

DRAFT Minutes

**AMPHITHEATER PUBLIC SCHOOLS
Tucson, Arizona**

MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD

Place, Date and Time of Meeting

Wetmore Center, 701 West Wetmore Road, October 23, 2012, 5:00 p.m.

Board Members Present

Mrs. Diana Boros, President
Mrs. Susan Zibrat, Vice President
Dr. Kent Paul Barrabee, Member
Mr. Jeff Grant, Member

Board Members Absent

Dr. Linda Loomis, Member

Central Administrators Present

Patrick Nelson, Superintendent
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel

Central Administrators Absent

Monica Nelson, Associate Superintendent

OPENING OF MEETING

Call to Order and Signing of Visitors' Register

Mrs. Boros called the meeting to order at 5:00 p.m. and invited members of the audience to sign the visitors' register.

Pledge of Allegiance

Mr. Nelson led the Pledge of Allegiance.

Announcement of Date and Place of Next Regular Governing Board Meeting:

Mrs. Boros announced the next regular meeting of the Governing Board: Tuesday, November 13, 2012, 5:00 p.m., at the Wetmore Center, 701 W. Wetmore Road.

PUBLIC COMMENT

There were no public comments.

1. CONSENT AGENDA

Mrs. Boros asked if there were Board member requests to have any items addressed separately; Dr. Barrabee asked to have Item M heard separately. A motion was made by Mrs. Boros to approve consent agenda items A-L and N-Q. The motion was seconded by Mr. Grant and passed unanimously, 4-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met. (See detail regarding Item M below.)

A. Approval of Minutes of Previous Meeting

The minutes of the October 2, 2012 Regular Governing Board and Executive Session meetings were approved, as submitted.

B. Appointment of Personnel

Certified and classified personnel were appointed, as listed in Exhibit 1.

C. Personnel Changes

Certified and classified personnel were appointed, as listed in Exhibit 2.

D. Leave(s) of Absence

Leaves of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

E. Separation(s) and Termination(s)

Certified and classified personnel separations were approved, as listed in Exhibit 4.

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,328,354.76 (Final Total)

The following vouchers were approved as presented and payment authorized:

Vo. 532	\$ 54,636.38	Vo. 533	\$ 143,464.98	Vo. 534	\$ 84,338.88	Vo. 535	\$ 249,234.97
Vo. 536	\$1,126,247.51	Vo. 537	\$ 151,944.85	Vo. 538	\$ 273,676.98	Vo. 539	\$ 170,298.39
Vo. 540	\$ 109,978.66	Vo. 541	\$ 134,831.55				

G. Acceptance of Gifts

Donations were accepted by the Governing Board as listed in Exhibit 5.

H. Receipt of Monthly Status Report for the Fiscal Year 2012-2013

A summary of comparative totals as of September 2011 is as follows:

Budget Capacity	\$ 82,368,579.00	Expenditures & Encumbrances	\$ 82,368,579.00
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Totals' Comparisons:

Expenditures as of 9/30/11	\$ 13,182,236.75	M & O Budget Capacity for 2011-2012.....	\$81,843,474.00
Expenditures as of 9/30/12	\$ 15,811,730.69	M & O Budget Capacity for 2012-2013.....	\$82,368,579.00

Bond Balance Outstanding: \$83,035,000.00

Tax Rates: Primary – 4.3424; Secondary – 1.6517

I. Receipt of August 2012 Report on School Auxiliary and Club Balances

Board book information: *Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board approved the Monthly Report on School Auxiliary and Club Balances for month-end August 2012, as submitted. (Exhibit 6, pp. 1-8)

J. Approval of Parent Support Organizations for 2012-2013

The Governing Board approved the following Parent Support Organization pursuant to District Policy KBE-R from: E.C. Nash PTO and Richard B. Wilson, Jr. K-8 PTO.

K. Approval of Out of State Travel

Out of state travel was approved for students and staff (source of funding indicated): from Amphitheater Middle School to take 40 students from Project Catalina Club to Catalina Island, CA, March 5-8, 2013 (tax credits and auxiliary funds); from Coronado K-8 to take 45 students from the 8th grade to Catalina Island, CA, April 26-28, 2013 (tax credits and auxiliary funds).

