## Browning Public Schools

**Board Agenda Request**Meeting To Be Held: August 13, 2024



Recogniti	ion: Students	Staff	Parents
Informat	tion: Building Report	Old Business	Superintendent's Report
Action:	Resignations		Contract Service Agreement
	Travel Out-of-State	Travel In State	Approvals
	Termination	Legal Matters	Other:
	This action request pertains t	to ⊠ Elementary (only)	☐ High School/District Wide
Date:	8/8/24		
To:	Rebecca Rappold	From:	Bev Sinclair
			Director of Human Resources
ū	Superintendent of Schools  Hiring: Head School Secreta  ion: Dennis Juneau is recomm	nending the following hi	School
Descripti Financial	Superintendent of Schools  Hiring: Head School Secreta  ion: Dennis Juneau is recomm  Jessie Salway, Head Pending successful con	nending the following his School Secretary appletion of pre-hire process.	e School re:
Descripti Financial probations	Superintendent of Schools  Hiring: Head School Secreta  ion: Dennis Juneau is recomm  Jessie Salway, Head Pending successful con  I Impact: \$22.80, L4/\$0 (\$23)  ary period)	nending the following his school Secretary appletion of pre-hire process.	e School re: ess.
Pinancial probations Funding building/c	Superintendent of Schools  Hiring: Head School Secreta  ion: Dennis Juneau is recomm  Jessie Salway, Head Pending successful con  I Impact: \$22.80, L4/S0 (\$23) ary period)  Source: Salaries, benefits, ar	nending the following his school Secretary appletion of pre-hire processed. L4/S1 after successed payroll costs to be chapplicable.	e <b>School</b> re: ess. ful completion of 90-working-day
Financial probations Funding building/c	Superintendent of Schools  Hiring: Head School Secreta  ion: Dennis Juneau is recomm  Jessie Salway, Head Pending successful con  I Impact: \$22.80, L4/\$0 (\$23 ary period)  Source: Salaries, benefits, ardepartment/program/grant as a  ent(s): Hiring Selection Report	nending the following his school Secretary appletion of pre-hire processed. L4/S1 after successed payroll costs to be chapplicable.	e <b>School</b> re: ess. ful completion of 90-working-day

Human Resources Department

## Browning Public Schools **Hiring Selection Report**

Position		Applicant Recommend	led
Head School Secretary		Jessie Salway	
Department/Location		Supervisor	
BMS		Dennis Juneau	
Type of Position	Starting Date		Term
Classified	8/19/24		2024-2025 AY

Recruiting.	Date Posted: 7/1/24	Re-advertised:	Closing Date:	
Comments:				

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
Jes	sie Salway	08/01/24	Yes	8/8/24
Dan	nelle Compos	07/23/24	Yes	8/8/24
Krys	stene DesRosier	07/30/24	Yes	8/8/24

Interview Committee	Title		Name	Title
Dennis Juneau	Principal			
Angela Heavy Runner	Assistant Principal			
Heidi Burns	Teacher	1		

**Recommendation:** Jessie has experience working with people and systems simultaneously. She also has experience working in high-stress positions while maintaining customer service. She will be a good fit for this position.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/12/24	No	
State & Federal Criminal background check	8/12/24	No	
Tribal Background check	8/12/24	No	

Salary: \$22.80, L4/S0	Placement: Exp., \$23.42, L4/S1		Contract Days: 187	
Prepared by: Bev Sinclair	Date <u>8/8/24</u>	Approved by:	Date:	