

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

September 5, 2019

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order President Rob Rapheal at 7:00 p.m. on Thursday, September 5, 2019, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Kate Luthner, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen, and Superintendent Steve Massey, ex officio. Member Alex Keto was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: Member Rapheal reported no visitors attended.

5. STUDENT ACHIEVEMENT:

Forest Lake Area Middle School Principal JP Jacobson reported on the educational design framework and this years' happenings.

Positive Happenings: attending the teacher welcome/in-service, back to school pictures on district Facebook page, FLAAA fundraiser, open house at the FLAS Education Center, Wyoming and Lino Lakes Elementary Schools, fall sports have started, the TEFFLA event is coming up, and Member Luthner was nominated to be a delegate candidate for the 2019-2020 MSBA Delegate Assembly.

6. REPORTS:

Workshop/Conference – No report given.

Equity Alliance MN – Member Rapheal reported that Equity Alliance MN works with school districts and has many programs to improve the ability for each student to get an equitable education. Mr. Sebastian Witherspoon is the new executive director.

916 – Member Olson reported they received a presentation from the president of the 916 Education Foundation. September is their membership drive and they are encouraging new memberships along with all member districts and board members to donate.

City of Forest Lake – No report due to Member Keto's absence.

Highway 97/Goodview Roundabout Update – Business Director Martini reported a roundabout will be constructed at this intersection next summer.

Reshaping Opportunities for Success 2015-2020 – Business Director Martini and Construction Supervisor Mike Kopietz showed photos of the FLAS Education Center, Linwood and Wyoming Elementary Schools, and reported on the move into the new spaces. Board Members thanked Mr. Kopietz for his work, expertise and dedication to all of the construction projects.

Superintendent's Report – Dr. Massey thanked Mr. Kopietz for his leadership and Principal Jacobson for his leadership and for the work of he and his staff. Dr. Massey acknowledged the passing of Linwood SAC Coordinator Alysha Larson. Dr. Massey gave an enrollment update, strategic planning update, and the district will participate in equity and inclusion learning sessions with the YMCA Equity Innovation Lab in October and November. Dr. Massey will be gathering a stadium/softball task force and the MDE Commissioner has asked the district to be part of a school finance work group meeting on September 21.

7. CONSENT AGENDA ITEMS: Member Peterson moved to approve agenda items 7.1- 7.4. The motion was 2nd by Member Theisen. All members present voted aye. The motion carried.

7.1 Approved the Minutes of August 1 and 15, 2019

7.2 Approved the bills as of September 5, 2019

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Barrott, Karen – School Bus Driver from 40 to 30 hours per week and 37 weeks per year, effective September 3, 2019.
- Berens, Julie – from SAC, Title 1 & Noon Duty Supervisor to Combined SAC/Noon Duty/Special Education Paraprofessional position at Linwood Elementary, 40 hours per week and 37 weeks per year, effective September 3, 2019,
- Bjorgjeld, Kristine – from School Age Childcare Program Aide to Special Education Paraprofessional at Forest View Elementary, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Brust, Kara – from Special Education Paraprofessional to Combined SAC/Noon Duty/Special Education Paraprofessional position at Linwood Elementary, 40 hours per week and 37 weeks per year, effective September 3, 2019,
- Carey, Tina – School Age Childcare Program Aide from 10 to 20 hours per week and 40 weeks per year, effective August 23, 2019.
- Chen, Weiling – Special Education Paraprofessional from Wyoming to the FLA Middle School, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Chesnut, Dwight – School Bus Driver from 40 to 25 hours per week and 37 weeks per year, effective September 3, 2019.
- Cooper, Sarah – ECFE Preschool Educator from the Central Learning Center to Columbus Elementary, 28.75 hours per week and 31 weeks per year, effective August 26, 2019.
- DeSantell, Samantha – from Noon Duty at Wyoming Elementary to Lino Lakes Elementary, 15 hours per week and 37 weeks per year, effective September 3, 2019.
- Dewidt, Melissa – School Age Childcare Program Aide at Lino Lakes Elementary, from 27.5 to 22.5 hours per week and 52 weeks per year, effective August 26, 2019.
- Erickson, Shauna – from School Age Childcare Program Aide to Assistant Site Manager at Forest View Elementary, 32.5 hours per week and 52 weeks per year, effective August 26, 2019.
- Flagstad, Lisa – from Cook Helper to Concessions Area Cook Helper at the Senior High School, 32.5 hours per week and 37 weeks per year, effective September 3, 2019.

