

CENTRAL DISPATCH COMMITTEE

DRAFT - MEETING MINUTES

Wednesday, June 5, 2024 - 2:00 p.m.

Howard Male Conference Room

The Alpena County Central Dispatch Committee met on Wednesday, June 5, 2024, at 2:00 p.m. in the Howard Male Conference Room.

MEMBERS PRESENT: Alpena County Commissioner Burt Francisco  
Alpena County Commissioner Brenda Fournier  
(sitting in for Commissioner Robin Lalonde)  
Director of EM and E911 Services Kim Elkie  
Deputy Director of EM and E911 Services Al Rapson  
Alpena County Sheriff Erik Smith  
NE Michigan Medical Control Nick Harrison  
Alpena City Fire Andy Marceau  
Alpena County Fire Representative Hanna Trelfa  
Alpena County 911 Dispatcher Rory Sherwood  
Alpena City Police Eric Hamp  
Michigan State Police John Grimshaw  
Private Citizen at Large Edna Sorensen  
City of Alpena Elected Official Mike Nowak  
Public Health Representative, District 4 Nic Modrzynski

MEMBERS ABSENT: Michigan Township Association Dan Hibner (excused)

OTHERS PRESENT: County Board Assistant Kim MacArthur

Chair Burt Francisco called the meeting to order at 2:04 p.m.

APPROVE AGENDA: Motion to approve the agenda by Mike Nowak with support by Lt. John Grimshaw. Motion carried.

APPROVE MINUTES: Motion was made by Edna Sorensen with support by Nick Harrison to approve the minutes from the Central Dispatch Committee meeting on April 30, 2024. Motion carried.

**OLD BUSINESS**

Weather Watches & Warning Siren Policy Update (NOAA Radio): Director Elkie reported this policy was reviewed last year but they had run into a situation in which they were not receiving LEIN System notifications regarding weather reporting due to problems at the state level. A NOAA weather radio was immediately ordered and has been added into the policy.

Discussion was made to include notification to MyMichigan Ambulance along with alerting all fire departments and EMS units via the console paging system.

Discussion was made on public education during severe weather. A lot of people get confused when hearing the sirens go off. Sheriff Erik Smith inquired about not having a siren west of Walter Road. Kim will gather more information and bring back for further discussion.

Motion was made by Captain Andy Marceau and supported by Chief Eric Hamp to recommend approval of the Weather Watches & Warnings - Sirens Policy as presented. Motion carried.

**ACTION ITEM #1: The Committee recommends approval of the updated Policy I-10 Weather Watches and Warnings – Sirens as presented.**

**NEW BUSINESS**

Dive Team Activation: Discussion was made on the Dive Team Activation Policy. Rory Sherwood reported this policy has not been updated since 2012 and the Sheriff's Office has been removed as one of the dive team assets.

Discussion was made on the NMMATF Dive Team. Erik Smith reported there are 20 counties with Sheriff's Offices' and local municipalities that make up the NMMATF.

Motion was made by Lt. Grimshaw and supported by Brenda Fournier to recommend approval of the Dive Team Activation Policy as presented. Motion carried.

**ACTION ITEM #2: The Committee recommends approval of the updated Policy III-12 Dive Team Activation as presented.**

**DIRECTOR UPDATE:** Director Elkie reported they are looking at new call handling equipment for Central Dispatch. Contracts with the current vendor are expiring and Director Elkie will be making the recommendation to switch to Central Square at the next Finance, Ways & Means Committee meeting on June 11, 2024. There would be a cost savings, and Central Dispatch currently uses Central Square's CAD product which would integrate with new call handling equipment and she hopes to go live by the end of the year.

The meeting adjourned at 2:33 p.m.

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Burt Francisco, Chair

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Kim Elkie, Director of Emergency Management and E911 Services

kvm