

PARKROSE SCHOOL BOARD 2021-22 MONTHLY FINANCIAL STATEMENTS
May-22

FUND	FUNCTION	OBJECT	LOCATION	Description	Budget	YTD Transactions	Encumbrance	Balance
100	2310	319	130	BOARD OF EDUCATION - Other Inst, Prof & Tech Svcs	\$ 500.00	\$ -	\$ -	\$ 500.00
100	2310	342	130	BOARD OF EDUCATION - Travel, Out Of District	\$ 2,000.00	\$ 825.20	\$ -	\$ 1,174.80
100	2310	353	130	BOARD OF EDUCATION - Postage	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	354	130	BOARD OF EDUCATION - Advertising	\$ 3,500.00	\$ 3,822.72	\$ -	\$ (322.72) (a)(2)
100	2310	355	130	BOARD OF EDUCATION - Printing and Binding	\$ 250.00	\$ -	\$ -	\$ 250.00
100	2310	382	130	BOARD OF EDUCATION - Legal Services	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)
100	2310	384	130	BOARD OF EDUCATION - Negotiation Services	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00
100	2310	388	130	BOARD OF EDUCATION - Election Services	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	410	130	BOARD OF EDUCATION-Consumable Supplies & Materials	\$ 400.00	\$ 3,162.52	\$ -	\$ (2,762.52) (a)
100	2310	641	130	BOARD OF EDUCATION - Dues and Fees	\$ 9,300.00	\$ 11,842.75	\$ -	\$ (2,542.75) (a)(1)
					\$26,450.00	\$ 19,653.19	\$ 1,000.00	\$ 5,796.81

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders for known future expenses

(1) - A budget adjustment will be presented with a supplemental budget when/if it is needed.

(2) This budget line was reduced by \$1,500 during the budget process - prior year value was \$5k

LISTING OF ALL EXPENSES PAID TO DATE FOR FY 2021-2022 - BOARD OF EDUCATION
5/31/22

TRAVEL - OUT OF DISTRICT

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
2/23/2022	22322-DIEM	100.2310.0342.130.000.000	Per Diem for Elizabeth Travel to Conference	\$ 278.00	\$ -	Parkrose SD
4/1/2022	E0272129541012	100.2310.0342.130.000.000	Flight for Elizabeth - Alaska Airlines	\$ 547.20	\$ -	Alaska Airlines
				\$ 825.20		

Postage

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0353.130.000.000		\$ -	\$ -	
				\$ -	\$ -	
				\$ -		

ADVERTISING

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2021	220093	100.2310.0354.130.000.000	FlashAlert Newswire yearly cost	\$ 130.00	\$ -	FlashAlert
3/1/2022		100.2310.0354.130.000.000	Super Cheap Signs	\$ 3,692.72	\$ -	Super Cheap Signs
				\$ 3,822.72		

PRINTING & BINDING

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0355.130.000.000		\$ -	\$ -	
				\$ -	\$ -	
				\$ -		

SUPPLIES & MATERIALS

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
8/25/2021	0	100.2310.0410.130.000.000	Board Retreat Catering	\$ 47.26	\$ -	US Chefs Store
8/25/2021		100.2310.0410.130.000.000	Board Retreat Catering	\$ 111.42	\$ -	Whole Foods
8/25/2021		100.2310.0410.130.000.000	Board Retreat Catering	\$ 35.50	\$ -	Grocery Outlet
8/25/2021		100.2310.0410.130.000.000	Board Retreat Catering	\$ 31.03	\$ -	Fred Meyer
4/1/2022		100.2310.0410.130.000.001	Amazon Expense	\$ 27.95	\$ -	Amazon
5/1/2022		100.2310.0410.130.000.001	Refreshments for board activity	\$ 39.36		Fred Meyer
5/1/2022		100.2310.0410.130.000.001	Refresments for OSEA & OEA Day	\$ 2,870.00		Bella Luna Coffee
				\$ -	\$ -	
				\$ 3,162.52		

DUES AND FEES

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
8/12/2021		100.2310.0641.130.000.000	Sonja Membership - National Black Council	\$ 75.00	-	NSBA
8/12/2021	220092	100.2310.0641.130.000.000	Sonja Membership - National Black Council - Refund	\$ (75.00)	-	NSBA
8/12/2021	220092	100.2310.0641.130.000.000	Policy Update Subscription	\$ 500.00	-	OR School Board Assoc
8/12/2021	220090	100.2310.0641.130.000.000	Registration - \$160 per person - OSBA Conf - Ashley, Elizabeth & Josh	\$ 320.00	-	OR School Board Assoc
8/12/2021	220099	100.2310.0641.130.000.000	Legal Assist Trust Fee	\$ 800.00	-	OR School Board Assoc
8/12/2021	220100	100.2310.0641.130.000.000	Annual Membership - based on ADMr 3,005.6	\$ 5,952.75	-	OR School Board Assoc
8/12/2021	220137	100.2310.0641.130.000.000	Baoardbook Annual Subscription	\$ 2,500.00	-	OR School Board Assoc
9/3/2021	220090	100.2310.0641.130.000.000	Registration for A Stevenson - July 23 Conf	\$ 80.00	-	OR School Board Assoc
9/3/2021	220090	100.2310.0641.130.000.000	Registration Sonja M OSBA Summer Conf	\$ 320.00	-	OR School Board Assoc
3/1/2022	69695	100.2310.0641.130.000.000	National School Board Registration for Elizabeth and Pre-Conf workshop	\$ 1,175.00		NSBA
5/1/2022	ORD-31891-B2B7	100.2310.0641.130.000.000	NSBA - Fee	\$ 75.00		NSBA
5/1/2022	220090	100.2310.0641.130.000.000	Registration - FEE \$120	\$ 120.00	-	OR School Board Assoc
				\$ -	\$ -	
				\$ 11,842.75		

TOTAL EXPENSES TO DATE \$ 19,653.19

LIST OF OUTSTANDING ENCUMBRANCES FOR FY 2021-22

5/31/2022

Entry	Date	Account	Amount	Req. No.	PO No.	Vendor	Description
	5/1/2022	100.2310.0382.130.000.000	\$ 1,000.00	1035	220986	Hungerfor Law Firm	Board questions regarding a contract
			\$ 1,000.00				
Total Encumbrances			\$ 1,000.00				