- Graham, Logan – from School Age Childcare Assistant Site Manager at Forest Lake Elementary, to Title One Paraprofessional at Forest Lake Elementary, 32.5 hours per week & 37 weeks per year, effective August 26, 2019.
- Guse, Stacey– ECFE Preschool Educator from the Central Learning Center to Wyoming Elementary, 37.5 hours per week and 31 weeks per year, effective August 26, 2019.
- Harer, Callie – School Bus Aide from 40 to 25 hours per week and 37 weeks per year, effective September 3, 2019.
- Holt, Shanna – Special Education Paraprofessional from 30 to 40 hours per week and 37 weeks per year, effective September 3, 2019.
- Howe, Jennifer – Noon Duty Supervisor at Linwood Elementary from 10 to 15 hours per week and 37 weeks per year, effective September 3, 2019.
- Jensen, Diane – from School Age Childcare Assistant Site Manager to Program Aide at Wyoming Elementary, 25 hours per week and 52 weeks per year, effective September 3, 2019.
- Jacob, Kim – School Bus Aide from 40 to 37.5 hours per week and 37 weeks per year, effective September 3, 2019.
- Johnson, Irene – School Bus Aide from 25 to 40 hours per week and 37 weeks per year, effective September 3, 2019.
- Kalsnes, James – School Bus Aide from 25 to 40 hours per week and 37 weeks per year, effective September 3, 2019.
- Kellerhuis, Renee – Special Education Paraprofessional from 30 to 40 hours per week and 37 weeks per year, effective September 3, 2019.
- Knies, Tanya – from Noon Duty/Special Education Paraprofessional to Special Education Paraprofessional at Wyoming Elementary, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Koalska, Lorie – School Bus Driver from 40 to 30 hours per week and 37 weeks per year, effective September 3, 2019.
- Kreft, Taylor – ECFE Preschool Educator from Linwood to Scandia Elementary, 37.5 hours per week and 31 weeks per year, effective August 26, 2019.
- Laun, Meagan – Special Education Paraprofessional from Forest Lake to Forest View Elementary, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Mihm, Suzy – School Bus Aide from 35 to 25 hours per week and 37 weeks per year, effective September 3, 2019.
- Miller, Trisha – Deaf Blind Intervener from Forest Lake Area Middle School to Senior High, 32.5 hours per week and 37 weeks per year, effective August 28, 2019.
- Nelson, Jeanie – School Bus Driver from 30 to 40 hours per week and 37 weeks per year, effective September 3, 2019.
- Ristrom, Karlyn – from Steps Ahead to School Age Childcare Program Aide at Lino Lakes Elementary, 15 hours per week and 40 weeks per year, effective September 3, 2019.
- Rixe-Carlson, Lisa – from Special Education Paraprofessional to Deaf/Blind Intervener III at Wyoming Elementary, 32.5 hours per day and 37 weeks per year, effective September 16, 2019.
- Sardeson, Jennifer – from Title 1 Paraprofessional to Special Education Paraprofessional at the Senior High School, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Schwanz, Heather – Special Education Paraprofessional from Forest View to Forest Lake Elementary, 30 hours per week and 37 weeks per year, effective August 28,

2019.

