

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 13, 2024



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 8/8/24

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Head School Secretary – Browning Middle School

Description: Dennis Juneau is recommending the following hire:

✚ Jessie Salway, Head School Secretary
Pending successful completion of pre-hire process.

Financial Impact: \$22.80, L4/S0 (\$23.42, L4/S1 after successful completion of 90-working-day probationary period)

Funding Source: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____

