



**GOVERNING BOARD AGENDA ITEM FORM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** July 24, 2012

**TITLE:** Award of Contracts for McKinney Vento Transportation Services Based on Responses to Request for Proposal (RFP) 11-0078

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**BACKGROUND:**

McKinney Vento Transportation Services are services required to transport students living outside district boundaries to and from district schools. Taxi cabs may be utilized. All passengers are transported in air conditioned vehicles in the rear seat.

Request for Proposal 11-0078 was mailed to ten vendors. Three Vendors responded, A & K Transportation dba Handicar, Total Transit and American Pony Express. Vendors were asked to provide detailed information regarding their driver training and vehicle maintenance programs in addition to their cost of service. The Amphitheater Transportation Department Director, Marc Lappitt, the Chief Mechanic, Robert Knickerbocker and Renee Christian, the staff person responsible for scheduling McKinney Vento students visited each vendor's facility. Vehicle inspections included mechanical condition, current registration, seat belts, car seats, first aid kit, vehicle cleanliness, etc. The driver records check list included DOT physical, drug testing, fingerprint results, driver's license, current first aid/CPR certificate and training. The RFP text listed three evaluation criteria: experienced in providing McKinney Vento Transportation Services, driver records & vehicle inspections and the cost per mile. All three vendors met the first criteria. They were experienced in delivering this type of service. The cost per mile ranged from a low of \$2.95 from American Pony Express, \$3.00 from Total transit to \$3.10 from A & K Transportation.

A & K Transportation and Total Transit received high marks from the evaluators, excellent driver training documentation, newer vehicles and their maintenance programs looked efficient. American Pony Express passed the driver records evaluation however their vehicles showed tires at the wear bars, marginal cleanliness and frayed seatbelt straps. The recommendation of the evaluators is to award a primary contract to Total Transit with a secondary award (contract) to A & K Transportation to allow adequate coverage for the Amphitheater McKinney Vento Transportation Program.

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**RECOMMENDATION:**

The Administration recommends that the Governing Board make the determination that a single award is not advantageous to the District and approve the Award of Contracts for McKinney Vento Transportation Services to Total Transit and to A & K Transportation based on their response to Request for Proposal 11-0078.

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**INITIATED BY:**

*Scott Little*

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Scott Little, Chief Financial Officer

Date: July 16, 2012

*Patrick Nelson*

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Patrick Nelson, Superintendent