

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: December 11, 2023

Subject: Discuss and Consider Approval of Purchase Order Exceeding \$50,000 for Chromebooks.

Administrator Responsible: Adriana Tagle, Assistant Superintendent of Teaching & Learning/Eva Cisneros, Chief Financial Officer

Position: Assistant Superintendent of Teaching and Learning/Deputy Superintendent

A. Purpose of Agenda Item:

Information Only Action Needed

B. Authority for this Action:

Local Policy _____ Law or Rule As per CH (Local)

C. Strategic Objective, Goal, or Need Addressed: Present and approve the purchase of Chromebooks for the anticipated After School Program for elementary schools.

D. Summary: According to CH Local "any single, budgeted purchase of goods and services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

Due to the ongoing learning loss and instructional gaps caused by the pandemic, we are trying to enhance and build new opportunities for added instruction, tutorials, and intervention to help close learning gaps. As a result, we have constructed an After School Program that will address student needs all the while helping to bridge these learning gaps with the use of adopted curriculum and instructional programs designed to provide Tier 1, 2, and 3 instruction for students. Currently, the school district does not have the appropriate amount of chromebooks for students to use the platforms moving forward into our After School Program. It's critical that students have access to a chromebook during our after school program to be able to access the curriculum and other instructional platforms to be used during instruction after school.

The purchase would be funded from ESSER III Funds and is allowable since it's an acquisition of materials directly related to instruction. The district obtained three quotes from vendors found on the various purchasing cooperatives that were EDGAR compliant. The lowest quote obtained was from Intech Southwest Services in the amount of \$162,000. Quote attached.

E. Alternatives Considered: N/A

F. Comments Received: N/A

G. Administrative Recommendation: Administration recommends the board of trustees approve purchase order exceeding \$50,000 for chromebooks as requested.

H. Fiscal Impact and Cost: Utilization of ESSER III funds for these initiatives.

I. Monitoring and Reporting TimeLine: Review and Monitor Usage and Maintenance by Campus Administration, District Administration along with District Technology Department.



Intech Southwest
 4778 Research Drive
 San Antonio, Texas
 United States
<http://www.intechsouthwest.com>
 (P) 210-690-0000
 (F) 210-690-0200

Quotation (Open)

| | |
|-------------------------|---|
| Date | Nov 14, 2023 01:57 PM CST |
| Modified Date | Nov 14, 2023 04:22 PM CST |
| Quote # | 428665 - rev 1 of 1 |
| Description | 500 HP FORTIS X360 G3 J CHROMEBOOKS + 500 GOOGLE LICENSES |
| SalesRep | Lopez, Sam (P) 210-690-0000 |
| Customer Contact | Gonzalez, Richard (P) 361-387-5999 ext. 3511 richard.gonzalez@robstownisd.org |

Customer
 Robstown ISD (RI0204)
 Gonzalez, Richard
 801 N. 1st. St.
 Robstown , TX 78380
 United States
 (P) 361-387-5999

Bill To
 Robstown ISD
 Gonzalez, Richard
 801 N. 1st St.
 Robstown , TX 78380
 United States
 (P) 361-387-5999 ext. 3511
 richard.gonzalez@robstownisd.org

Ship To
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 Robstown , TX 78380
 United States
 (P) 361-387-5999 ext. 3511
 richard.gonzalez@robstownisd.org

Customer PO:

Terms:
 Undefined

Ship Via:
 UPS Ground

Special Instructions:

Carrier Account #:

| # | Image | Description | Part # | Qty | Unit Price | Total |
|---------------------|-------|---|-------------------------|-----|------------|--------------|
| DIR TSO-4159 | | | | | | |
| 1 | | HP Fortis x360 11 G3 J Chromebook Flip design - Intel Celeron - N4500 / up to 2.8 GHz - Chrome OS - UHD Graphics - 4 GB RAM - 32 GB eMMC - 11.6" IPS touchscreen 1366 x 768 (HD) - Wi-Fi 6 - kbd: US | 7L2Z9UT#ABA | 500 | \$293.00 | \$146,500.00 |
| 2 | | Google Chrome OS Management Console License - academic | CROS-SW-DIS- EDU-NEW | 500 | \$31.00 | \$15,500.00 |

This quote is valid for 30 days from the Quotation Date. Please contact your sales representative for updated pricing if your order is placed after that time period.

RMA Policy: Defective merchandise must be returned within 15 days of receipt of product or manufacturer warranty applies for repair. Non-defective merchandise must be returned within 30 days of receipt. Non-defective product must be unopened and factory-sealed to be eligible for return. Intech Southwest offers a replacement only for unopened software returns. Returns will only be accepted if accompanied by a valid RMA number provided by Intech Southwest. Some special orders are non-returnable and the manufacturer must be contacted. Intech Southwest reserves the right to refuse the return of incomplete and opened products or charge a 15% restocking fee for returns that are accepted.

| | |
|--------------------------|---------------------|
| Subtotal: | \$162,000.00 |
| <i>Product Subtotal:</i> | <i>\$162,000.00</i> |
| Tax (.0000%): | \$0.00 |
| Shipping: | \$0.00 |
| Total: | \$162,000.00 |