

Date: February 11, 2016
To: Board of Education
From: Dr. Kevin J. Nohelty, Assistant Superintendent of Business
Operations and Human Relations



RE: PUPIL TRANSPORTATION BID

At the direction of the Board of Education, the pupil transportation services contract was formally announced to seek competitive bids for the economically safe and comfort transportation of our students.

TIMELINE OF EVENTS:

- October 2015, D152 and D147 administration met to develop the specifications for the bid.
 - November 17, 2015, an ad was placed in the newspaper announcing the formal bid.
 - December 9, 2015, a mandatory pre-bid meeting was held and only one (1) company attended.
 - December 10, 2015 a second ad was placed in the newspaper announcing the second mandatory pre-bid meeting to be held on December 17, 2015.
 - December 17, 2015, a second mandatory pre-bid meeting was held and six (6) companies attended.
 - January 4, 2016, D147 Board of Education approved the Intergovernmental Agreement between D152 and D147 to share the cost of Special Education transportation services.
 - January 14, 2016, the formal bids were due at 10:00 a.m. and were publically announced.
 - January 14 through January 27, 2016, the bid were analyzed by the the D152 and D147 administration.
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- February 1, 2016, D147 Board of Education awarded the contract to ALLTOWN Bus Services, Inc of Harvey, Illinois.
- February 8, 2016, the bid were reviewed by the Finance Committee during the committee meeting.

SUMMARY:

The administration reviewed the pupil transportation bid tabulation sheet. Six (6) vendors were eligible to bid and three (3) vendors submitted competitive bids. In collaboration with District 147 administration, due to statutory requirements, Illinois School Code (105 ILCS 5/10-20.21) outlines three (3) significant factors to consider when selecting the lowest responsible bidder. They are as follows:

1. safety and comfort of the students
2. stability of service
3. lowest price

ALLTOWN Bus Service, Inc. of HARVEY, Illinois, met all three significant factors and was selected as the lowest responsible bidder. In addition, their bid was \$170,000 less than the next bidder only met one (1) of the three factors. Based on all the information, District 147 Board of Education awarded the bid to ALLTOWN Bus Service, Inc. of Harvey, Illinois, on February 1, 2016 at their regularly scheduled board meeting.

NEXT STEPS:

The bid award is scheduled for the Board of Education's consideration on February 16, 2016. However, a suggestion was made by Dr. McCaskill and Dr. Adams to interview two (2) companies on February 16, 2016 during the Finance Committee of the Whole at 5:15 p.m. to determine the lowest responsible bidder.

Please feel free to contact me if you have any questions.

cc: Dr. Denean Adams, Superintendent
