Card Holder: Sarah Bacalia

Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/28/25	Amazon	Envelopes	$ 20.06	24170	Y
1/29/25	GFS	Student rewards	$ 61.84	64509	Y
1/31/25	Dollar General	PTSO reward	$ 14.52	64522	Y
2/3/25	EE Music	Subsscription for music	$ 149.50	11174	Y
2/3/25	Amazon	Candy	$ 20.65	24170	Y
2/3/25	USPS	CA Mailing	$ 22.95	11165	Y
2/5/25	West Music	Manuals	$ 179.84	11174	Y
2/5/25	Amazon	Student snack	$ 3.79	24170	Y
2/5/25	Amazon	Student snack	$ 6.99	24170	Y
2/6/25	Amazon	Whistles and restocks	$ 55.29	24170	Y
2/7/25	Sams	Candy (Candygrams)	$ 95.32	64509	Y
2/11/25	Amazon	Candy (Candygrams)	$ 92.60	64509	Y
2/12/25	Air Zoo	Presentation	$ 614.61	64210	Y
2/12/25	Amazon	Musical supplies	$ 160.53	11174	Y
2/13/25	Amazon	March is Reading	$ 42.26	64522	Y
2/17/25	Walmart	Clothes pins	$ 15.13	24170	Y
2/17/25	MI Museum	3rd Grade Field trip	$ 380.00	64522	Y
2/18/25	Amazon	Hand warmers	$ 17.49	24170	Y
2/18/25	Gordon	Montly renewal	$ 22.29	64511	Y
2/18/25	Walmart	Clothes pins	$ 27.15	24170	Y
2/18/25	Amazon	March is Reading	$ 29.74	64522	Y
2/24/25	Dollar General	PTSO reward	$ 21.90	64522	Y
2/24/25	Amazon	Timers	$ 61.64	24170	Y
2/26/25	Amazon	Ear covers	$ 17.99	24170	Y
2/27/25	USPS	CA mailer	$ 7.44	11165	Y
2/27/25	Amazon	Book for music	$ 17.47	11174	Y
2/27/25	Amazon	Plexiglass	$ 99.00	24170	Y
2/27/25	Amazon	Plexiglass	$ 99.00	24170	Y
		Total Amount of Purchases	$ 2,356.99		

Summary by ASN	ASN #	Total	ASN #	Total
	64511	$22.29		
	64509	$249.76		
	64210	$614.61		
	11165	$30.39		
	24170	$444.18		
	64522	$ 488.42		
	11174	$ 507.34		

Employee Signature ________ Supervisor Signature ________

3/10/25

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INFO ONLY

Total by summar	$	2,356.99
Total above	$	2,356.99
Difference	$	0.00

Card Holder: Mike Barwegen

Purchases for: February 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/28/2025	Canney's Water	Water for Staff Lounge	$60.25	64537	Y
1/29/2025	Acco Brands	Laminating Supplies	$68.88	24370	Y
1/30/2025	Amazon	Paper Clips	$16.58	24370	Y
2/3/2025	GFS	AR Reward Supplies (Popcorn)	$41.99	13170	Y
2/4/2025	Harcourt Industries	Erasers for Dispenser	$68.00	64537	Y
2/5/2025	Amazon	Prime Reimbursement	-$125.10	64537	N
2/5/2025	Amazon	Lysol	$8.28	24370	Y
2/5/2025	Amazon	Paper Cups for Office	$20.99	24370	Y
2/5/2025	In Character Ed.	School of Character Banner	$350.00	13170	Y
2/10/2025	Amazon	Award Ribbons	13.99	13170	Y
2/10/2025	Dollar General	Certificate Frames	$26.50	64537	Y
2/10/2025	Amazon	Award Ribbons	$32.99	13170	Y - 1 of 2
2/10/2025	Fitness Finders	Tokens for Mileage Club	$690.86	64537	Y
2/11/2025	Hungry Howie's	Birthday Pizza	$22.30	64537	Y
2/12/2025	Amazon	Timer for Pick Ups	$18.99	24370	Y
2/12/2025	Amazon	Bulk Order - Willett	$46.97	13172	Y
2/12/2025	In Character Ed.	Sch. of Character Evaluation	$300.00	13170	Y
2/13/2025	Condolences.com	Flowers for J. Lentini Funeral	$148.00	64537	Y
2/14/2025	Amazon	Noise Cancelling Headphones	$34.99	21273	Y
2/17/2025	Amazon	Award Ribbons	$59.99	13170	Y - 2 of 2
2/18/2025	Amazon	Project Boards - PTO	$52.36	64537	Y
2/19/2025	Amazon	AAA Batteries	$13.97	24370	Y
2/19/2025	Amazon	Carpet Sweeper for Office	$19.88	24370	Y
2/20/2025	Sam's Club	Flowers for Accompanist/Patty H.	$33.64	64537	Y
2/21/2025	Amazon	File Folders	$21.92	24370	Y
2/24/2025	Amazon	Children's Ibuprofen and Tylenol	$17.88	24370	Y
2/24/2025	Amazon	Behavior Tools - Willett	$18.98	13170	Y
		Total Amount of Purchases	$2,084.08		

	Summary by ASN #	ASN #	Total	ASN #	Total	
		64537	$976.81		$0.00	
		24370	$207.37		$0.00	
		13170	$817.94		$0.00	
		13172	$46.97		$0.00	
		21273	$34.99		$0.00	
			$0.00		$0.00	
					$2,084.08	

Employee Signature ______________ Supervisor Signature ______________

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INFO ONLY

Total by summary		$2,084.08
Total above	$	2,084.08
Difference	$	(0.00)

Card Holder: Adam Brush
Purchases for: February, 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/29	Carolina Biological	Science supplies	$120.85	15172	x
1/31	Oopsy Daisy	Homecoming supplies	$445.20	64700	x
2/4	Sam's Club	Homecoming supplies	$502.38	64700	x
2/5	Hobby Lobby	Homecoming supplies	$71.82	64634	x
2/6	Hungry Howies	Homecoming supplies	$33.05	64634	x
"	"	"	$33.05	64724	x
"	"	"	$33.04	64725	x
"	"	"	$33.04	64726	x
2/5	Livestockjudging.com	FFA supplies	$300.00	64640	x
2/10	Biggby Coffee	Blood Drive meal	$9.62	64700	x
2/10	Subway	Blood Drive meal	$62.24	64700	x
2/10	Family Fare	School Store supplies	$70.64	64599	x
2/10	Biggby Coffee	Blood Drive meal	$92.85	64700	x
2/14	Chris Hass	Band supplies	$100.00	64584	x
2/19	Meijer	Student survey treats	$121.26	64702	x
2/19	Sweetwaters	Student survey treats	$175.89	64702	x
2/24	MASSP	Adam Conference	$550.00	24562	x
		Total Amount of Purchases	$2,754.93		