- Selle, Gretchen – Special Education Paraprofessional from Wyoming to the Senior High, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Stern, Christie – Cook Helper at Forest View Elementary from 20 to 27.5 hours per week and 37 weeks per year, effective September 3, 2019.
- Taylor, Haleigh – School Age Childcare Program Aide from the FLAS Education Center to Wyoming Elementary, 20 hours per week and 40 weeks per year, effective September 3, 2019.
- Thiele, Kristen – from Steps Ahead Aide to Special Education Paraprofessional at the Forest Lake Area Schools Education Center, 6 hours per day & 37 weeks per year effective September 3, 2019
- Wagener, Kileigh – from School Age Childcare Program Aide to Special Education Paraprofessional at Wyoming Elementary, 30 hours per week and 37 weeks per year. Effective August 28, 2019.
- Warner, Jennifer – from Noon Duty to Special Education Paraprofessional at Lino Lakes Elementary, 30 hours per week and 37 weeks per year, effective August 28, 2019,
- Wright, Lisa – Bus Driver from 25 to 37.5 hours per week and 37 weeks per year, effective September 3, 2019.
- Zarzuila De Gess, Ana – School Bus Aide from 40 to 25 hours per week and 37 weeks per year, effective September 3, 2019.

Leave of Absence(s):

- Bailey, Larry – Custodian at the Sports Center, from August 21 through 27, 2019

Lay off Status:

- Kline, Meghan – School Age Childcare Program Aide at the Steps Ahead Program at Lino Lakes Elementary, effective September 3, 2019.

New/Change in Position(s):

- School Age Childcare Program Aide at Linwood Elementary, 10 hours per week and 40 weeks per year, effective September 5, 2019.
- School Age Childcare Program Aide at Forest View Elementary, 20 hours per week and 40 weeks per year, effective September 5, 2019.
- School Age Childcare Program Aide at Wyoming Elementary, 10 hours per week and 40 weeks per year, effective September 5, 2019.

Recommendation of Employment:

- Abbey, Joan - Noon Duty at Lino Lakes Elementary, 15 hours per week and 37 weeks per year, effective September 3, 2019.
- Anderson, Theresa – Special Education Paraprofessional at the Senior High, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Bacigalupo, Kay – School Age Childcare Program Aide at Wyoming Elementary, 20 hours per week and 40 weeks per year, effective August 26, 2019.
- Buehler-Jenson, Brendan – Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective September 3, 2019.
- Diekman, Leaha – Early Childhood Family Education Preschool Educator at the FLAS Education Center, 38 hours per week and 31 weeks per year, effective August 20, 2019.

- Dironca, Emily – Special Education Paraprofessional at the Senior High, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Fagerland, DeAnn – Early Childhood Family Education Preschool Educator at Forest View Elementary, 38 hours per week and 31 weeks per year, effective August 20, 2019.
- Flaten, Alexis - Special Education Paraprofessional at Wyoming Elementary, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Gazda, Kevyn - Combined SAC/Noon Duty/Special Education Paraprofessional position at Wyoming Elementary, 40 hours per week and 37 weeks per year, effective September 3, 2019.
- Hauer, Erin - Special Education Paraprofessional at STEP, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Heim, Jonathan –SAC/Noon Duty/Special Education Paraprofessional position at Forest Lake Elementary, 40 hours per week and 37 weeks per year, effective September 3, 2019,
- Hoelzel, Brian – School Bus Driver, 25 hours per week and 37 weeks per year, effective September 3, 2019.
- Johnson, Nichole – Special Education Paraprofessional at STEP, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Kallestad, Cynthia – Special Education Paraprofessional at the Senior High, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Kline, Meghan – Noon Duty Supervisor at Lino Lakes Elementary, 12.5 hours per week and 37 weeks per year, effective September 3, 2019.
- LeMay, Brianna – Noon Duty Supervisor at Linwood Elementary, 15 hours per week and 37 weeks per year, effective September 3, 2019.
- Lunzer, Renay – Special Education Paraprofessional at the Senior High, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Manni, Amy – Early Childhood Family Education Preschool Educator at Wyoming Elementary, 10 hours per week and 31 weeks per year, effective September 9, 2019, 2019.
- Merrick, David - School Bus Driver, 25 hours per week and 37 weeks per year, effective July 16, 2019.
- Mohr, Brody - Combined SAC/Noon Duty/Special Education Paraprofessional position at Wyoming Elementary, 40 hours per week and 37 weeks per year, effective September 3, 2019.
- Morrison, Brittany – School Age Childcare Program Aide at Wyoming Elementary, 10 hours per week and 40 weeks per year, effective August 26, 2019.
- Neutkens, Andrea – Special Education Paraprofessional at Wyoming Elementary, 30 hours per week and 37 weeks per year, effective September 3, 2019.
- Olson, Christopher - Bus Driver, 25 hours per week and 37 weeks per year, effective August 19, 2019.
- Olson, Christopher – Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective September 3, 2019.
- Osterkamp, Stephanie –SAC/Noon Duty/Special Education Paraprofessional position at Forest Lake Elementary, 40 hours per week and 37 weeks per year, effective September 3, 2019,
- Patterson, Dorothy – Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective September 3, 2019.

