



Complete and submit this form, along with any supplemental documentation, to the Office of the President by 5:00pm on the seventh day prior to the Board meeting.

**Date of Board Meeting:** August 15, 2023

**Subject:** Information item.

**Recommendation:** Acknowledgement of all documented fees paid by the College as a result of our membership in a cooperative purchasing program.

**Background and Rationale:** The College is a member of several cooperative purchasing organizations as defined in Chapter 271 of the Local Government Code. Membership in these cooperatives allows the College to selectively utilize any of the cooperatives publicly offered goods or services. Using the services of the contracts provided by the different cooperatives satisfies all State of Texas public bidding laws.

Texas Education Code 44.0331 requires that all fees associated with the College’s membership, any contract fees, and all management fees paid by the College be detailed and provided to the Board of Trustees annually in an agenda item. The College pays a membership fee of \$100.00 to the Texas Comptroller of Public Accounts to be a member of their cooperative purchasing program. The College also pays an annual fee of \$500.00 to the Texas Association of School Boards where we buy our auto and liability insurance as well as our worker’s compensation insurance policy. Our membership also allows us to purchase items from their Buyboard Cooperative Purchasing Program. It is noteworthy that while we are required to list the fees paid, we have also received \$1,716.00 in dividend payments from cooperatives where we are a member and benefited from our purchases.

**Cost and Budgetary Support:** \$600.00  
Current Unrestricted Operating Budget 2023 - 2024

**Strategic Priority Alignment:**       Student Success                       Community Impact  
    Resource Optimization               Institutional Excellence

**Resource Person(s):**  
Bryce D. Kocian, Vice President of Administrative Services  
Gus Wessels, Jr. Dean of Business Services  
Philip Wuthrich, Director of Purchasing

**Signatures:** 

Originator  
Gus Wessels Jr.      BKocian

Cabinet-Level Supervisor

**President’s Approval:**



President

8-2-23

Date  
8-2-23      08/03/2023

Date

8-7-23

Date