Summary by ASN #	ASN #	Total	ASN #	Total
	15172	$120.85	64702	$297.15
	24562	$550.00	64724	$33.05
	64584	$100.00	64725	$33.04
	64599	$70.64	64726	$33.04
	64634	$104.87		$0.00
	64640	$300.00		$0.00
	64700	$1,112.29		$0.00
				$2,754.93

Employee Signature Denise A Berry

Supervisor Signature [signature]

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Durant credit card

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY / LQ	S	INV DATE	DUE DATE	C	ADJ AMT / CHECK NBR	QTY	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
BSN SPOR000	BSN SPORTS	928575113	5002425253	RDCC	AP	APPAREL	F	B	01/18/2025	03/26/2025	W			$409.44
							24-25					202400709		$409.44
	100	HOODED SWEATSHIRTS											1.00	$409.44
	61A431 4719 00000 000 0000 0000		64719			T&A HS BOWLING								$409.44
						NUMBER OF INVOICES: 1								**$409.44**
KALAMAZO012	KALAMAZOO VALLEY COMMUNITY COL	S0240906	0000000000	RDCC	AP	THIRD PARTY BILLING STATEMENT - TUITION		B	02/18/2025	03/26/2025	R			$2,121.46
							24-25							$2,121.46
	1	THIRD PARTY BILLING STATEMENT - TUITION											1.00	$0.00
	11E113 3710 04299 000 0000 0000		15961			HS DUAL ENROLL REIMB								$0.00
	2	THIRD PARTY BILLING STATEMENT - TUITION											1.00	$2,121.46
	11E113 3710 04299 000 0000 0000		15961			HS DUAL ENROLL REIMB								$2,121.46
KALAMAZO012	KALAMAZOO VALLEY COMMUNITY COL	S0240907	0000000000	RDCC	AP	THIRD PARTY BILLING STATEMENT - TUITION		B	02/18/2025	03/26/2025	R			$10,466.73
							24-25							$10,466.73
	1	THIRD PARTY BILLING STATEMENT - TUITION											1.00	$10,466.73
	11E113 3710 04299 000 0000 0000		15961			HS DUAL ENROLL REIMB								$5,258.33
	11E113 3711 04299 000 0000 0000		15962			TUTION EARLY MIDDLE COLLEGE								$5,208.40
						NUMBER OF INVOICES: 2								**$12,588.19**
MIDWEST 006	MIDWEST ENERGY & COMMUNICATIONS	1837601JAN25	0000000000	RDCC	AP	ACCOUNT 1837601, SERVICE DATES: 12/08/2024 - 01/08/2025		B	01/14/2025	03/26/2025	W			$1,064.98
							24-25					202400708		$1,064.98
	1	ACCOUNT 1837601, SERVICE DATES: 12/08/2024 - 01/08/2025											1.00	$1,064.98
	11E261 5520 00000 000 0000 0110		26866			ELECTRICITY								$1,064.98
						NUMBER OF INVOICES: 1								**$1,064.98**

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ	QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION			1099					ACCT AMOUNT

TOTAL NUMBER OF BATCH INVOICES:	4		**$14,062.61**
		2 COMPUTER CHECK INVOICES	$12,588.19
		2 WIRE TRAN CHECK INVOICES	$1,474.42
TOTAL INVOICES:	4		**$14,062.61**

BANK TOTALS:	BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
	AP	**A101 0002 00000 001 0000 1005	$14,062.61	$14,062.61

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING   C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION   F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

************************ End of report ************************

Card Holder: Sarah Dyer
Purchases for: February

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/29/2025	Amazon	Food	$ 19.98	46170	Yes
1/29/2025	Vicksburg Hardware	Cooler Keys	$ 18.97	46140	Yes
1/30/2025	Amazon	Sunset Office	$ 39.82	24270	Yes
2/4/2025	Amazon	Food	$ 48.67	46170	Yes
2/4/2025	Amazon	Food	$ 114.90	46170	Yes
2/5/2025	Amazon	Food	$ 48.40	46170	Yes
2/12/2025	Amazon	Small Wares	$ 12.98	46173	Yes
2/13/2025	Amazon	Crowd Control for Serving Line	$ 128.99	46173	Yes
2/21/2025	Vicksburg Hardware	Padlock Keys	$ 2.43	46140	Yes
2/21/2025	J & J Locksmith	Cooler Keys	$ 10.34	46140	Yes
2/21/2025	Restraunt Supply	Merchandiser Keys	$ 202.70	46140	Yes
		Total Amount of Purchases	$ 648.18		

Summary by ASN #	ASN #	Total	ASN #	
	46170	$231.95		
	46140	$234.44		
	24270	$39.82		
	46173	$141.97		

Employee Signature Deb Schnepp Supervisor Signature Sarah Dyer

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INFO ONLY

Total by summary	$	648.18
Total above	$	648.18
Difference	$	-

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: **Allison Dygert**, Vicksburg Middle School
Purchases for: February, 2025

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	1/27	Amazon	Markers for Art Classroom & Supply Closet	$ 108.04	*	Y
2	1/30	Amazon	Yearbook Item	$ 9.99	64567	Y
3	1/30	Amazon	Yearbook Items	$ 39.98	64567	Y
4	2/03	Amazon	Binders for Staff/Classroom	$ 26.99	14170	Y
5	2/04	Hungry Howies	Pizza for Athletics/ Wrestling	$ 55.80	64553	Y
6	2/05	Amazon	Item for Office	$ 12.79	24470	Y
7	2/05	Sam's Club	Items for Board Meeting/ Student Incentives	$ 190.38	64764	Y
8	2/11	Amazon	Table Cloths for Board Meeting	$ 36.08	64764	Y
9	2/12	Amazon	Item for Social Studies Dept/ Supply Closet Item/ Pens for Student Pen Machine	$ 24.25	**	Y
10	2/12	Sam's Club	Athletic Items for Concessions	$ 110.84	64553	Y
11	2/17	Amazon	Item for Office	$ 24.95	24470	Y
12	2/17	Amazon	Item for Supply Closet	$ 82.40	14172	Y
13	2/18	Amazon	Supplies for Art Classroom	$ 33.94	14171	Y
14	2/18	Amazon	Track Items	$ 80.70	64566	Y
15	2/18	Sam's Club	Stamps & Bulk Coffee for Visitors	$ 366.74	***	Y
16	2/18	The Locker Room	Athletics - Girls Basketball Warm Up Jerseys	$ 660.00	64553	Y
17	2/20	Amazon	Social Studies Supplies	$ 26.99	64555	Y
18	2/20	Amazon	Supplies for Art Classroom	$ 127.98	14171	Y
19	2/20	Amazon	Track Items	$ 548.26	64566	Y
20	2/23	Amazon	Cell Phone Signal Blocking Pouches	$ 1,349.10	64210	Y
21	2/26	Jaspare's Pizza	Staff Incentive	$ 30.44	64564	Y
22	* Art Supply, 14171 $81.03 / Bulk Order, 14172 $27.01 ** Social Studies, 64555 $10.24 / Bulk Order, 14172 $ 5.99 / Office Revolving, 64564 $8.02 *** Postage, 14165 $ 291.00 / Office Supply, 24470 $75.74					
			Total Amount of Purchases	$3,946.64		