Travel was previously approved on September 18, 2012 from Canyon del Oro to take 10 students from DECA to Seattle, WA on November. 14-16, 2012; the dates have been changed to November 15-18, 2012.

Out of state travel was approved for staff from District Offices to attend Parents as Teachers Foundational and Model Training in St. Louis, MO, November 11-16, 2012 (federal funds designated for staff development); from District Offices/CTE Department to attend the National Association of Career and Technical Education Convention in Atlanta, GA, November 28-December 1, 2012 (federal funds designated for staff development); from Canyon del Oro High School to attend the International Baccalaureate (IB) Workshop in Bethesda MD, December 6-9, 2012 (federal funds designated for staff development); from District Offices to attend NIAAA National Athletic Director's Conference in

San Antonio, TX, December 14-18, 2012 (maintenance and operations funds); from Amphitheater High School to attend NIAAA National Athletic Director's Conference in San Antonio, TX, December 15-18, 2012, (maintenance and operations funds and auxiliary account funds); from Canyon del Oro to attend NIAAA National Athletic Director's Conference in San Antonio, TX, December 15-18, 2012, (maintenance and operations funds and auxiliary account funds); from Ironwood Ridge High School to attend NIAAA National Athletic Director's Conference in San Antonio, TX, December 15-18, 2012, (maintenance and operations funds and auxiliary account funds); from District Offices to attend American Association of School Administrators (AASA) National Conference on Education in Los Angeles, CA, February 20-23, 2013 (federal funds designated for staff development).

L. Approval of Youth Mentoring Program – One on One Mentoring

Board Book information: *Periodically, we receive requests from community based agencies to support students in our schools. This fall, we were contacted by Don McNeill, Executive Director of One on One Mentoring. One on One Mentoring has been matching caring adults with at-risk youth for over 16 years in our community. They work to be a positive influence for young people facing tough life challenges through one-to-one relationships. Mentors are matched with youth for a minimum of one year and develop a relationship with each other by spending time together. This valuable relationship teaches the mentee important life skills and allows them to have an adult to help them mature into a productive citizen. The Company requires fingerprint clearance and does extensive background checks on all volunteers before placing them. We have reviewed their materials and they meet our requirements.*

The Governing Board approved having authorized staff from the *One on One Mentoring* program contact schools, and allows them to present program information to District staff members and begin to work with identified students.

M. Approval of School Facilities Board (SFB) FY 2012 Preventative Maintenance Report

The State of Arizona, School Facilities Board (SFB) requires an annual Preventative Maintenance Report be submitted; the report must be signed by the District Maintenance Manager, Superintendent, and Governing Board President.

Dr. Barrabee asked to have this item heard separately in order to inquire about the possibility of receiving this summarized information in a format that provides further detail. He expressed concerns about the implications of the significant budget cuts in recent years by the State, and how they have impacted the District's facilities and programs, etc. Mr. Nelson proposed providing a written report to the Governing Board that will simplify and better identify categories and completion statuses.

Dr. Barrabee moved to approve the FY2012 Preventative Maintenance Report for its annual submission to the SFB. Mrs. Boros seconded the motion and it passed unanimously, 4-0. (Exhibit 7, pp. 1-3)

N. Approval to Waive Fees for Odyssey of the Mind Competitions

The Governing Board approved to waive all rent, utilities, and support staff (custodial, nurse and security) - related rental fees when Amphi sites host Odyssey of the Mind regional and state competitions, which are held on District campuses throughout the year.

O. Award of Contract for Vehicle Lubrication Products Based on Responses to Request for Bid (RFB) 12-0015

Board Book information: *The Amphitheater Transportation Department maintains the District's White Fleet Service Vehicles and Yellow Fleet School Busses. Request for Bid (RFB) 12-0015 asked responding vendors to provide a comprehensive Vehicle Lubrication Program to include engine, transmission & gear oil, engine oil analysis and recycling services for waste engine oil and filters. Eight vendors were mailed a copy of the bid solicitation. Five vendors responded.*

The annual cost per vendor for vehicle lubrication products is listed below less the credit allowed for used (surplus) oil.

