approve Purchasing Card electronic payments dated
October 5, 2022 and Electronic Fund Transfers as submitted. The motion seconded by **Member Davy**.
5-Yes; 0-No; 1-Absent vote; **U.C.** = motion carries unanimously.

Attachments: (6)

- BOARD BILL ROTATION 2022
- Check Register By Bank and Check Number October Board Packet
- Wire Payment Register October 2022 Board Packet
- September 2022 EFT schedule for October 2022 Board Packet
- Pcard statement for October Board Packet
- Expense Revenue Summary October 2022 Board Packet

Minutes of Regular Meeting ~ The Board of Education ISD 676

Page 2 of 5

6. Consent Agenda

- 6.1. Pay Bills: A motion was made by **Member Isane** to approve the payment of bills check #**62292** through check #**62362** for a total of **\$124,411.49** as listed and approve Purchasing Card electronic payments dated October 5, 2022 and Electronic Fund Transfers as submitted. The motion seconded by **Member Davy**.
5-Yes; 0-No; 1-Absent vote; U.C. = motion carries unanimously.

Attachments: (6)

- BOARD BILL ROTATION 2022
- Check Register By Bank and Check Number October Board Packet
- Wire Payment Register October 2022 Board Packet
- September 2022 EFT schedule for October 2022 Board Packet
- Pcard statement for October Board Packet
- Expense Revenue Summary October 2022 Board Packet

7. Communications

- 7.1. Financial Audit of Badger School District Fiscal Year 2022 (FY 22) prepared and presented by Brady Martz & Associates of Thief River Falls, MN.

Presenter: Tracee Bruggeman, Certified Public Accountant with Brady Martz & Associates, P.C. located in Thief River Falls, MN

Attachments: (3)

- Management Letter 2 page overview for 2021-36004-Deliverables-2022.0676.01.Badger.MgmtLtr.District
- Badger Audited Financial Statements 66 pages for 2021-36004-Deliverables-2022.0676.01.Badger.FnStm.District
- Process Communication Letter 2 pages for 2021-36004-Deliverables-2022 ISD 676 Audit Comm Ltr

- 7.2. Building and Grounds: Striker Hasson – Not in attendance; however, notes shared during Superintendent Report

7.3. Superintendent

7.3.a. Miscellaneous Items to Report by Superintendent

Attachments: (2)

- Miscellaneous Items to Report by Superintendent 10.10.2022
- Follow Up to Audit Findings from Superintendent

7.4. Badger School District Budget to Actual Expenditure Report

Description: As requested by the Board in previous fiscal years, this document will be provided on a monthly basis.

The budget consists of 4 fund balances:

01 General Fund	
02 Food Service	
04 Community Services	
08 Scholarships	* see attached

Attachments: (2)

- Budget Guideline October 2022 Board Packet
- 22-23 Budget Prelim Projection 13 June 2022

7.5. Dean of Students

7.5.a. Student Enrollment as of October 7

Attachment: • Enrollment Report 2022-23 10.7.22

7.5.b. Upcoming Events and Dates of Interest - please see attachment

Attachment: • Dates of Interest Oct-Nov 2022

Minutes of Regular Meeting ~ The Board of Education ISD 676

Page 3 of 5

8. Reports

- 8.1. Accept Cash Report: A motion was made by **Member Rhen** to Accept Cash Report through September 30, 2022 subject to audit. The motion seconded by **Member Olson**. 5-Yes; 0-No; 1-Absent vote;
U.C. = motion carries unanimously.

Attachment: • September Cash Report October 2022 School Board Packet

- 8.2. Accept September Donations: A motion was made by **Member Swenson** to accept the donations listed below. The motion seconded by **Member Davy**. 5-Yes; 0-No; 1-Absent vote;
U.C. = motion carries unanimously.

Donations:

- \$442 Minnesota State High School League Foundation Grant A to Badger Student Assistant Fund
- \$15 Barbara Holm made a donation to the Library in Memory of Nolan Kjos
- \$100 Western Fraternal Life Association Lodge No 219 to the Badger School for School Supplies

- 8.3. Accept First Quarter Budget Report: A motion was made by **Member Rhen** to accept First Quarter Budget Report subject to audit. The motion seconded by **Member Olson**. 5-Yes; 0-No; 1-Absent vote;
U.C. = motion carries unanimously.

