

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

April 16, 2018

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 6:07 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair, Rick Stimpson; Trustees Tammy Stevenson, Mary Andersen and Jeff Gibson.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Heins – Yes; Vice Chair Stimpson – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen - Yes. The Board Clerk reported a quorum was present.

Chair Heins welcomed everyone to the Work Session.

Work Session (6:07 – 6:55)

Student Fee Reports

Minico will have a report available for the Board which shows the amount of money spent out of the discretionary fund for science and art at the May 21st Board meeting.

Dr. Cox stated he had met with the middle schools to discuss fees. After reviewing the information, he recommended that no fees be charged for home economics, shop and art. The money for these classes would be identified and an amount would be put in their discretionary funds to cover the cost. Dr. Cox will meet with teachers of these classes to come up with a budget for next year.

Extra-Curricular Activity Funding

Dr. Cox reviewed the form that was handed out last year showing what activities wanted to fund raise for and the amount they anticipated to spend. Activities were asked to submit a report showing actual amounts spent on items. The form was created for this purpose. This form is to be completed and submitted to the District by May 14th. The Board will review them at the May 21st Board meeting. It was stated by the Board that the purpose of this is for the District to begin to once again provide support the programs as they did in the past. Dr. Cox clarified that special events are not the District's responsibility. The Board realizes there will still need to be fundraising. They are trying to reduce the amount of requests to businesses in the area for money.

Chair Heins discussed with members that businesses running their donations through the Minidoka Education Foundation will receive a tax deduction. Businesses can make a one-time donation and ear mark it for certain events or activities. Dr. Cox and the Board stated this is a continual process needing to be developed.

Break 6:55 – 7:07 p.m.

Minico Ag, CTE Campus Request

Troy Bird presented to the Board the Ag five-year expansion plan. He explained to the Board the options for more classes and the need for bigger facilities.

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals, Heather Hepworth; Ellen Austin; Dyann Blood; Terry Merrill; Bryan McKinney; Kelly Arritt; Josh Aston; Kim Kidd; Angela Davidson; Laurie Copmann; Sanie Baker; Suzette Miller; IT Assistant, Jeremiah Draves; Business Manager, Michelle DeLuna; Special Ed Director, Sherry Bingham; Student Achievement Director, Ashley Johnson; Patrons, and Staff.

Silent Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Heins – Yes; Vice Chair Stimpson – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen – Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Chair Heins welcomed everyone. Chair Heins lead the group in prayer and Hope Robbins lead the Pledge of Allegiance.

Agenda Approved

A motion to accept the agenda was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Student Representative Reports

Minico

Brian Borden shared events at Minico. ISAT testing has begun with the completion of Science. There is a testing schedule available on Minico’s website. Seniors presented their projects on April 10th, There will be a Senior Success night on May 14th at 6:30 where projects will be displayed.

Mt. Harrison

There was not a representative present.

Patron Comments

There were no patron comments.

Good News Reports

Minico FFA

Jennifer Stapleman presented to the Board students receiving awards in State and Nationals. The program had double the amount of participants this year in the state conference.

Minico Bowling and Cheer

Athletic Director, Ty Shippen, introduced the bowling coach, Wally Studer. Mr. Studer has coached bowling for 40 years and will not be coaching next year. The Board expressed their appreciation for all his help. Mr. Studer presented some of the team members and shared the State championship awards they received.

Minico Cheer

Cheer coaches, Michelle White and Kaybree Gadberry, introduced the cheer squad, and they shared the many awards they received at this year's competitions. The Board congratulated them for receiving the Academic State Championship award.

Effective Instruction

Mt. Harrison Jr. High

Richard Jarvis presented ways he has used Twitter and the program Flipgrid to get his eighth grade students more involved and enthused to learn. They corresponded with the US Olympic Curling Team and were able to do a video chat with one of the members of the team. Mr. Jarvis stated it completely changed the dynamics of his class.

Mt. Harrison High School

Sarah Pelayo, business teacher, shared a Gray Zone activity she uses in her classroom. Real life scenarios are chosen in the business field and the students have discussions regarding the topic.

