

**Parkrose School District #3**

**Agenda Item #** \_\_\_\_\_

<b>SUBMITTED BY:</b> MARY LARSON	( ✓ )	<b>DATE</b> 1/27/14
<b>APPROVED BY:</b>		
Building Administrator	( )	
Superintendent Karen Gray	( X )	1/27/14
Director of Business Services Mary Larson	( X )	1/27/14

**TOPIC: DISPOSAL OF SURPLUS PROPERTY**

**PURPOSE OF AGENDA ITEM: [Why are you asking for Board review]:**

Information \_\_\_\_ Policy Change \_\_\_\_\_ Action/Approval  X  Presentation/Special Request \_\_\_\_\_

**BACKGROUND:** Attachments:  Y X  N \_\_\_\_\_ **LIST:** REQUEST FOR DISPOSAL OF ITEMS

**RATIONALE/DISCUSSION:**

Attached is a listing of surplus property from Maintenance Services. The vehicle is no longer used by the department. Upon board approval, the items will be disposed of. Staff will make attempts to sell the vehicle for scrap to the highest bidder.

**FINANCIAL IMPLICATIONS:**

Any sale revenue will be part of the general fund.

**RELATION TO GOALS:**

This request for action is in accordance with Parkrose School District Policy DN and Administrative Rule DN-AR.

**ACTION REQUESTED:**

Board approval to declare the attached list of property to be disposed of as prescribed in Policy DN.

