

## ***Collin County Community College District Board of Trustees***

2020-03-X

March 24, 2020

Resource: Steven Bassett  
Chief Financial Officer

### **AGENDA ITEM:**

Report Out of the Campus Facilities and Construction Committee, and Consideration of Approval for the Selection of an Architect for the New Welcome Center at the McKinney Campus

### **DISCUSSION:**

Over the past couple months, District staff with assistance from AECOM, the 2017 Capital Improvement Program's Program Manager retained by the District, have engaged in an intensive process to issue and review a solicitation for Architectural / Engineering services for use on the design of a new Welcome Center at the McKinney Campus, which is a Phase 3 project.

In order to select the most qualified firm, the following process was followed for each recommendation.

- Collin College staff and AECOM established weighted criteria based on aspects of Architectural firms and Construction firms that were important to Collin College.
- A selection committee of 8 evaluators was identified with the following members;
  - 4 Collin College academic administrators
  - 2 Collin College operational administrators
  - 2 AECOM staff members
- The following RFQ for Architectural / Engineering services was issued:
  - RFQ 4297 (Bond)
- The selection committee reviewed the Statement of Qualifications ("SOQ") submitted using the weighted criteria. For this step, the following was taken into consideration:
  - The reputation of the vendor and of the vendor's goods or services
    - Firm's History, Capacity & Stability
    - Financial Information
  - The quality of the vendor's goods or services
    - Academic & Other Project Experience
    - Higher Education Experience
    - Project Experience (Projects of a similar size and scope)

- Project Experience (Other)
- The extent to which the goods or services meet the institution's needs
  - Organization Plan (Project Lead & Key Members)
  - Organization Plan (Sub-Consultants)
- The vendor's past relationship with the institution
  - Collin College Work History
- Scores from the selection committee were tabulated to determine a short list of firms.
- The shortlisted firms were further investigated for the following:
  - The reputation of the vendor and of the vendor's goods or services
    - References (Owner)
    - References (Construction Manager or Architect)
    - References of Key Project Team Members
- Shortlisted firms delivered an oral presentation to the 8 evaluation committee members. For this step, the following was taken into consideration:
  - The extent to which the goods or services meet the institution's needs
    - Organization Plan (Project Lead & Key Members)
    - Organization Plan (Sub-Consultants)
    - Organization Plan (In-house team members / organization / collaboration)
    - Project Approach
  - Responses to prepared questions
- Scoring from all the preceding steps was tabulated to identify a most qualified architectural firm and a best value Construction Manager-at-Risk firm for the Wylie Campus and Technical Training Center projects.

#### **Recommended Firms**

- RFQ 4297 – PBK Architects

#### **DISTRICT PRESIDENT'S RECOMMENDATION:**

The District President recommends approval of the the recommended Architectural firm, that being PBK Architects for the new Welcome Center at the McKinney Campus.

**SUGGESTED MOTION:**

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Architectural firm of PBK Architects for the new Welcome Center at the McKinney Campus.”

DRAFT