

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES
March 8, 2011**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, March 8, 2011, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Lee Tucker who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Amy Heyer
Mr. John Nail
Mr. Eddie Prather
Mrs. Beth Stone
Mr. Lee Tucker

Staff Present:

Dr. Randy Shaver	Mr. Larry Harmon
Mrs. Diana Ezell	Mrs. Kay Bishop
Dr. Fred Hill	Mrs. Marissa Martin
Mr. Billy Crews	Ms. Patrice Tate
Mrs. Linda Pannell	Mr. Kenneth Roberts
Mr. David Meadows	Mrs. Lynne Rogers
Mrs. Julie Hinds	Mr. Danny Porter
Mrs. Glenda Scott	Dr. Derwood Tutor
Mr. Jim Turner	Mrs. Kelly Stimpson (via WebEx)
Mrs. Mary Ruth Wright	

Mr. Tucker announced a quorum and stated that the meeting was lawfully in session. Several members of the press were present.

ELECTION OF OFFICERS

Via WebEx Administrative Counsel Kelly Stimpson announced that School Board Policy #BDB stipulates that "the officers of the Board shall be a president, vice-president and secretary and shall be elected at the first meeting of the board following the first Saturday of March of each calendar year." Mrs. Stimpson next announced that the floor was open for nomination for president of the Board of Trustees.

Election of President

Mr. Tucker placed Mrs. Amy Heyer's name before the Board for president of the School Board. Mr. Prather seconded the motion. By general consent, nominations for president were closed. By a vote of 5-0, Mrs. Amy Heyer was elected president of the Board of Trustees.

Election of Vice-President

Next, Mrs. Stimpson announced that the floor was open for nominations for vice-president of the Board of Trustees. Mrs. Heyer placed Mr. Eddie Prather's name before the Board to serve as vice-president. Mr. Nail seconded the motion and by unanimous consent nominations for vice-president were closed. By a vote of 5-0, Mr. Prather was elected vice-president of the Board of Trustees.

Election of Secretary

Mrs. Stimpson announced that the floor was now open for nomination for secretary of the Board of Trustees. Mr. Prather placed Mrs. Beth Stone's name before the Board to serve as secretary. Mr. Tucker seconded the motion and by general consent nominations for secretary were closed. By a vote of 5-0, Mr. Prather was elected secretary of the Board of Trustees.

Passing of the Gavel

Mr. Tucker passed the gavel to Mrs. Amy Heyer.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to approve the agenda with the following changes:

1. Move Cash Flow Statements for Month Ending January 31, 2011, to the Superintendent's Report).
2. Remove Contractual Agreement #CO1131 from the Consent Agenda. Discussion will be held in Executive Session.
2. Move Item E. Ratification of Admittance of Student #3811 under Superintendent's Report to Executive Session.

Mrs. Heyer announced that the motion passed.

The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

No minutes were presented at this meeting of the Board.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for public comments were received for this meeting of the Board.

B. Recognitions

No recognitions were held at this meeting of the Board.

COMMUNICATIONS TO THE BOARD

A. Tupelo Career Center Solar Team

Tupelo Career Center Auto Mechanics Teacher Marty Ford presented information on the solar car project that his class is implementing at Tupelo Career Center.

B. Trip Report – AASA and ERDI – February, 2011

Superintendent Randy Shaver presented information on two trips in February which included the American Association of School Administrators National Conference on Education and the Educational Research and Development Institute.

C. Trip Report – Mississippi School Boards Association Annual Conference

Board Member Eddie Prather represented the Board of Trustees at the MSBA Annual Conference. Mr. Prather reported on highlights of the conference.

D. Initial Discussion of 2011-2012 TPSD School Calendar

Chief Operations Officer Billy Crews presented two draft options of the 2011-2012 school calendar for initial review and feedback. Mr. Crews stated that feedback on the two draft options is welcome and an option will be presented for approval at the March 29, 2011, School Board meeting.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. Shaver's recommendations, Mr. Nail moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements #CO1129, #CO1130, and #CO1131
Charter Bus Service Contract #BC10-11-015
2. Single Source Purchase #SS145
3. Donations #2010-11-42 through #2010-2011-45

4. Permission to Apply for TPSD Grants #1118, #1119, and #1120
5. Removal of Eleven (11) Assets from the TPSD Capital Asset Listing
6. Ratification of Student Transfer Report
7. National School Boards Association's National Affiliate Membership for April 1, 2011 to March 31, 2012.
8. Approval of appropriate School Board Travel Expenses to the NSBA Annual Conference in April, 2011 (Mrs. Heyer, Mrs. Stone and Mr. Tucker)
9. Appointment of Legal Counsel for TPSD Board of Trustees
Named Mitchell, McNutt & Sams as legal counsel for the TPSD Board of Trustees. Mr. Guy Mitchell, III has been designated by Mitchell, McNutt & Sams as the firm's contact person for the Tupelo Public School District.
10. Posting of Public Notices
The Board assigned the responsibility of posting notices of special meetings, recessed meetings, adjourned meetings and rescheduled meetings as outlined in TPSD Policy DBA to Ms. Patrice Tate.
11. Appointment of Recording Secretary
The Board reappointed Ms. Patrice Tate as Recording Secretary for the TPSD Board of Trustees.
12. Ratification of TPSD Policies
In accordance with TPSD Policy DBA, the Board reaffirmed and ratified the TPSD Policies, Administrative Procedures, Regulations, and Exhibits previously adopted by the Board of Trustees.
13. Authorize Signatures for District Financial Accounts
The Board reaffirmed and authorized signatures for district financial accounts as listed in TPSD Policy DGA: Authorized Signatures.

