



# Service Agreement

## New Berlin High School

Lifetouch ID: 21311  
Account Representative Email: mtrunfio@lifetouch.com

School Year(s): 2023-2024  
Agreement Length: 1

### Account Information

New Berlin High School  
300 Ellis St  
New Berlin, IL 62670

Main Phone: 217-488-6012  
Enrollment: 250  
Grades: 7 - 12

### Summary of Programs Provided

- |  |   |   |   |
|--|---|---|---|
| <input checked="" type="checkbox"/> Fall Individuals | <input type="checkbox"/> Yearbook         | <input type="checkbox"/> Groups         | <input checked="" type="checkbox"/> Commencements |
| <input type="checkbox"/> Spring Individuals          | <input type="checkbox"/> Prestige Seniors | <input type="checkbox"/> Dance          | <input type="checkbox"/> Other/Misc               |
| <input checked="" type="checkbox"/> Underclass Grads | <input type="checkbox"/> Sports           | <input type="checkbox"/> Special Events |   |

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individual - Original (Fall Individuals)	09/22/2023	09/22/2023					
Fall Individual - Retake (Fall Individuals)	11/03/2023	11/03/2023					
Special Event - Original (Underclass Grads)	11/29/2023	11/29/2023					
Commencements - Original							

\*All dates are tentative and subject to change or TBD if blank.

### Account Services

- Yearbook - Media CD/DMD  
 Storefront  
 Lifetouch Portal

Storefront Contact:

Lifetouch Portal Contact:

Parent Notify is a complimentary service included when parent/guardian email addresses are provided

## Invoicing Products

Product Name	Sales Price	Line Description
ID Services	\$2.50	

### Other Services

Photo ID Laminated Horizontal/Vertical - No Punch  
Digital Media Download - High Res (up to 800)  
Lab Media Download - Wall Composite

### Contact information


Contact Name	Title	Phone	Email
Hattie Llewellyn	Principal	217-488-6012	hllewellyn@pretzelpride.com

### Agreement Terms

During the Agreement Term, Shutterfly Lifetouch, LLC. is designated as the Account’s exclusive professional photographer and authorized hereby (i) to photograph all students and staff who participate in “Picture Day” events and (ii) to produce and deliver photographs and services for the programs identified above. The Account is solely responsible for obtaining any parental consents necessary and/or for enabling parents to opt out of participation in Picture Day activities or inclusion in class photographs or yearbooks (as the case may be). In exchange for the services, the Account will allow access to students, staff and use of Account property and information for Account-authorized purposes, including Picture Day administration, fulfillment and distribution of deliverables to the Account, delivery of Picture Day notices, and to provide parents of students photographed opportunities to purchase individual and class pictures and yearbooks as applicable. Lifetouch will not disclose confidential information provided by the Account (the Account Data) or use it for any purpose except to fulfill the services requested to be performed by Lifetouch. The school remains in control of the Account Data at all times, and Lifetouch will retain the Account Data only as necessary to fulfill its obligations under this Agreement.

The terms of this Agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the Account and Lifetouch.

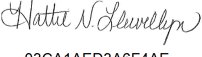
### Signatures

DocuSigned by:  
  
 7330E2D0010D45D...

7/17/2023

Melody Trunfio

Inside Sales Representative - School

DocuSigned by:  
  
 03CA1AED3A6F4AE...

7/17/2023

Hattie Llewellyn

Principal