Summary by ASN #	ASN #	Total	ASN #	Total
	14165	$ 291.00	64555	$ 37.23
	14170	$ 26.99	64564	$ 38.46
	14171	$ 242.95	64566	$ 628.96
	14172	$ 115.40	64567	$ 49.97
	24470	$ 113.48	64764	$ 226.46
	64210	$ 1,349.10		
	64553	$ 826.64		

Employee Signature Brenda Pettis Supervisor Signature

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INFO ONLY		
Total by summary	$	3,946.64
Total above	$	3,946.64
Difference	$	-

Goss credit card

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099						ACCT AMOUNT
ALL THE 000	ALL THE WAY LIVE DESIGNS	9072	0000000000	SGCC	AP	ROBOTICS SUPPLIES		B	01/29/2025	03/26/2025	W	$863.65
							24-25			202400693		$863.65
	1	ROBOTICS SUPPLIES							1.00			$863.65
	61A431 4558 00000 000 0000 0000		64558	MS ROBOTICS CLUB								$863.65
						NUMBER OF INVOICES: 1						**$863.65**
AMAZONCO000	AMAZON.COM	112-9154777-5408256	0000000000	SGCC	AP	SUPPLIES		B	02/19/2025	03/26/2025	W	$71.77
							24-25			202400688		$71.77
	1	SUPPLIES							1.00			$71.77
	11E283 5910 00000 000 0000 0000		28370	HUMAN RESOURCE SUPPLY								$71.77
AMAZONCO000	AMAZON.COM	113-0282832-3967470	0000000000	SGCC	AP	SUPPLIES		B	02/10/2025	03/26/2025	W	$588.00
							24-25			202400688		$588.00
	1	SUPPLIES							1.00			$588.00
	61A431 4307 00000 000 0000 0000		64307	T&A BARDEEN								$588.00
AMAZONCO000	AMAZON.COM	113-0338656-9538650	0000000000	SGCC	AP	SUPPLIES		B	01/30/2025	03/26/2025	W	$707.90
							24-25			202400688		$707.90
	1	SUPPLIES							1.00			$707.90
	61A431 4307 00000 000 0000 0000		64307	T&A BARDEEN								$707.90
AMAZONCO000	AMAZON.COM	113-0666264-5214628	0000000000	SGCC	AP	SUPPLIES		B	01/28/2025	03/26/2025	W	$71.00
							24-25			202400688		$71.00
	1	SUPPLIES							1.00			$71.00
	61A431 4307 00000 000 0000 0000		64307	T&A BARDEEN								$71.00
AMAZONCO000	AMAZON.COM	113-0804797-3321036	0000000000	SGCC	AP	SUPPLIES		B	02/12/2025	03/26/2025	W	$29.12
							24-25			202400688		$29.12
	1	SUPPLIES							1.00			$29.12
	11E283 5910 00000 000 0000 0000		28370	HUMAN RESOURCE SUPPLY								$29.12
AMAZONCO000	AMAZON.COM	113-1174934-2438633	0000000000	SGCC	AP	SUPPLIES		B	02/04/2025	03/26/2025	W	$309.99
							24-25			202400688		$309.99

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099						ACCT AMOUNT
AMAZONCO000	AMAZON.COM	113-1174934-2438633	******CONTINUED******									
	1	SUPPLIES							1.00			$309.99
	61A431 4307 00000 000 0000 0000		64307	T&A BARDEEN								$309.99
AMAZONCO000	AMAZON.COM	113-3242697-6563413	0000000000	SGCC	AP	SUPPLIES		B	02/12/2025	03/26/2025	W	$19.96
							24-25			202400688		$19.96
	1	SUPPLIES							1.00			$19.96
	11A121 0000 00000 001 0000 1001		20183	AR from VCS Foundation								$19.96
AMAZONCO000	AMAZON.COM	113-3446480-7024218	0000000000	SGCC	AP	SUPPLIES		B	02/10/2025	03/26/2025	W	$11.70
							24-25			202400688		$11.70
	1	SUPPLIES							1.00			$11.70
	11A121 0000 00000 001 0000 1001		20183	AR from VCS Foundation								$11.70
AMAZONCO000	AMAZON.COM	113-6273890-8925031	0000000000	SGCC	AP	SUPPLIES		B	02/05/2025	03/26/2025	W	$171.98
							24-25			202400688		$171.98
	1	SUPPLIES							1.00			$171.98
	11E232 5610 00000 000 0000 0000		23272	VAB STAFF MEETINGS								$171.98
AMAZONCO000	AMAZON.COM	113-6295224-1224249	0000000000	SGCC	AP	SUPPLIES		B	02/03/2025	03/26/2025	W	$111.98
							24-25			202400688		$111.98
	1	SUPPLIES							1.00			$111.98
	61A431 4307 00000 000 0000 0000		64307	T&A BARDEEN								$111.98
AMAZONCO000	AMAZON.COM	113-84012912944201.2	0000000000	SGCC	AP	SUPPLIES		B	01/23/2025	03/26/2025	W	$270.75
							24-25			202400688		$270.75
	1	SUPPLIES							1.00			$270.75
	61A431 4307 00000 000 0000 0000		64307	T&A BARDEEN								$270.75
AMAZONCO000	AMAZON.COM	113-9310447-3073837	0000000000	SGCC	AP	SUPPLIES		B	02/04/2025	03/26/2025	W	$57.60
							24-25			202400688		$57.60
	1	SUPPLIES							1.00			$57.60
	11A121 0000 00000 001 0000 1001		20183	AR from VCS Foundation								$57.60

