



## Franklin County Regional Education Center

### **Memorandum of Understanding**

**NOTE: This Memorandum of Understanding may require modifications due to the number of schools committing to the regional center.**

**Purpose:** The purpose of this Memorandum of Understanding (MOU) is to formalize the initial commitment between North Iowa Area Community College (NIACC) and partnering high schools to construct and maintain a Regional Education Center in Hampton, Iowa. By signing this MOU, each institution affirms their commitment to support the construction of the facility and pledge their support of it for a ten year period.

**Description:** Following Iowa Department of Education guidelines, the Regional Education Center will consist of three areas of study. The initial areas of study will be Advanced Manufacturing, Construction Trades, and Healthcare. Concurrent Enrollment coursework will be offered for each of these areas. Secondary coursework, additional certifications, work based learning opportunities, and K-12 coursework may/will also be offered.

#### **North Iowa Area Community College Responsibilities**

1. Prepare an initial budget outlining the funding of construction and purchasing of equipment for Regional Education Center.
2. Dedicate funding to equipment and sustainability.
3. Dedicate resources to privately raise funds for sustainability.
4. Oversee the construction of the Regional Education Center.
5. Serve as fiscal agent of the Regional Education Center.
6. Plan for the educational programs that will be offered at the Regional Education Center.
7. Provide academic advising and counseling to students at the Regional Education Center.
8. Provide supervisory responsibilities at the Regional Education Center.

#### **Partnering High School Responsibilities**

1. Support the construction of the Regional Education Center.

2. Commit to using Region 2 Regional Planning Partnership funds to purchase equipment to be used at the Regional Education Center (Subject to RPP approval).
3. Recruit students and assist them in registering for programs at the Regional Education Center.
4. Commit PPEL and/or Sales Tax funding (\$8,750 per year) to support the sustainability of the facility and to enhance programs.
5. Sustain Regional Education Center programs by committing to sending students for a 10-year period”. Each community school district will “own” a certain number of seats for each program. Following is the number of seats each district will own and how many total seats they will be obligated to purchase each year. These are based on a percentage of the overall enrollment of each school district.
  - Belmond-Klemme Community School District: 12 Total Seats
  - Hampton-Dumont Community School District: 21 Total Seats
  - West Fork Community School District: 12 Total Seats

**Note:** We are still in the process of finalizing the courses that will be taught at the career center. Pricing will be established based on either the current concurrent enrollment formula, an agreed upon flat fee, or a combination of the two. What we are looking to establish is a 10-year financial commitment to “fill seats” that fits a customized set of courses determined by the school districts and NIACC.

**NOTE:** This agreement represents a commitment to the facility and the participation of all partners. The leadership group will continue to explore other funding streams that may decrease the general fund expenses for participation in this academy.

Please keep in mind that all of the construction costs for this facility will be funded by NIACC. The tuition and required annual contributions will be used to maintain and supply the career center throughout the duration of this agreement.

Official School Signature	Date	Title
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Official NIACC Signature	Date	Title
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