

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
January 13, 2009**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, January 13, 2009, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Shawn Brevard who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Shawn Brevard
Mr. Mike Clayborne
Mrs. Amy Heyer
Mr. John Nail
Mr. Lee Tucker

Staff Present: Dr. Randy McCoy
Dr. George Noflin
Mr. David Meadows
Mrs. Diana Ezell
Mrs. Linda Pannell
Mr. Jim Turner
Mrs. Kay Bishop
Mrs. Jennifer Strunk
Ms. Patrice Tate

Mrs. Brevard announced a quorum and stated that the meeting was lawfully in session. Members of the press were also present.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to approve the agenda as submitted. Mrs. Brevard announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Clayborne, seconded by Mr. Tucker, the Board voted unanimously to approve the following minutes with noted corrections:

November 14, 2008	Special Called Meeting
November 15, 2008	Special Called Meeting
November 20, 2008	Special Called Meeting
November 21, 2008	Special Called Meeting
December 9, 2008	Regular Meetings

Mrs. Brevard declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for public comments were received for this Board Meeting.

B. Recognitions

No recognitions were scheduled for this meeting of the Board.

COMMUNICATION TO THE BOARD

A. Initial Discussion of 2009-2010 School Calendar

Superintendent Randy McCoy presented two drafts of the 2009-2010 School Calendar. Dr. McCoy reported that state testing dates, spring breaks at colleges, beginning dates for summer school at colleges, coordination with Lee County Schools regarding the sharing of vocational programs, and the moving of classrooms prior to the beginning of the 2009-2010 school year have been considered in these drafts.

Dr. McCoy stated that the two proposed drafts will be shared with the Administrative Council, Teacher Advisory Committee and Parent Forum to solicit input on the calendars.

B. TPSD Strategic Plan Update Report

Assistant Superintendent Diana Ezell presented the TPSD Strategic Plan Update Report. A copy of the TPSD Strategic Plan Update Report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. McCoy's recommendations, Mr. Clayborne moved to approve and ratify the Consent Agenda as listed below with the noted changes on the TPSD Athletic Handbook:

1. Contractual Agreements #CO9031 and #CO9032
Contract for Rental of School Facility #SFR920
2. Donations #2008-2009-918 through #2008-2009-923
3. Single Source Purchase #SS910 – Rosetta Stone, LTD (language software)
4. Accepted TPSD Grant #909 and Modified TPSD Grant #820
5. Granted permission to advertise for sealed bids #BD572
6. TPSD Athletic Handbook

The motion was seconded by Mr. Clayborne and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In accordance with Dr. McCoy's recommendations, Mrs. Heyer moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of two (2) resident student transfers (in-district)
- b. Approval of four (4) resident student transfers (in-district) for the remainder of the 2008-2009 school year
- c. Approval of one (1) nonresident student transfer request (in-district) for the remainder of the 2008-2009 school year
- d. Denial of two (2) nonresident student transfers (in-district)
- e. Approval of six (6) nonresident student transfers (tuition)

The motion was seconded by Mr. Tucker and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Mr. Clayborne moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed. A detailed copy of the Personnel Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims/Tupelo High School Activity Check Register and Athletic Activity Check Register

Mr. Nail reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval as listed below:

- Docket of Claims for the period December 1 through December 31, 2008, Docket of Claims #69929 through #70720 for Accounts Payable Checks #51113 through #51627 in the amount of \$1,381,705.60.
- Tupelo High School Activity Check Register for December 2008, Checks #2930 through #2959 in the amount of \$5,179.30.
- Athletic Activity Check Register for December 2008, Checks #3815 through #3843 in the amount of \$3,969.90.

The grand total for all funds is \$1,390,854.80.

The motion was seconded by Mr. Tucker and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims and Check Registers are marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

E. November 30, 2008 Financial Statements

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month-ending November 30, 2008, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mr. Tucker, seconded by Mr. Nail, the Board voted unanimously to approve the November 30, 2008, Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the November 30, 2008 Financial Statements is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

F. Amendment to TPSD Policy Exhibits GB-E1 and DB-E

Superintendent Randy McCoy recommended that TPSD Policy Exhibits GB-E1 (General Human Resources Policies: FY10 Calendar) and DB-E (Annual Budget FY10 Budget Development Calendar) be amended to reflect the scheduling of events to prepare for the FY10 School Budget and scheduling of events leading up to the issuance of teacher contracts.