Vendor	Annual Cost
<i>Arizona Petroleum</i>	<i>\$36,068.50</i>
<i>Union Distributing</i>	<i>\$36,105.20</i>
<i>Western Refining</i>	<i>\$37,217.40</i>
<i>Aerospace Petroleum</i>	<i>\$38,425.05</i>
<i>Maxum Petroleum</i>	<i>\$38,809.00</i>

The Governing Board approved the award of contract for vehicle lubrication products to *Arizona Petroleum* based on responses received to RFB 12-0015.

P. Approval of Bond-Related Projects

1. Award of Contract for Wetmore Center Network Renovations Based on Responses to Request for Bid (RFB) 12-0019

Board book information: *Request for Bid (RFB) 12-0019 was mailed to all General Contractors registered with the Purchasing Department. The project on completion will support new technologies to be used at Wetmore Center and in classrooms District wide. The bid price includes all labor, materials and testing to provide a complete ITS Cabling System certified by the manufacturer with a 25 year warranty.*

General Contractor	Net Bid Price Less Tax
<i>Chestnut Construction</i>	<i>\$441,569.00</i>
<i>United Builders, LLC.</i>	<i>\$455,570.00</i>
<i>TBR Construction</i>	<i>\$461,489.00</i>
<i>Cam West Group</i>	<i>\$495,600.00</i>
<i>Lloyd Construction</i>	<i>\$504,604.00</i>
<i>GN Construction</i>	<i>\$518,554.00</i>
<i>Concord Construction</i>	<i>\$536,800.00</i>
<i>Building Excellence</i>	<i>\$568,024.00</i>

The Governing Board approved the award of contract for the Wetmore Center Telecom Renovations to *Chestnut Construction* based on responses received to RFB 12-0019.

Q. Approval of Textbook for Display (10/22/12)

The Governing Board approved to have the following textbook series placed on display effective October 23, 2012 for a period of sixty days prior to official adoption, this, in accordance with Section 15-721 of the Arizona Revised Statutes.

TEXTBOOK: Standard Level Chemistry; Price: \$47.47

Publisher: Pearson Education Limited; Author: Catrin Brown, Mike Ford

2. EXECUTIVE SESSION

A. Motion to Recess Open Meeting and Hold an Executive Session for:

1. Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30016825; b. Student # 30006451; c. Student # 30037873; d. Student # 30014962; e. Student # 11005750.

2. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30012085; b. Student # 30038418; c. Student # 30004538; d. Student # 30041587; e. Student # 30043063; f. Postponed until 11/13; g. Student # 30034841; h. Student # 30042301; i. Student # 30034322;

3. Discussion and Consultation with Representatives of the Governing Board In Order to Consider Its Position and Instruct Its Representatives in the Meet and Confer Process with Employee Organizations, Pursuant to A.R.S. §38-431.03(A)(5); and

4. Discussion or Consultation with Legal Counsel to Consider Governing Board Position and Instruction Legal Counsel Regarding Real Estate Donation Agreement, Pursuant to A.R.S. §38-431.03(A)(4).

A motion was made by Mr. Grant that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2), A.R.S. §38-431.03(a)(5), and A.R.S. §38-431.03(A)(4), as presented. Dr. Barrabee seconded the motion and it passed unanimously, 4-0.

Mrs. Boros called a recess at 5:05 p.m. for the purpose of holding Executive Session.

B. Motion to Close Executive Session and Reconvene Open Meeting

Upon return to the Board Room, Mr. Grant moved to reconvene the meeting into open session. Dr. Barrabee seconded the motion and it passed, unanimously, 4-0. Mrs. Boros declared the meeting in open session; the time was 7:15 p.m.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were no Board Member requests.

Mrs. Boros restated the request for follow-up communication pertaining to the upcoming November meeting as discussed in Executive Session.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

A motion was made by Mrs. Boros, seconded by Mr. Grant, and passed unanimously, 4-0 that the meeting be adjourned. Mrs. Boros declared the meeting adjourned at 7:17 p.m.

Respectfully submitted,
Margaret Harris

Mrs. Diana Boros, President

Date

Approved: TBA