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ	QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099					ACCT AMOUNT
AMAZONCO000	AMAZON.COM	114-4011733-3489033	0000000000	SGCC	AP	ROBOTICS SUPPLIES	B	02/17/2025	03/26/2025	W	$17.42
							24-25		202400688		$17.42
	1	ROBOTICS SUPPLIES						1.00			$17.42
	61A431 4558 00000 000 0000 0000		64558	MS ROBOTICS CLUB							$17.42
AMAZONCO000	AMAZON.COM	114-4065314-7278628	0000000000	SGCC	AP	SUPPLIES	B	02/12/2025	03/26/2025	W	$115.79
							24-25		202400688		$115.79
	1	SUPPLIES						1.00			$115.79
	61A431 4558 00000 000 0000 0000		64558	MS ROBOTICS CLUB							$115.79
AMAZONCO000	AMAZON.COM	CREDIT02/06/25	0000000000	SGCC	AP	CREDIT MEMO ORDER 113-6371151-1224265	B	02/06/2025	03/26/2025	W	$-108.84
							24-25		202400688		$-108.84
	61A431 4307 00000 000 0000 0000		64307	T&A BARDEEN							$-108.84
AMAZONCO000	AMAZON.COM	CREDIT02/08/25	0000000000	SGCC	AP	CREDIT MEMO 113-9702455-5380219	B	02/08/2025	03/26/2025	W	$-577.31
							24-25		202400688		$-577.31
	61A431 4307 00000 000 0000 0000		64307	T&A BARDEEN							$-577.31
						NUMBER OF INVOICES: 16					**$1,868.81**
BEST WAY000	Best Way Disposal	1147234	0000000000	SGCC	AP	MONTHLY BILLING - RECYCLE-COMMINGLE: SVC CONTAINER	B	12/31/2024	03/26/2025	W	$1,824.24
							24-25		202400686		$1,824.24
	1	MONTHLY BILLING - RECYCLE-COMMINGLE: SVC CONTAINER						1.00			$1,824.24
	11E261 3840 00000 000 0000 0175		26862	WASTE & TRASH DISP							$1,751.74
	61A431 4645 00000 000 0000 0000		64645	T&A HS RECYCLING							$72.50
BEST WAY000	Best Way Disposal	1185480	0000000000	SGCC	AP	MONTHLY BILLING - RECYBLE COMMINGLE: SVC CONTAINER	B	01/31/2025	03/26/2025	W	$1,203.94
							24-25		202400686		$1,203.94

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099						ACCT AMOUNT
BEST WAY000	Best Way Disposal	1185480	******CONTINUED******									
	1	MONTHLY BILLING - RECYBLE COMMINGLE: SVC CONTAINER							1.00			$1,203.94
	11E261 3840 00000 000 0000 0175		26862	WASTE & TRASH DISP								$1,131.44
	61A431 4645 00000 000 0000 0000		64645	T&A HS RECYCLING								$72.50
						NUMBER OF INVOICES: 2						**$3,028.18**
CLEAN EA000	CLEAN EARTH	454564	0000000000	SGCC	AP	VACTOR SERVICES		B	01/15/2025	03/26/2025	W	$2,127.40
							24-25			202400705		$2,127.40
	1	VACTOR SERVICES							1.00			$2,127.40
	11E261 4911 00000 000 0000 0160		26762	MAINT PURCH SVC								$2,127.40
						NUMBER OF INVOICES: 1						**$2,127.40**
FIDELITY002	FIDELITY SECURITY LIFE INSURANCE C	166642031	0000000000	SGCC	AP	INSURANCE PREMIUMS FEBRUARY 2025		B	01/31/2025	03/26/2025	W	$1,759.89
							24-25			202400692		$1,759.89
	1	INSURANCE PREMIUMS FEBRUARY 2025							1.00			$1,759.89
	11L451 0019 00000 000 0000 0000		30157	Eye Med VISION ACCRUAL								$1,759.89
						NUMBER OF INVOICES: 1						**$1,759.89**
FOOD EQU000	FOOD EQUIPMENT SOLUTIONS	QB165995	6002425001	SGCC	AP	Equipment repair	P	B	01/31/2025	03/26/2025	W	$2,077.43
							24-25			202400706		$2,077.43
	100	Equipment Repair							1.00			$2,077.43
	25E297 4120 00000 000 0000 0000		46140	REPAIRS & MAINTENANCE								$2,077.43
						NUMBER OF INVOICES: 1						**$2,077.43**
HOLLAND 000	HOLLAND BUS COMPANY	207886	0000000000	SGCC	AP	PARTS		B	12/11/2024	03/26/2025	W	$187.06
							24-25			202400684		$187.06
	1	PARTS							1.00			$187.06
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS								$187.06

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ	QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099					ACCT AMOUNT
HOLLAND 000	HOLLAND BUS COMPANY	208514	0000000000	SGCC	AP	PARTS	B	01/03/2025	03/26/2025	W	$1,107.91
							24-25		202400684		$1,107.91
	1	PARTS						1.00			$1,107.91
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS							$1,107.91
HOLLAND 000	HOLLAND BUS COMPANY	208651	0000000000	SGCC	AP	PARTS	B	01/09/2025	03/26/2025	W	$487.59
							24-25		202400684		$487.59
	1	PARTS						1.00			$487.59
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS							$487.59
HOLLAND 000	HOLLAND BUS COMPANY	209544	0000000000	SGCC	AP	PARTS	B	02/04/2025	03/26/2025	W	$475.48
							24-25		202400684		$475.48
	1	PARTS						1.00			$475.48
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS							$475.48
						NUMBER OF INVOICES: 4					**$2,258.04**
KALBLUE 000	KALBLUE	100418	0000000000	SGCC	AP	SUPPLIES	B	01/23/2025	03/26/2025	W	$93.50
							24-25		202400704		$93.50
	1	SUPPLIES						1.00			$93.50
	11A121 0000 00000 001 0000 1001		20183	AR from VCS Foundation							$93.50
						NUMBER OF INVOICES: 1					**$93.50**
LAKESHOR001	LAKESHORE LEARNING MATERIALS	696995967	0000000000	SGCC	AP	SUPPLIES	B	01/27/2025	03/26/2025	W	$387.98
							24-25		202400703		$387.98
	1	SUPPLIES						1.00			$387.98
	61A431 4307 00000 000 0000 0000		64307	T&A BARDEEN							$387.98
						NUMBER OF INVOICES: 1					**$387.98**
LIMELIGH000	LIMELIGHT VISION	5849	0000000000	SGCC	AP	ROBOTICS SUPPLIES	B	02/13/2025	03/26/2025	W	$582.01
							24-25		202400701		$582.01
	1	ROBOTICS SUPPLIES						1.00			$582.01

