

**MINUTES OF THE BOARD OF REGENTS  
FACILITIES COMMITTEE MEETING  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-202 – Moody Hall  
February 18, 2013  
5:30 p.m.**

At the Galveston Community College District Board of Regents Facilities Committee Meeting, duly held on Monday, February 18, 2013, in Room M-202 of Moody Hall, commencing at 5:30 p.m., the following Facilities Committee members were present: Dr. Paul J. Cunningham, Chairperson, Ms. Karen F. Flowers, and Mr. Florentino “Tino” F. Gonzalez. Other Regents present included Mr. George F. Black, Board Chairperson, and Mr. Raymond Lewis, Jr., Board Secretary.

Staff present included: Dr. W. Myles Shelton, President, Ms. Carla Biggers, Dr. Gaynelle Hayes, and Dr. Cissy Matthews. Mr. Dean Barnes of Morris Architects also attended the meeting.

- I. CALL TO ORDER:** Chairperson Cunningham opened the meeting at 5:30 p.m. in Room M-202 of Moody Hall and determined a quorum was present.
- II. CERTIFICATION OF POSTING NOTICE OF FACILITIES COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Facilities Committee Meeting had been properly posted on February 15, 2013.
- III. CONSIDER APPROVAL OF MINUTES FROM JANUARY 9, 2013 MEETING:** A reading of the minutes for the January 9, 2013 meeting was waived. Mr. Gonzalez moved to approve the minutes as presented; Ms. Flowers seconded. The motion passed unanimously.
- IV. REVIEW AND DISCUSS VOCATIONAL-TECHNICAL TRAINING CENTER RENOVATION PROJECT CHANGE ORDERS AND GRANTING AUTHORIZATION TO THE COLLEGE PRESIDENT TO NEGOTIATE AND APPROVE ANTICIPATED CHANGE ORDERS:** Dr. Shelton distributed a handout that included a summary of submitted change orders, pending change orders, revised contract pricing, and projected total budget. He provided details of each change order. The six requested change orders and pending contract prices are listed below:

<b>Change Order</b>	<b>Requested Amount</b>	<b>Pending Contract Price</b>
PR#1 – City Code Revisions	\$29,203.16	\$22,980.90
PR#2 – Site Revisions - City Code	\$83,103.60	\$83,103.60
PR#3 – Demolition Credit (Abatement)	(\$4,785.63)	(\$4,785.63)
PR#4 – Plumbing Revisions	\$350.43	\$350.43
PR#5 – Northwest Corner Wall/IT/Bronze	\$22,148.09	\$22,148.09
PR#6 – Alucobond Color Change	\$10,513.62	\$10,513.62

**IV. REVIEW AND DISCUSS VOCATIONAL-TECHNICAL TRAINING CENTER RENOVATION PROJECT CHANGE ORDERS AND GRANTING AUTHORIZATION TO THE COLLEGE PRESIDENT TO NEGOTIATE AND APPROVE ANTICIPATED CHANGE ORDERS: *(Continued)***

Mr. Dean Barnes was present and shared additional information. Change orders PR#2 and PR#5 are being negotiated to reduce the cost.

Dr. Shelton reported that there are pending change orders for sagging soffits, support for stone (Building 1), damaged concrete on west side (Building 1), missing steel column (Building 3), and support for stone (Building 3). Mr. Barnes confirmed that most of these structural issues were concealed and discovered after they were torn apart for renovations. Other charges were also included on the handout for nonconstruction items. Jamail and Smith (contractor) requested two change orders: (1) permit costs for \$11,217.18 and (2) an appraisal delay for \$17,847.32. These totals are being disputed since (1) was included in the contractor's original proposal and (2) since they are ahead of schedule. Staff requested the Committee recommend approval of the six requested change orders for a total of \$134,311.01 with the understanding that staff will negotiate the amount of PR#2 and PR#5. Dr. Shelton asked for direction on the pending items.

**V. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING VOCATIONAL-TECHNICAL TRAINING CENTER RENOVATION PROJECT CHANGE ORDERS AND GRANTING AUTHORIZATION TO THE COLLEGE PRESIDENT TO NEGOTIATE AND APPROVE ANTICIPATED CHANGE ORDERS:** Mr. Gonzalez moved to recommend to the Board of Regents that the six change orders presented to the Committee be approved in the amount of \$134,311.01 and to authorize the College President to negotiate the cost of the two in question; Ms. Flowers seconded. The motion passed unanimously. Ms. Flowers suggested that Dr. Shelton negotiate the cost of future change orders and bring that information to the Committee for discussion before a recommendation is presented to the Board.

**VI. DISCUSS THE RENAMING OF THE VOCATIONAL-TECHNICAL TRAINING CENTER:** Dr. Shelton noted the topic of renaming the Vocational-Technical Training Center had come up during recent Board discussions about the Center's renovation project. He was seeking direction since it is about time to order the signage. Dr. Shelton proposed four options for consideration based on names that were mentioned during discussions. He reminded the Committee that when the College District purchased the Broadway property, an agreement was reached to include Charlie Thomas Family as part of the name of the facility. By resolution passed in 2010, the Board named the facility, "The Charlie Thomas Family Vocational-Technical Training Center." Each would still include the Charlie Thomas Family name. The first option was to keep the 2010 adopted name. The other three were: (1) Vocational-Technical Center, (2) Technical Training Center, and (3) Applied Technology Center. Staff recommended either keeping the current name or Applied Technology Center. Mr. Black added that he would prefer a name that included "career" but did not object to Applied Technology Center. This

**VI. DISCUSS THE RENAMING OF THE VOCATIONAL-TECHNICAL TRAINING CENTER: (*Continued*)**

signage would be installed on the upper right-hand corner of Building 1, not the commercial sign.

**VII. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING THE RENAMING OF THE VOCATIONAL-TECHNICAL TRAINING CENTER:** Ms. Flowers moved to recommend to the Board of Regents that the Vocational-Technical Training Center be renamed the “Galveston College Charlie Thomas Family Applied Technology Center”; Mr. Gonzalez seconded. The motion passed unanimously. Dr. Shelton provided a brief update on the advertised proposal for the signage.

Dr. Cunningham asked Dr. Shelton to give an update on the commercial signage. He responded that staff has release a Request for Proposals (RFP) with two options for the street commercial signage. This topic will be added to the next Facilities Committee meeting agenda for discussion.

**VIII. ADJOURNMENT TO CLOSED/EXECUTIVE SESSION IN ROOM M-202:**

Dr. Cunningham noted that the Facilities Committee, as authorized by Government Code, Section 551, reserves the right to enter into a closed/executive session under the following provision of the Act: Section 551.072, Deliberations about Real Property, to deliberate the purchase and value of real property to avoid any detrimental effect on the position of the College in negotiations with third parties. The Committee adjourned to the closed/executive session in Room M-202 at 6:05 p.m.

**IX. RECONVENE FACILITIES COMMITTEE (OPEN) MEETING IN ROOM M-202:** The Facilities Committee adjourned the closed/executive session at 6:38 p.m. Chairperson Cunningham reconvened the open meeting at 6:40 p.m. in Room M-202.

**X. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING THE PURCHASE OF REAL PROPERTY:** Dr. Cunningham announced that there was no recommendation from the Facilities Committee regarding the purchase of real property.

**XI. ADJOURNMENT:** There being no further business to come before the Facilities Committee, the meeting adjourned at 6:41 p.m.

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Carla D. Biggers, Clerk

APPROVED AS CORRECT:

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Paul J. Cunningham, M.D., Chairperson