

**MINUTES OF THE BOARD OF REGENTS
POLICIES COMMITTEE MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-202 – Moody Hall
June 13, 2012
3:00 p.m.**

At the Galveston Community College District Board of Regents Policies Committee Meeting, duly held on Wednesday, June 13, 2012, in Room M-202 of Moody Hall, commencing at 3:00 p.m., the following Policies Committee members were present: Mr. Carroll G. Sunseri, Chairperson, Mr. Armin Cantini, and Mr. Raymond Lewis, Jr. Other Regents present included Mr. Florentino “Tino” F. Gonzalez, Chairperson of the Board of Regents, and Mr. George F. Black.

Staff present included Dr. W. Myles Shelton, President, Ms. Carla Biggers, Dr. Gaynelle Hayes, Dr. Cissy Matthews, and Dr. Phyllis Mingus Pepin.

- I. CALL TO ORDER:** Chairperson Carroll G. Sunseri opened the meeting at 3:00 p.m. in Room M-202 of Moody Hall and determined a quorum was present.
- II. CERTIFICATION OF POSTING NOTICE OF POLICIES COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Policies Committee Meeting had been properly posted on June 7, 2012.
- III. CONSIDER APPROVAL OF MINUTES FROM FEBRUARY 27, 2012 MEETING:** A reading of the minutes from the February 27, 2012 meeting was waived. Mr. Lewis moved to approve the minutes as presented; Mr. Cantini seconded. The motion passed unanimously.
- IV. REVIEW AND DISCUSS LOCAL BOARD POLICIES:** Staff provided copies of proposed changes to local policies in Section C (Business and Support Services), Section D (Personnel), and Section G (Community and Governmental Relations). These revisions were part of the review by staff and the Texas Association of School Boards (TASB) Legal Services. Additionally, TASB issued a policy update that included revisions to policies in Section B (Local Governance) that had been reviewed and approved by the Board in March. Policy revisions under Agenda Item VI were reviewed and discussed in order with the revisions proposed in this agenda item. See Agenda Item VI for details. All policies and recommended changes were reviewed by the College’s internal policies taskforce. Dr. Shelton went through the proposed changes suggested by TASB and staff. In addition to the published revisions, Mr. Lewis proposed adding “Board members” in Board Policy CHC (Local) – Buildings, Grounds, and Equipment Management: Traffic and Parking Controls, as part of the group that it governs. Mr. Gonzalez also asked that staff research the topic of drug testing for employees who received workers’ compensation wage benefits as it relates to Board Policy CKE (Local) – Insurance and Annuities Management Workers’ Compensation. Dr. Shelton agreed to report the findings.

IV. REVIEW AND DISCUSS LOCAL BOARD POLICIES: (Continued)

When reviewing Board Policy DEC (Local) – Compensation and Benefits: Leaves and Absences, Mr. Black shared his company’s policy on paid time off and suggested that the College may want to replace its current sick and vacation policy with something similar. Staff agreed to research the possibility.

V. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING REVIEW OF LOCAL BOARD POLICIES IN SECTIONS C, D, AND G: Mr. Lewis moved to recommend to the Board of Regents that the revisions proposed in Sections C, D, and G be approved, including the Committee change to Board Policy CHC (Local) regarding parking regulations applying to Board members; Mr. Cantini seconded. The motion passed unanimously.

VI. REVIEW AND DISCUSS LOCAL BOARD POLICIES: The following policies were submitted to the Committee with changes for review and discussion. Staff provided the justification of the proposed revisions.

- **BBI – Board Members: Technology Resources and Electronic Communication**
Dr. Shelton said that this was a new policy recommended by TASB regarding the Board use of technology that belongs to the College.
- **BCAE – Board Officers and Officials: Selection and Duties of Chief Tax Officials**
TASB recommended deleting this policy. The wording would be included in CAIA (Local) – Ad Valorem Taxes: Selection and Duties of Chief Tax Official.
- **EFBA – Degrees and General Graduation Requirements**
Changes to this policy stating that a student must earn 18 semester credit hours at Galveston College were proposed to be consistent with Southern Association of Colleges and Schools (SACS) requirements.
- **EFBB – Core Curriculum**
Changes to this policy were proposed to update the core curriculum standards by clarifying competencies and objectives. Dr. Shelton noted that these changes will be required once new state laws are in place by Fall 2014. By adopting these changes now, he hopes to avoid an evaluation recommendation during the upcoming 2014 SACS reaccreditation visit.

VII. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING REVIEW OF LOCAL BOARD POLICIES: BBI, BCAE, EFBA, AND EFBB: Mr. Lewis moved to recommend to the Board of Regents that the proposed revisions to Board Policies BBI, BCAE, EFBA, and EFBB be approved as submitted; Mr. Cantini seconded. The motion passed unanimously.

VIII. ADJOURNMENT: There being no further business to come before the Policies Committee, the meeting adjourned at 4:16 p.m.

APPROVED AS CORRECT:

Carla D. Biggers, Clerk

Carroll G. Sunseri, Chairperson