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099						ACCT AMOUNT
LIMELIGH000	LIMELIGHT VISION	5849	******CONTINUED******									
	61A431 4558 00000 000 0000 0000		64558	MS ROBOTICS CLUB								$582.01
						NUMBER OF INVOICES: 1						**$582.01**
MCMASTER000	MCMASTER-CARR	01/28/2025	0000000000	SGCC	AP	PARTS		B	01/28/2025	03/26/2025	W	$101.94
							24-25			202400689		$101.94
	1	PARTS							1.00			$101.94
	61A431 4558 00000 000 0000 0000		64558	MS ROBOTICS CLUB								$101.94
MCMASTER000	MCMASTER-CARR	02/17/25	0000000000	SGCC	AP	ROBOTICS SUPPLIES		B	02/17/2025	03/26/2025	W	$82.90
							24-25			202400689		$82.90
	1	ROBOTICS SUPPLIES							1.00			$82.90
	61A431 4558 00000 000 0000 0000		64558	MS ROBOTICS CLUB								$82.90
						NUMBER OF INVOICES: 2						**$184.84**
MIDWEST 000	MIDWEST ELECTRIC MOTOR	0141814-IN	0000000000	SGCC	AP	PARTS		B	12/13/2024	03/26/2025	W	$1,862.24
							24-25			202400702		$1,862.24
	1	PARTS							1.00			$1,862.24
	11E261 5990 00000 000 0000 0000		26771	MAINTENANCE SUPPLY								$1,862.24
						NUMBER OF INVOICES: 1						**$1,862.24**
MIDWEST 004	MIDWEST AIR FILTER INC	39549	0000000000	SGCC	AP	SUPPLIES		B	01/24/2025	03/26/2025	W	$314.75
							24-25			202400700		$314.75
	1	SUPPLIES							1.00			$314.75
	11E261 5990 00000 000 0000 0000		26771	MAINTENANCE SUPPLY								$314.75
						NUMBER OF INVOICES: 1						**$314.75**
PRINTING000	PRINTING SERVICES	53105	0000000000	SGCC	AP	ANNUAL REPORT - DESIGN CHARGES		B	01/31/2025	03/26/2025	W	$521.91
							24-25			202400699		$521.91

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	1099	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION		FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION						LQ	QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY			ACCOUNT LEVEL DESCRIPTION	1099					ACCT AMOUNT
PRINTING000	PRINTING SERVICES	53105	******CONTINUED******									
	1	ANNUAL REPORT - DESIGN CHARGES							1.00			$521.91
	11A121 0000 00000 001 0000 1001		20183			AR from VCS Foundation						$521.91
PRINTING000	PRINTING SERVICES	53307	0000000000	SGCC	AP	ANNUAL REPORT 23/24		B	02/24/2025	03/26/2025	W	$334.41
								24-25		202400699		$334.41
	1	ANNUAL REPORT 23/24							1.00			$334.41
	11A121 0000 00000 001 0000 1001		20183			AR from VCS Foundation						$334.41
						NUMBER OF INVOICES: 2						**$856.32**
QDOBA RE000	QDOBA RESTAURANT CORPORATION	2361183	0000000000	SGCC	AP	CATERING		B	02/19/2025	03/26/2025	W	$331.00
								24-25		202400698		$331.00
	1	CATERING							1.00			$331.00
	11E232 5990 00000 000 0000 0000		23273			EXEC ADM TEAM MTG EXP						$331.00
						NUMBER OF INVOICES: 1						**$331.00**
REVROBOT000	REVROBOTICS	189948	0000000000	SGCC	AP	SUPPLIES - ROBOTICS		B	01/27/2025	03/26/2025	W	$394.79
								24-25		202400690		$394.79
	1	SUPPLIES - ROBOTICS							1.00			$394.79
	61A431 4558 00000 000 0000 0000		64558			MS ROBOTICS CLUB						$394.79
REVROBOT000	REVROBOTICS	192703	0000000000	SGCC	AP	SUPPLIES		B	02/06/2025	03/26/2025	W	$1,240.98
								24-25		202400690		$1,240.98
	1	SUPPLIES							1.00			$1,240.98
	61A431 4558 00000 000 0000 0000		64558			MS ROBOTICS CLUB						$1,240.98
						NUMBER OF INVOICES: 2						**$1,635.77**
ROSE PES000	ROSE PEST SOLUTIONS	248560C	0000000000	SGCC	AP	PEST CONTROL		B	12/23/2024	03/26/2025	W	$329.00
								24-25		202400685		$329.00
	1	PEST CONTROL							1.00			$329.00
	11E261 4912 00000 000 0000 0170		26660			GROUND PURCH SVC						$329.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ	QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099					ACCT AMOUNT
ROSE PES000	ROSE PEST SOLUTIONS	249911C	0000000000	SGCC	AP	PEST CONTROL	B	12/31/2024	03/26/2025	W	$329.00
							24-25		202400685		$329.00
	1	PEST CONTROL						1.00			$329.00
	11E261 4912 00000 000 0000 0170		26660	GROUND PURCH SVC							$329.00
ROSE PES000	ROSE PEST SOLUTIONS	251267C	0000000000	SGCC	AP	COMMERCIAL PEST CONTROL	B	01/31/2025	03/26/2025	W	$329.00
							24-25		202400685		$329.00
	1	COMMERCIAL PEST CONTROL						1.00			$329.00
	11E261 4912 00000 000 0000 0170		26660	GROUND PURCH SVC							$329.00
						NUMBER OF INVOICES: 3					**$987.00**
SCHOOL S000	SCHOOL SPECIALTY	1048201363	0000000000	SGCC	AP	FURNITURE	B	01/16/2025	03/26/2025	W	$865.98
							24-25		202400697		$865.98
	1	FURNITURE						1.00			$865.98
	61A431 4307 00000 000 0000 0000		64307	T&A BARDEEN							$865.98
						NUMBER OF INVOICES: 1					**$865.98**
STERICYC000	STERICYCLE INC	8009615420	0000000000	SGCC	AP	STERI-SAFE OSHA COMPLIANCE SUBSCRIPTION	B	01/18/2025	03/26/2025	W	$842.92
							24-25		202400687		$842.92
	1	STERI-SAFE OSHA COMPLIANCE SUBSCRIPTION						1.00			$842.92
	11E261 3840 00000 000 0000 0175		26862	WASTE & TRASH DISP							$842.92
						NUMBER OF INVOICES: 1					**$842.92**
SWMSBO 000	SWMSBO	202570THHNLSWZ36003B	0000000000	SGCC	AP	REGISTRATION	B	01/28/2025	03/26/2025	W	$45.00
							24-25		202400691		$45.00
	1	REGISTRATION						1.00			$45.00
	11E252 3220 00000 000 0000 0000		25262	FISCAL SVC T/C/I/DUES							$45.00
SWMSBO 000	SWMSBO	202570THHNLSWZ36003M	0000000000	SGCC	AP	REGISTRATION	B	01/28/2025	03/26/2025	W	$45.00
							24-25		202400691		$45.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH	BANK / DISC AMT	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
SWMSBO 000	SWMSBO	202570THHNLSWZ36003M	******CONTINUED******										
	1	REGISTRATION								1.00			$45.00
	11E283 3220 00000 000 0000 0000		28361			HUMAN RESOURCE T/C/IS							$45.00
SWMSBO 000	SWMSBO	202570THNNLSWZ36003L	0000000000	SGCC	AP	REGISTRATION			B	01/28/2025	03/26/2025	W	$45.00
								24-25			202400691		$45.00
	1	REGISTRATION								1.00			$45.00
	11E285 3220 00000 000 0000 0000		28560			PUPIL ACCOUNTING T/C/IS							$45.00
SWMSBO 000	SWMSBO	202570THNNLSWZ36003R	0000000000	SGCC	AP	REGISTRATION			B	01/29/2025	03/26/2025	W	$45.00
								24-25			202400691		$45.00
	1	REGISTRATION								1.00			$45.00
	11E252 3220 00000 000 0000 0000		25262			FISCAL SVC T/C/I/DUES							$45.00
SWMSBO 000	SWMSBO	202570THNNLSWZ36003S	0000000000	SGCC	AP	REGISTRATION			B	01/29/2025	03/26/2025	W	$45.00
								24-25			202400691		$45.00
	1	REGISTRATION								1.00			$45.00
	11E252 3220 00000 000 0000 0000		25262			FISCAL SVC T/C/I/DUES							$45.00
SWMSBO 000	SWMSBO	202570THNNLSWZ36009	0000000000	SGCC	AP	REGISTRATION			B	01/29/2025	03/26/2025	W	$45.00
								24-25			202400691		$45.00
	1	REGISTRATION								1.00			$45.00
	11E252 3220 00000 000 0000 0000		25262			FISCAL SVC T/C/I/DUES							$45.00
						NUMBER OF INVOICES: 6							**$270.00**
TECHNICA001	TECHNICAL TRUCK & TRAILER	105801	0000000000	SGCC	AP	PARTS/REPAIRS			B	01/24/2025	03/26/2025	W	$3,098.39
								24-25			202400694		$3,098.39
	1	PARTS/REPAIRS								1.00			$3,098.39
	11E271 3913 00000 000 0000 0130		27171			TRANS INS DEDUCTIBLE							$3,098.39
						NUMBER OF INVOICES: 1							**$3,098.39**
WEISSMAN000	WEISSMAN DESIGNS FOR DANCE	0018666055	0000000000	SGCC	AP	DANCE COSTUME			B	02/21/2025	03/26/2025	W	$60.62

