

Board Information Item

Information
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Board Agenda
Information
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Board Agenda
Action
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Board Agenda
Consent
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12/15/2025

Subject:

Approve Bid: 26-03-4-RFP General Services and Supplies

Contact Person:

David Johnson, Chief Financial Officer

Policy/Code:

CH(LEGAL); CH(LOCAL)

**Priority and
Performance
Objective:**

Priority 4: Strong Financial Stewardship and Internal System Efficiency
Objective 4.2: Effective and Efficient District Operations

Summary:

The District issued an annual request for proposals (RFP) to establish a procurement contract with multiple vendors for various general services and supplies. Proposals were evaluated according to TEC § 44.031. Vendors were evaluated by various departmental subject matter experts. This RFP award will give the District options and flexibility as specific needs arise without distinctly creating any obligation. General services include, but are not limited to, catering, building maintenance, moving, photography, staff and student development, and translation services. General supplies include, but are not limited to, building supplies (air filters, door parts, glass, paint, etc.), HVAC parts, landscaping supplies (mulch, seed, etc.), hand tools, instructional aids, and moving supplies (boxes, tape, etc.).

The RFP remained open through June 1, 2026, and as new vendors submit proposals during the year, Purchasing will facilitate their evaluation and board recommendation.

The District received one qualified proposal. The contract will begin following Board award and expire June 30, 2026. Bid specifications include four (4) annual, automatic renewal options after the initial year, provided the District appropriates the funds

for the supplies or service and both parties wish to continue with the final expiration date being June, 30 2030.

Attachments:

List of Recommended Vendors for General Services and Supplies

Recommendation:

The recommendation is for the Board of Trustees to approve the award for general services and supplies to the vendors listed on the attachment as presented.

Bid Project: GENERAL SERVICES & SUPPLIES**Bid #: 26-03-4-RFP****Effective Date: December 15, 2025****Expiration Date: June 30, 2030**

** Each campus or department is given the option to purchase from vendors on this list.
It will be their responsibility to ensure the District is receiving the "best value" when making their purchase.*

AUTO RENEWALS

	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR
Vendors:	Follett Content Solutions, LLC	Fredericksburg Education Initiative Inc. dba SystemsGo	Director's Choice, LLP	Sweetwater Sound Holdings, LLC	SportMed Chiropractic, PLLC dba Robinson Family Chiropractic
	1340 Ridgeview Dr.	PO Box 2648	9007 Charmwood Ln	5501 US Hwy 30 W.	817 Towne Court Suite 100
	McHenry, IL 60050	Fredericksburg, TX 78624	Magnolia, TX 77354	Fort Wayne, IN 46818	Saginaw, TX 76179
Phone #:	(469) 540-4972	(830) 997-3567	(806) 762-6340	(800) 222-4700	(817) 232-2240
Account Rep:	Ashley Bell asbell@follettcontent.com	Rebekah Hyatt rhyatt@systemsgo.org	Carolyn Botkin carolyn.botkin@directorschoice.com	Vern Crews procurementoffice@sweetwater.com	Ryan Robinson drobinson@robinsonfamilydoc.com
Description of Service:	Books, textbooks, classroom libraries, and digital content such as eBooks or online subscriptions, as well as barcoding and genrefication services.	Fredericksburg Education Initiative Inc, dba SystemsGo provides engineering curriculum, teacher training, teacher and student support and culminating rocket launch event support for high schools across Texas.	Director's Choice offers customized travel and performance packages for student groups. We primarily work with Fine Arts organizations, but are happy to help any student organization with group travel needs. Can include, but not limited to performances, air fare, ground transportation, lodging, attractions and meals.	Music and audiovisual equipment and instruments	DOT Physicals
EPCNT:	Yes	Yes	Yes	Yes	Yes
Accept Purchase Orders:	Yes	Yes	Yes	Yes	Yes
Discount:	<p>See Vendor Response for pricing based on: equipment model, manufacturer, training/presentation program and length, needed services, etc. Vendor Response can be found under Awarded Vendors in the District eBid System. A link is provided on the Purchasing webpage under: GCISD/Cooperative Approved Vendors, Active GCISD Contracts</p>				
Delivery Fee:					
Hourly Rate:					
After Hours Rate:					
Oral Interpretation Rate:					
Written Interpretation Rate:					
Other Interpretation Rate:					