Attachments: (3) • Quarter 1 Quarterly Budget Update October 2022 (pdf)
• Qtr 1 Budget Report October 2022 Board Packet (Microsoft Excel)
• 22-23 Budget Prelim Projection 13 June 2022

8.4. Badger School Board Member Elections

The General Election is on November 8, 2022 Vote for Up to Three*

____ Jared VonEnde
____ Jeramy Swenson (Incumbent)
____ Dana Didrikson
____ Jamie Isane (Incumbent)
____ _____ write-in, if any
____ _____ write-in, if any
____ _____ write-in, if any

*If three members are up, there would be three lines for write-ins

Attachments: (2) • 2022 General Election Timeline_No Primaries
• Badger ISD 676 Certification of Minutes Relating to General Election 22 August 2022

9. Proposed Resolutions

- 9.1. Audit: A motion was made by **Member Rhen** to approve the Badger School District Fiscal Year 2022 Independent Financial Audit as prepared and presented by Brady Martz. The motion seconded by **Member Davy**. 5-Yes; 0-No; 1-Absent vote; **U.C.** = motion carries unanimously.

Attachment:

- Badger Audited Financial Statements 66 pages for 2021-36004-Deliverables-2022.0676.01.Badger.FnStm.District

Minutes of Regular Meeting ~ The Board of Education ISD 676

Page 4 of 5

9. Proposed Resolutions > *continued*

- 9.2. Calendar Correction: A motion was made by **Member Swenson** to approve the attached academic 2022-2023 school calendar as presented. The motion seconded by **Member Rhen**. 5-Yes; 0-No; 1-Absent vote; **U.C.** = motion carries unanimously.

Description: Monday, January 2, 2023 is non-eligible for state/federal funding as a restricted day that does not generate revenue. Restricted means no school, no meetings; therefore, change Monday, January 2, 2023 to a 'School Closed' day.

With the support of the Badger Education Association of Teachers (BEA), administration recommends changing Friday, May 26, 2023 to a half student 'Early Out' day and half teacher 'In-Service' day. This day would look the same as Friday, January 20, 2023 which is the last day of the first semester.

Teachers would need to log/flex an additional 4 hours outside regular scheduled hours/days of service to comply with the required amount of time equivalent to 180 contract days.

With this recommendation, there is no loss of hours/wages for any other employees (i.e., Bus Drivers, Custodians, Food Service, Office, Paraprofessionals)

Attachments: (4)

- Revised Badger School 2022-23 Calendar Draft 10.7.22
- Dates with Meeting Restrictions 2022-2023 provided by MSBA
- BEA and Calendar Committee Letter of Rec
- MARSS Appendix B Days in Session_Length of Day

- 9.3. Long Term Substitute Teacher: A motion was made by **Member Olson** to approve advertising for a Long Term Substitute Teacher for Industrial Arts beginning as early as Friday, December 2, 2022 and teaching through Friday, January 20, 2023 for approximately 29 teacher contract days (subject to change). The motion seconded by **Member Davy**. 5-Yes; 0-No; 1-Absent vote; **U.C.** = motion carries unanimously.

Attachment: • LTS Industrial Arts LongTerm Sub 14 Sept 2022

- 9.4. Postpone Regular November School Board Meeting a Week Later: A motion was made by **Member Swenson** to approve re-scheduling the Regular Badger School Meeting a week later to be held on Monday, November 21, 2022 at 7:30 PM in order to canvas election results. The motion seconded by **Member Rhen**. 5-Yes; 0-No; 1-Absent vote; **U.C.** = motion carries unanimously.

Description: County Election Officials anticipate not being able to process and release the Badger School Board 3-Seats Vote results to our school on or before Monday, November 14.

Minutes of Regular Meeting ~ The Board of Education ISD 676

Page 5 of 5

9. Proposed Resolutions > *continued*

9.5. Adopt and approve MSHSL grant application to offset Student Activity Fees:

A motion was made by **Member Swenson**, to adopt a resolution by Governing Board of Independent School District No. 676 Badger, Minnesota supporting FORM A application to Minnesota State High School League Foundation. The motion seconded by **Member Olson**.

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts; recognizes the value of student participation in extracurricular activities; and

WHEREAS, the Governing Board of Independent School District No. 676 Badger, Minnesota

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

THEREFORE, BE IT RESOLVED that the Governing Board of Independent School District No. 676 Badger, Minnesota

Adopted this **tenth (10th)** day of **October**, 2022. 5-Yes; 0-No; 1-Absent by **roll call** vote;
U.C. = motion carried unanimously.

School Board Chair

School Board Clerk

Attachment: • MHSL Form A Grant Application

10. Adjourn: Recommended motion: **Member Davy** moved to adjourn at **8:26 P.M.** The motion seconded By **Member Olson**. 5-Yes; 0-No; 1-Absent vote; **U.C.** = motion carries unanimously.

Cari Dostal, Clerk

Jamie Isane, Chairperson

Communications/Upcoming Meetings:

7:30 P.M. Monday, November 21, 2022* Regular November School Board Meeting
*Please **note a week later** than second Monday of each month pattern

Badger School Board Meeting information can be found online at our website:

www.badger.k12.mn.us

Click on "Badger School Board Meeting Agenda and Minutes" under "Helpful Links" menu on the right margin