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ	QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099					ACCT AMOUNT
WEISSMAN000	WEISSMAN DESIGNS FOR DANCE	0018666055	******CONTINUED******								
							24-25		202400695		$60.62
	1	DANCE COSTUME						1.00			$60.62
	61A431 4746 00000 000 0000 0000		64746	T&A COMM ED DANCE PROGRAM							$60.62
WEISSMAN000	WEISSMAN DESIGNS FOR DANCE	254150741CR	0000000000	SGCC	AP	CREDIT MEMO	B	01/06/2025	03/26/2024	W	$-171.47
							24-25		202400695		$-171.47
	61A431 4746 00000 000 0000 0000		64746	T&A COMM ED DANCE PROGRAM							$-171.47
						NUMBER OF INVOICES: 2					$-110.85
WEST MUS000	WEST MUSIC	6000201855	0000000000	SGCC	AP	UKULELE SET FOR CLASSROOM	B	01/28/2025	03/26/2025	W	$1,455.14
							24-25		202400696		$1,455.14
	1	UKULELE SET FOR CLASSROOM						1.00			$1,455.14
	61A431 4307 00000 000 0000 0000		64307	T&A BARDEEN							$1,455.14
						NUMBER OF INVOICES: 1					$1,455.14

TOTAL NUMBER OF BATCH INVOICES: **53** **$27,640.39**

53 WIRE TRAN CHECK INVOICES $27,640.39

TOTAL INVOICES: **53** **$27,640.39**

BANK TOTALS: BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
AP	**A101 0002 00000 001 0000 1005	$27,640.39	$27,640.39

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

*********************** End of report ***********************

Card Holder: Matt Hawkins
Purchases for: February, 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/27	Bubbakoo's Burritos	Matt Hawkins conference	$27.77	24562	x
1/28	Soaring Eagle	Matt Hawkins conference	-$440.06	24562	no
1/28	Soaring Eagle	Matt Hawkins conference	$440.06	24562	x
1/30	Family Fare	School Store supplies	$56.98	64599	x
1/30	Even Hotel	Model UN	$75.00	64683	x
2/5	Screencastify	CTE supplies	$120.00	16400	x
2/7	Jaspares	Homecoming supplies	$202.76	64700	x
2/6	NASSP	NHS supplies	$100.00	24580	x
"	"	"	$564.94	64681	x
2/10	Home Depot	Ag Science supplies	$13.72	16170	x
"	"	"	$154.17	16170	x
2/11	MSBOA	State Solo & Ensemble	$157.59	64584	x
2/12	Spotify	Band subscription	$11.99	64584	no
2/12	MSBOA	Jazz Festival	$155.00	64584	x
"	"	"	$155.00	64584	x
2/13	TPT	Science supplies	$19.20	15172	x
2/14	Apple.com	AP Seminar subscription	$2.99	64581	no
2/16	Gordon Foods	School Store supplies	$95.94	64599	x
2/23	Five Below	School Store supplies	$4.24	64599	x
2/23	Meijer	School Store supplies	$27.57	64599	x
2/23	Five Below	School Store supplies	$75.88	64599	x
2/23	Sams Club	School Store supplies	$196.40	64599	x
2/24	Vista Print	Academic Awards supplies	$111.08	24582	x
2/24	MASSP	NHS membership	$385.00	64681	x
2/25	MASSP	Matt Hawkins conference	$550.00	24562	x
2/26	Golf Team Products	Boys Golf apparel	$606.50	64649	x
		Total Amount of Purchases	$3,869.72		