- Pertinen, James - School Bus Driver, 25 hours per week and 37 weeks per year, effective August 19, 2019.
- Rauschke, Jena – School Age Childcare Office Assistant III at the FLAS Education Center, 25 hours per week and 40 weeks per year, effective August 26, 2019.
- Rowe, Desiree – Noon Duty Supervisor at Columbus Elementary, 12.5 hours per week and 37 weeks per year, effective September 3, 2019.
- Schwab, Annette – Noon Duty Supervisor at Linwood Elementary, 15 hours per week and 37 weeks per year, effective September 3, 2019.
- Soule, Mike – School Bus Driver, 30 hours per week and 37 weeks per year, effective September 3, 2019.
- Steeves, Jason – Special Education Paraprofessional at the Senior High, 30 hours per week and 37 weeks per year, effective August 28, 2019.
- Symanietz, Randy - Bus Driver, 25 hours per week and 37 weeks per year, effective August 22, 2019.
- Welty, Magdalena – Early Childhood Family Education Preschool Educator at the FLAS Education Center, 35 hours per week and 31 weeks per year, effective August 20, 2019.

Resignations:

- Bombard Wiener, Amber – Noon Duty Supervisor at Linwood Elementary, effective June 6, 2019.
- Gustafson, Amanda – Noon Duty Supervisor at Lino Lakes Elementary, effective June 6, 2019.
- Hermanson, Amber – Special Education Paraprofessional at Linwood Elementary, effective June 6, 2019.
- Johnston, Michelle – Noon Duty Supervisor at Columbus Elementary, effective August 09, 2019.
- Julien, Stacy – Health Office Assistant on lay-off status, effective August 15, 2019.
- LeMay, Mallory – Special Education Paraprofessional at Wyoming Elementary, effective June 6, 2019.
- Liston, Nicole – School Age Childcare Program Aide at Wyoming Elementary, effective August 19, 2019.
- Murray, Susan – Early Childhood Family Education Teacher Assistant at the FLAS Education Center, effective August 22, 2019.
- Nakazawa, Kyoko – Noon Duty Supervisor at Lino Lakes Elementary, effective June 6, 2019.
- Peterson, Michelle - Special Education Paraprofessional at the Senior High, effective June 6, 2019.
- Priem, Kelly – School Age Childcare Program Aide at the Forest Lake Area Schools Education Center, effective August 23, 2019.
- Rehfeld, Jessica – Early Childhood Family Education Parent Educator, effective August 16, 2019.
- Saunders, Julie – Noon Duty at Columbus Elementary, effective June 6, 2019.
- Stanton, Mary – Cook Helper at Lakes International Language Academy, effective April 22, 2019.
- Sundlin, Dorine – School Age Childcare Program Aide at Wyoming Elementary, effective August 30, 2019.
- Thibault, Hailey – Special Education Paraprofessional at the Senior High, effective September 6, 2019.

- Thompson, Alycyn – School Bus Driver, effective May 22, 2019.

Retirements:

- McMillen, Diane – Special Education Paraprofessional at Forest Lake Area Middle School, effective October 31, 2019.

