

**MULTNOMAH
EDUCATION SERVICE DISTRICT**

Code: CBA
Adopted: 8/15/80
Amended: 9/20/94; 9/18/01;
9/20/05; 1/20/09; 9/21/10
Reviewed:

QUALIFICATIONS AND DUTIES OF THE SUPERINTENDENT

As chief administrator of MESD the Superintendent shall perform, or cause to have performed, the following:

1. Administration of MESD to conform with state and federal statutes, state administrative rules, Board policy, court decisions and the requirements of the collective bargaining agreements;
2. Development and implementation of administrative regulations and procedures as are necessary to faithfully carry out the intent of Board policy;
3. Operation of MESD within the appropriations set for each fund;
4. Proposal of new Board policies, or changes in adopted Board policies, consistent with the best interest of MESD;
5. Provision of information to the Board relative to all matters coming before it;
6. Submission of employment and/or termination recommendations to the Board in matters relating to contracted personnel;
7. Employment/termination/assignment decisions in matters relating to non-contracted personnel;
8. Decisions regarding employment/termination/assignment/discipline/transfer and evaluation of classified employees;
9. Decisions regarding employment/termination/assignment/discipline/transfer and evaluation of contracted employees;
10. Decisions regarding financial settlements where the settlement amount is \$15,000 or less. All settlements will be reported to the Board.
11. Act as the liaison between the staff and the Board.

END OF POLICY

Legal Reference(s):

ORS 334.225	OAR 584-020-0000 - 0045	OAR 581-024-0260
ORS 342.125	OAR 584-023-0006 - 0050	OAR 581-024-0275
ORS 342.140	OAR 581-024-0200-0310	OAR 581-024-0280
ORS 342.143	OAR 581-024-0208	OAR 581-024-0285
ORS 342.175	OAR 581-024-0226	OAR 584-036-0035 (1)
ORS 342.200	OAR 581-024-0228	OAR 584-048-0085 - 0095
	OAR 581-024-0231	OAR 584-080-0151
	OAR 581-024-0235	OAR 584-080-0152
	OAR 581-024-0240	OAR 584-080-0161
	OAR 581-024-0250	
	OAR 581-024-0252	
	OAR 581-024-0255	

MESD Policy Cross Reference(s):

BBAB	Individual Board Member's Authority and Responsibilities
BCD	Board-Superintendent Relationships
CA/CAA	Administration Goals and Objectives
CBB	Recruitment and Appointment of the Superintendent
CBD	Superintendent's Compensation and Benefits
CBE	Superintendent's Continuing Professional Development
CBF	Superintendent's Consulting Activities
CC	Administrative Organization