The motion was seconded by Mrs. Stone and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Personnel Recommendations

Mr. Tucker moved to approve the Licensed Personnel Report as recommended. The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the Licensed Personnel Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Docket of Claims for February 5 through February 28, 2011

Mrs. Heyer reviewed the Docket of Claims prior to the meeting and recommended approval of the Docket of Claims for the period February 5, 2011, through February 28, 2011, Docket of Claims #90726 through #91128, for Accounts Payable Checks #64246 through #64554 in the amount of \$1,230,598.12. The motion was seconded by Mr. Prather and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated. The Docket of Claims is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

D. January 31, 2011, Financial Statements

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month ending January 31, 2011, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mr. Nail, seconded by Mrs. Stone, the Board voted unanimously to approve the July 31, 2010, Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the January 31, 2011, Financial Statements is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Cash Flow Statements for Month Ending January 31, 2011

Finance Director Linda Pannell submitted the Statement of Cash Flow for month ending January 31, 2011, for information and review. A copy of the January 31, 2011, Cash Flow Statements is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

No "Unfinished Business" items were presented at this meeting of the Board.

NEW BUSINESS

A. Professional Services Agreement between JBHM Education Group, LLC (“JBHM”)

On a motion by Mr. Prather, seconded by Mr. Tucker, the Board voted unanimously to approve the Professional Services Agreement between JBHM Education Group. The agreement retains JBHM as educational consultants, trainers, and service providers for the period beginning March 1, 2011, through May 31, 2011, at a fee of \$27,000.00. The consultants and trainers will assist Tupelo High School staff and teachers with the implementation of block scheduling at THS during the 2011-2012 school year.

The President of the Board declared the motion passed.

A copy of the Professional Services Agreement with JBHM Education Group is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Senior Project for Tupelo High School Senior Luke Davis

Tupelo High School Student Luke Davis presented a proposal to add a handicap accessible wooden deck adjacent to the front entrance of the baseball field.

On a motion by Mr. Tucker, seconded by Mrs. Stone, the Board voted unanimously to approve the proposed addition of a handicap accessible wooden deck at the front entrance of the baseball field presented by THS Student Luke Davis.

The President of the Board declared the motion passed.

Additional information regarding Student Luke Davis' Senior Project is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

Mr. Eddie Prather requested that a date be set for a Board Retreat.

B. Appointment of Board Audit Committee to Review TPSD 2010-2011 Audit

In accordance with TPSD Policy DBA Board of Trustees Organizational Meeting, Mr. Prather moved to appoint Mr. Lee Tucker and Mrs. Beth Stone to serve on the Board Audit Review Committee for the purpose of reviewing the 2010-2011 School Year Audit. The motion was seconded by Mr. Nail and the Board voted unanimously to approve the appointments of the Board Audit Committee. The President of the declared the motion passed.

C. Special Called Meeting for E-Rate

Discussion was held regarding the need for a Special Called Board of Trustees Meeting to award the bids for the TPSD E-Rate Year 14 RFP. Mr. Crews stated that the meeting needed to be held on either March 21 or March 22, 2011.

D. Executive Session – Student, Personnel and Contractual Matters

Board President Amy Heyer suggested to the School Board an executive session for the purpose of discussing student, personnel and contractual matters.

On a motion by Mr. Stone, seconded by Mr. Prather, the Board voted unanimously to enter executive session for the purpose of discussing student, personnel and contractual matters. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

The room was cleared and the executive session was called to order by Mrs. Heyer with the following people present: Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mrs. Beth Stone, Mr. Lee Tucker, Dr. Randy Shaver, Mr. Billy Crews, Dr. Fred Hill, Mrs. Kelly Stimpson (via WebEx), and Ms. Patrice Tate.

Mrs. Heyer reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss student, personnel and contractual matters.

First, a discussion was led by Dr. Randy Shaver regarding personnel matters.

Tupelo High School Teacher Teresa Ware entered the meeting and discussed student matters. After the discussion, Mrs. Ware left the executive session.

Mr. Lee Tucker left the meeting at approximately 2:50 p.m.

Dr. George Noflin, Jr. entered the meeting and discussed student matters. After the discussion, Dr. Noflin left the executive session.

Discussion continued regarding personnel, student and contractual matters.

Upon a motion by Mrs. Stone, with a second by Mr. Prather, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

The Board considered a matter relating to real estate and on a motion by Mr. Prather, seconded by Mrs. Stone, voted unanimously by all members present to authorize Mr. Billy Crews to make an offer on the said real estate as discussed. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

On a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously by all members present to ratify the admission of Student #3811 contingent upon initial placement at the Ombudsman program for 45 days. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

E. Contractual Agreement #CO1131 – Amendment to Ombudsman Contract

On a motion by Mr. Prather, seconded by Mrs. Stone, the Board voted unanimously by all members present to approve Contractual Agreement #CO1131 which amends the contract with Ombudsman to increase up to 90 slots beginning March 21, 2011. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

A copy of the amended contract with Ombudsman is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

ADJOURNMENT

On a motion by Mrs. Stone, seconded by Mr. Prather, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:30 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Arlissa C. Heyer, President

Elizabeth Stone, Secretary