Summary by ASN #	ASN #	Total	ASN #	Total
	15172	$19.20	64584	$479.58
	16170	$167.89	64599	$457.01
	16400	$120.00	64649	$606.50
	24562	$577.77	64681	$949.94
	24580	$100.00	64683	$75.00
	24582	$111.08	64700	$202.76
	64581	$2.99		$0.00
				$3,869.72

Employee Signature Denise D Berry Supervisor Signature Matt A [illegible]

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Purchases for: Vicksburg Pathways High School - February **2025**

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1-28-25	Walmart	Items for graduation	$ 40.98	18385	Y
1-28-25	Sam's Club	Food for graduation	$ 65.92	18385	Y
1-29-25	Main Street	Food for teachers	$ 128.95	18395	Y
2-02-25	B and G	Student supplies	$ 29.97	18384	Y
2-06-25	Amazon	School supplies	$ 64.80	18384	Y
2-19-25	Amazon	School supplies	$ 54.99	18384	Y
2-19/25	Amazon	Student incentives	$ 44.95	18385	Y
		Total Amount of Purchases	$ 430.56		

Summary by ASN #	ASN #	Total	ASN #	Total
	18395	$ 128.95	18381	$ -
	18397	-	18383	$ -
	18384	$ 149.76	18385	$ 151.85
	Total	$ 430.56		

Employee Signature ______________

Supervisor Signature ______________

Instruction: Record pruchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY		
Total by summary	$	430.56
Total above	$	430.56
Difference	$	(0.00)

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Amie M McCaw

Purchases for: Sunset Lake- Master Card

Statement Date: 2/27/25

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
27-Jan-25	Gordon Water	Staff water cooler- staff lounge	$22.79	24270	Y
28-Jan-25	Gilbert & Ivy	McCaw- Grant $$ - Book purchase VAB account #	$1,272.00	64210	Y
31-Jan-25	Family Fare	Staff Lounge supplies	$11.18	64519	Y
1-Feb-25	Jaspares Pizza Vicksburg	National Fun at Work Day	$277.01	64519	Y
		Total Amt. of Purchases	**$1,582.98**		

Summary by ASN #	ASN #	Total	ASN #	Total
	24270	22.79		
	64210	1,272.00		
	64519	288.19		

Employee Signature B. Austin Supervisors Signature Amie McCaw

INFO ONLY

Total by summary	$1,582.98
Total above	$1,582.98
Difference	$0.00

Card Holder: Karen McKinstry
Purchases for: FEBRUARY 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/28/25	DENOOYER FRD V	SEAT BELT ASSMBLY	$716.83	27176	Y
2/3/25	METRO	WYATT, DALTON & AUSTIN TRANSPORT	$288.00	27182	Y
2/5/25	FMCSA D&A CLEARING HOUSE	FEDERAL D&A SYSTEM	$25.00	27161	Y
2/10/25	DENOOYER FRD V	PARTS #23/SPK PLUG / COIL ASY -IGNITION	$699.60	27176	Y
2/11/25	MAPT	SPRING CONFERENCE	$154.04	27162	Y
2/12/2025	MSBO	CONFERENCE	$590.00	27162	Y
2/27/25	1ST CHOICE AUTO GLASS	BUS #20 WINDSHIELD (LABOR)	$235.00	27173	Y
ASN #	TOTAL				
27162	744.04				
27182	288				
27176	1416.43				
27161	25				
27173	235				
27178					
			$2,708.47		
	2708.47				

Employee Signature

Supervisor Signature Karen McKinstry

Instruction: Record pruchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this

Total by summary

ccrecociliation/rebecca

trans/forms/ccreconcil

February 2025

There was no balance due on credit cards for:

Keevin O'Neill

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Don Puckett
PurchasesFebruary 27, 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
02/04/25	AMZN MTKP	2- Microsoft surface laptops for staff	$ 1,410.08	28499	X
02/04/25	Comcast	Internet Service for OEC	$ 122.95	28474	X
02/10/25	AMZN MKTP	Versare room divider 360 portable wal	$ 1,472.49	28498	X
02/18/25	AMAZON RETA	Microsoft surface laptop 15" touchscr	$ 1,599.99	28499	X
02/19/25	AMAZON MKTP	Sightpro Laptop Privacy screen filter	$ 27.99	28470	X
02/23/25	AMAZON MKTP	Peslv Magnetic Privacy Screen for MS l	$ 28.89	28470	X
		Total Amount of Purchases	$ 4,662.39		

Summary by ASN #	ASN #	Total	ASN #	Total
			28474	$ 122.95
			28470	$ 56.88
			28498	$ 1,472.49
			28499	$ 3,010.07
			Total	$ 4,662.39

Employee Signature *Cherie L Allen* Supervisor Signature

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VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Lourdes Puzevic
Purchases for: FEBRUARY 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/21/2025	MSBO	ORS Conference-K Lafferty	$ 105.00	28361	Y
2/25/2025	Amazon	Whiteboard markers	$ 17.76	28370	Y
2/27/2025	Amazon	Whiteboard & marker caddy	$ 86.98	28370	Y
2/27/2025	MSBO	Spring MSBO Conference -- Puzevic	$ 590.00	28361	Y
		Total Amount of Purchases	$ 799.74		

Summary by ASN #	ASN #	Total	ASN #	Total
	25760	$ -		
	28361	$ 695.00		
	28370	$ 104.74		
		$ 799.74		

Employee Signature ____________ Supervisor Signature ____________

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3/18/25

INFO ONLY
Total by summary
Total above
Difference

Card Holder: Mike Roy
Purchases for: February, 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/4	MWA	Wrestling membership	$17.50	42148	x
"	"	"	$17.50	64718	x
2/10	Golf Team Products	Boys Golf supplies	$457.50	42148	x
"	"	"	$457.50	64649	x
2/11	MHSAA	Coach Professional Development	$60.00	42139	x
2/11	Athletic.net	Website Support	$67.50	42148	x
"	"	"	$33.75	64653	x
"	"	"	$33.75	64710	x
"	"	"	$120.00	64668	x
"	"	"	$240.00	64553	x
2/25	Gear Up Sports	Girls Track Uniforms	$916.20	29398	x
2/13	Towel Tapper	Wrestling supplies	$123.64	42148	x
"	"	"	$123.64	64718	x
2/18	MIAAA	Roy Conference registration	$260.00	42135	x
2/26	Golf Team Products	Boys Golf apparel	$862.00	64649	x
2/26	Golf Team Products	Boys Golf apparel	$1,033.00	64649	x
		Total Amount of Purchases	$4,823.48		