Consent Agenda

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for:

April 16, 2018. The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$491,368.84

Payroll: \$2,029,969.51

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Discussion Items

1. Board Member Training, Updates & Committee Reports

Trustee Stevenson shared items from the March Board & Superintendent Newsletter. Trustee Gibson will present highlights at next month's meeting for the April newsletter.

Administrator/Department/Committee Reports

1. Multi-Tiered System of Support (MTSS) Progress Report

This was a written report by Special Education Director, Sherry Bingham. She thanked her staff for their hard work.

Policy Discussion

1. Policy 362.00 Student Use of Personal Electronic Devices

2. Policy 362.00P Student Use of Personal Electronic Devices Procedure

Dr. Cox stated this topic came up at the Parent Patron Advisory Team meeting. This policy includes suggestions from the administrators. The District is trying to establish parameters, not ban cell phones in the classroom. If they are to be used in the classroom, the teacher is responsible to have an alternative device for those students who do not have cell phones.

Each teacher will establish their own procedure, under what circumstances, and how it is to be handled in their classroom. Dr. Cox stated that Ashley Johnson and Brittnei Darrington will visit staff meetings and get feedback on this policy and procedure.

Superintendent's Report

There were no comments or questions on the Superintendent's report.

Business

A. Requests for Proposal Approvals

Dr. Cox stated the maintenance department is trying to get a jump start on summer projects. The majority of projects will need to go out for an RFP. There have been revisions made and a template has been created for contractor RFPs. Dr. Cox recommended to approve the projects to go out as RFPs and bids. Pat Swigert informed the Board that locks and the door buzzer is now complete at District office. A motion was made to approve the maintenance RFP proposals as presented by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

B. Mt. Harrison Jr. High Uniform Request

A motion to approve the request for uniforms at Mt. Harrison Jr. High was made by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried.

C. Football Equipment Use Request for Idaho State Football Camp

A motion was made to approve the requests for football equipment to be used at the Idaho State Football camp by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

D. Minico Wrestling Request

Mr. Rushton submitted a letter for the wrestling program to receive two additional coaches. Ty Shippen stated concerns about costs. Mr. Shippen felt that the Board perhaps needed to look at the formula and then make the needed changes. The Board stated they had discussed this issue. Dr. Cox will meet with Ty Shippen, Margery Sneddon and Michelle Deluna to review the coaching formula. A motion to approve the wrestling request as presented was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

E. Budget and Fee Hearing Dates

A motion to approve the dates with a correction of the time to 6:00 p.m. rather than 5:00 p.m. was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

New/Amended/Deleted Policies

1. Policy 204.00 District Testing (2nd Reading)

There were some changes needed in this policy at the secondary levels. This will be held for a third reading.

2. Policy 390.00 Student Discipline (2nd Reading)

This will be held for a 2nd reading.

3. Policy 390.00 Student Discipline - Detention (2nd Reading)

This will be held for a 2nd reading.

4. Policy 390.00 Student Discipline - Suspension (2nd Reading)

This will be held for a 2nd reading.

5. Policy 390.00 Student Discipline - Expulsion (2nd Reading)

In the policy it states the District Disciplinary Referral Committee needs to identify members of the committee each year. This will be in the July Board meeting each year. This will be held for a 2nd reading.

6. Policy 440.00 Gifts and Contributions (2nd Reading)

A motion was made to approve policy 440.00 Gifts and contributions by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

7. Policy 500.80 Paraprofessionals (1st Reading)

This will be held for a 2nd reading.

8. Policy 580.50 Teacher Responsibility (2nd Reading)

This will be held for a 2nd reading.

Travel Approvals

A motion was made to approve travel as presented by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

Personnel Recommendations

A motion was made to accept personnel recommendations as presented by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

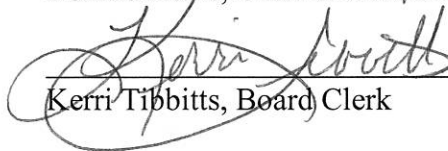
Meeting Adjourned

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried. Adjournment was at 8:22 p.m.



Bonnie Heins, Chair of School Board

Attest: May 21, 2018 kt



Kerri Tibbitts, Board Clerk