7.4 Approved Licensed Personnel:

A. NON-CURRICULAR ASSIGNMENT(S):

1. Alm, Sherri: Head Volleyball (SR) & .20 Asst Volleyball (SR)
2. Bade, Jesse: Asst Football (SR)
3. Bailey, Katlyn: Asst Volleyball (SR)
4. Bethke, Chelsie: Volleyball 9 (SR)
5. Bethke Jr, Darvin (Butch): Asst Volleyball (SR)
6. Brisbois, Brett: Football 9 (SR)
7. Conley, Brian: 1.25 Asst Boys' Soccer (SR)
8. Dahmes, Benjamin: Asst Football (SR)
9. Ferraro, Sam: Head Football (SR)
10. Grand, Brian: 1.25 Asst Boys' Soccer (SR)
11. Graves, Richard: Asst Football (SR)
12. Guidry, John: Head Choir (SR)
13. Haggerty, Chris: Asst Girls' Soccer (SR)
14. Harris, Larry: Asst Football (SR)
15. Hazel, Harley: Asst Football (SR)
16. Holman, Daniel: Football 9 (SR)
17. Irish, Casey: Football Asst (SR)
18. Kaiser, Michael: Football 9 (SR)
19. Knighton-Johnson, Jason: Football Asst (SR)
20. Marr, Melissa-.80 Asst Volleyball (SR)
21. Porter, William: Asst Football (SR)
22. Proulx, Danielle: Girls' Swim/Dive 9 (SR)
23. Przybylka, Jeffrey: Asst Football (SR)
24. Richardson, Andrew: Head Boys' Cross Country (SR)
25. Roberts, Jacob: Asst Boys' Cross Country (SR)
26. Sanchez Alvarez, Nora: Asst Girls' Soccer (SR)
27. Tinklenberg, Joel Lynn: Head Fall Adaptive Athletics (SR)
28. Zumwalde, Barry: Head Band Director (SR) & Head Pep Band Director (SR)

B. EMPLOYMENT:

1. Alexander, Leah: 1.0 FTE effective 19-20 sy
2. Anderson, Jared: 1.0 FTE effective 19-20 sy
3. Christopher, Jane: 1.0 FTE effective 19-20 sy
4. Doudna, Brian: 1.0 FTE effective 19-20 sy
5. Harewood, Francois: 1.0 FTE effective 19-20 sy
6. Loire, Kasia: 1.0 FTE effective 19-20 sy
7. Parke, Robert: .5 FTE effective 19-20 sy
8. Schenz, Kimberlee: .81 effective 19-20 sy
9. Waskey, Dalene: .33 FTE effective 19-20 sy

C. CHANGE IN STATUS/FTE:

Parenteau, Bailey: from .5 FTE Long-Term Sub Contract for 19-20 to 1.0 FTE Regular Contract effective 19-20 sy

D. TRANSFER:

Kimber, Susanne: from ABE Teacher to ABE Coordinator at 32 hpw & 47 wpy effective 8/14/19

8. Donations: Member Luthner moved, 2nd by Member Peterson to adopt the resolution and accept with appreciation the following donations: \$50 from Your Cause, Wells Fargo, TX, to Wyoming Elementary for general education; \$200.00 from Your Cause, Wells Fargo, TX, to Linwood Elementary; \$462.26 from Knights of Columbus, FL, to Community Education LINK for programs for developmentally disabled people; \$5,519.14 from FL Volleyball Boosters, to FLHS volleyball for payment for assistant coach; \$321.00 from FVE/FLE PTA to Forest View Elementary for 2nd grade field trip; \$12,450.03 from FL Football Boosters to FLHS football for payment for three 9th grade coaches; football game pants valued at \$13,122.20 from FL Football Boosters to FLHS football players for game day uniforms; dictionaries valued at \$1,352.85 from Scandia Marine Lions to Scandia Elementary 3rd grade students for Word-a-Day program. All members present voted aye. The motion carried.

OLD BUSINESS:

Member Theisen moved to approve Agreement with Balance Point Strategy, SBC to Conduct the Annual Review of the District's Health Plan. The motion was 2nd by Member Olson, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to approve Tax Levy Calendar. The motion was 2nd by Member Theisen, by roll call voted all members present voted aye. The motion carried. The Truth-In-Taxation Hearing will be held at 6:00 pm on December 5, 2019.

Member Peterson moved to enter into negotiations with the Superintendent on a future contract. The motion was 2nd by Member Olson, by roll call vote all members present voted aye. The motion carried.

NEW BUSINESS:

No New Business was reported.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Peterson moved, 2nd by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 8:38 pm.

Rob Rapheal President

Jill Olson Clerk

Approved date: _____