Summary by ASN #	ASN #	Total	ASN #	Total
	29398	$916.20	64668	$120.00
	42135	$260.00	64710	$33.75
	42139	$60.00	64718	$141.14
	42148	$666.14		
	64553	$240.00		
	64649	$2,352.50		
	64653	$33.75		
				$4,823.48

Employee Signature Denise D Berry Supervisor Signature M. Roy

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Card Holder: Alyssa Thompson
Purchases for February 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/28/2025	Childcare Education PD	Renewal PD Subscription	$99.00	11462	y
1/29/2025	Identigo Fingerprinting	Indian Lake GSRP Fingerprints	$65.00	11462	y
1/29/2025	LARA- License Renewal	Indian Lake License Renewal	$100.00	11490	y
1/30/2025	Amazon	Refund-Teacher Appreciation	-$6.99	11475	y
1/30/2025	Amazon	Refund-Teacher Appreciation	-$6.99	11475	y
1/30/2025	Amazon	Refund-Teacher Appreciation	-$6.99	11475	y
1/30/2025	Amazon	Refund-Teacher Appreciation	-$6.99	11475	y
1/30/2025	Amazon	Refund-Teacher A Appreciation	-$6.99	11475	y
1/30/2025	Amazon	Refund-Teacher Appreciation	-$7.05	11475	y
1/30/2025	Amazon	Refund-Teacher Appreciation	-$13.98	11475	y
1/30/2025	Amazon	Refund-Teacher Appreciation	-$14.66	11475	y
2/3/2025	Amazon	CDA Certificate Book	$45.88	11475	y
2/4/2025	Amazon	Refund-Teacher Appreciation	-$14.66	11475	y
2/4/2025	Teaching Strategies	SEL Curriculum	$2,512.68	11476	y
2/5/2025	Amazon	Sunset Lake Kids Klub	$29.67	20170	y
2/10/2025	Amazon	Sunset Lake Kids Klub	$52.89	20170	y
2/12/2025	Amazon	Indian Lake GSRP	$62.66	11475	y
2/13/2025	Mich Assoc	Jessica Conference-Communications	300	28262	y
2/14/2025	Michigan Assoc	JessicaConference-Communications	$200.00	28262	y
2/18/2025	Amazon	Indian Lake GSRP	$22.15	11475	y
2/18/2025		Amazon Tobey GSRP	$59.37	11475	y

Summary by ASN #	ASN #	Total	ASN #	Total	
	11462	$164.00	28262	$500.00	
	11490	$100.00	11476	$2,512.68	
	11475	$104.76			
	20170	$82.56			

$3,464.00

Employee Signature ______________

Supervisor Signature ______________

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INFO ONLY
Total by summary $3,464.00
Total above
Difference

February 2025
Gail VanDaff, Curriculum

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/28/25	Amazon	IL Books 35J	$ 13.99	11466	1
1/29/25	Amazon	MTSS Guides	$ 61.98	22179	2
1/30/25	Amazon	MTSS Guides	$ (61.95)	22179	3
1/30/25	Amazon	CIO Office Supplies	$ 32.84	22179	4
1/30/25	AFP MI Assoc of Adrian	G VanDaff PL	$ 375.00	22148	5
1/31/25	Amazon	Discount for Receipt 1 35J Classroom Librar	$ (2.00)	11466	6
1/31/25	Amazon	SL Books 35J	$ 117.72	12466	7
2/5/25	Amazon	CIO Office Supplies	$ 107.13	22179	8
2/5/25	Amazon	Desk Carrels TY for State Testing	$ 197.88	22178	9
2/6/25	Sheraton Ann Arbor	G VanDaff Reservation for MI School Testing	$ 306.36	22148	10
2/6/25	MCEC Marshall	Dabideen, Rewa, Welling Registration	$ 540.00	22136	11
2/6/25	Ref Reps	Ref Reps Registration Part 2	$ 4,050.00	15181	12
2/7/25	Sheraton Ann Arbor	A Dygert Reservation for MI School Testing Co	$ 306.36	22148	13
2/25/25	Ventris Learning	Teacher's Manual A. Byrne	$ 90.00	13466	14
2/25/25	Michiagan Science Teach A	K Christiansen Registration	$ 310.50	14169	15
2/26/25	EMBI TEC	HS Science Supplies	$ 427.88	15181	16
2/27/25	AFP Michigan Reading	M Sparks Conference	$ 350.00	22136	17

ASN #	SUM of Amoun
	$ -
11466	$ 11.99
12466	$ 117.72
13466	$ 90.00
14169	$ 310.50
15181	$ 4,477.88
22136	$ 890.00
22148	$ 987.72
22178	$ 197.88
22179	$ 140.00
Grand Total from	(
Grand Total	**$ 7,223.69**

Grand Total from E $ 7,223.69

Employee Signature Shelly Reynolds 3·13·25

Supervisor Signature Gail VanDaff 3-13-25

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Dewey Waterman
Purchases for: February 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/7/2025	Amazon	Dermel tool and rotary tool kit	$87.63	26770	y
2/10/2025	Amazon	Trailer jack drill adapter, left hand drill set	$49.98	26770	y
2/12/2025	Amazon	Xtra-Seal rubber prep pre-buffing solution	$14.10	26770	y
2/12/2025	Amazon	Tire repair kit, vulcanizing cement	$38.97	26770	y
2/12/2025	Amazon	2'X6' non slip runner rugs, (qty-9)	$166.65	26771	y
2/14/2025	MacAllister Rental	26' scissor lift rental	$631.75	26762	y
2/24/2025	Amazon	Elkay 51300C certified filters, (qty-12)	$793.87	26770	y
			$1,782.95		

Summary by ASN #	ASN #	Total	ASN #	Total
	26770	$984.55		
	26771	$166.65		
	26762	$631.75		

Employee Signature

Supervisor Signature

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VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: **Joe Werkema**, Vicksburg Middle School
Purchases for: February, 2025

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	2/12	Hungry Howies	Staff Incentive	$ 37.59	64564	Y
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
			Total Amount of Purchases	$37.59		

Summary by ASN #	ASN #	Total	ASN #	Total
	64564	$ 37.59		

Employee Signature Brenda Peters

Supervisor Signature

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INFO ONLY

Total by summary	$	37.59
Total above	$	37.59
Difference	$	-