Mr. Clayborne moved to approve the abovementioned Policy Exhibits as recommended. The motion was seconded by Mr. Nail and was approved unanimously. The President of the Board declared the motion passed.

Of note, with the amendment of TPSD Policy Exhibit GB-E1 which included a School Board Work Session on July 14, 2009, to discuss the FY10 Budget this action amends TPSD School Board Policy Exhibit BEA-E Regular Board Meetings 2009 which was approved on November 11, 2008.

A copy of TPSD Policy Exhibits GB-E1 and DB-E are marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

G. Student Discipline Report

Dr. McCoy recommended ratification of expulsion of Student #1139 for one calendar year due to reasons outlined in great length in the supporting documentation.

Mrs. Heyer moved to ratify the above recommendation. The motion was seconded by Mr. Tucker and was approved unanimously. The President of the Board declared the motion passed.

Detailed information regarding the abovementioned Student Discipline Report is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

No "Unfinished Business" items were presented at this meeting of the Board.

NEW BUSINESS

A. Consideration of Resolution Authorizing the Issuance of a Tax and Revenue Anticipation Note

Dr. Randy McCoy recommended that the Board of Trustees authorize and direct the issuance of a tax anticipation note in the amount of \$1,000,000. Dr. McCoy stated that the purpose of this Resolution is to assure that the school district has the available cash for the expenses in January, and with the uncertainty of ad valorem collections this January due to current economic conditions, the issuance of this note may be necessary. Dr. McCoy further reported that other factors influencing the need for the resolution and possible issuance of the note include availability of invested monies, and a very large final payment on the 1994 bond issue that was refinanced in 2005 was due and paid in December with ad valorem collections anticipated in January and February.

On a motion by Mr. Tucker, seconded by Mr. Nail, the Board voted unanimously to approve the Resolution which authorizes the issuance of a Tax and Anticipation Note in the amount of \$1,000,000.00 as recommended.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the Resolution is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Consideration of the 2009-2010 E-Rate “Letter of Intent to Budget Funds” for the District’s Portion of the Projected Year 12 E-Rate Program and the MDE Recommended Revisions to the 2007-2010 TPSD Technology Plan

Dr. Randy McCoy presented for consideration for approval a “Letter of Intent to Budget Local E-Rate Funds” for the district’s portion of the total proposed E-Rate Program purchases for the 2009-2010 school year (E-Rate Year 12) in the projected amount of \$2,978,000.00. Dr. McCoy reported that if approved the district’s portion of the total projected Year 12 E-Rate purchases of \$2,978,000.00 will be \$782,000.00.

On a motion by Mr. Clayborne, seconded by Mr. Nail, the Board voted unanimously to approve the “Letter of Intent to Budget Funds” for the district’s portion of the total proposed E-Rate Program purchases for the 2009-2010 school year (E-Rate Year 12) in the projected amount of \$2,978,000.00. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the 2009-2010 E-Rate “Letter of Intent to Budget Funds” is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

Executive Session – Personnel and Litigation Matters

Board President Shawn Brevard suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing personnel and litigation matters.

On a motion by Mr. Nail, seconded by Mr. Tucker, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Shawn Brevard with the following people present: Mrs. Shawn Brevard, Mr. Mike Clayborne, Mrs. Amy Heyer, Mr. John Nail, Mr. Lee Tucker, Dr. Randy McCoy, Mrs. Diana Ezell, Dr. George Noflin and Mr. David Meadows

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Nail with a second by Mr. Tucker, the Board voted unanimously to remain in Executive Session for the purpose of discussing personnel and litigation matters.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mrs. Brevard reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss personnel and litigation matters.

Upon a motion by Mr. Nail with a second by Mr. Tucker, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

ADJOURNMENT

On a motion by Mr. Nail, seconded by Mr. Clayborne, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 2:15 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Shawn Brevard, President

Lee Tucker, Secretary