

# **Administration Reports**

## **September 2015**

### **AC Houghton Elementary**

The first week of school at ACH was full of lots of new staff and some policy changes for parents in regards to student drop off in the mornings and pick up in the afternoon. At ACH we discussed tightening up safety to assure that students were safe coming and going. The staff at ACH has been working, diligently, implementing our new Engage NY curriculum for math. They have been collaborating as grade level teams, and also, attending professional development to aide in their knowledge. They are into the second year of our Journeys reading curriculum digging deeper and expanding on their practice from last year. At ACH we have been working hard to make sure all students are receiving the best instruction and intervention, if needed, from the most dedicated and hard-working staff!!

### **Heppner Elementary**

Tuesday September 1<sup>st</sup> at 6:00pm the HES Parent Teacher Club in conjunction with HES staff members hosted a back to school picnic. All of our teachers were able to be there and we estimate that over one hundred people attended based on a count taken by Mrs. Sweeney near the peak times.

Mr. Combe and Mrs. Coiner's husband Josh helped with the barbeque. Our Parent Teacher Club members purchased prepared and served food. There were several new families to our community that were there with their children. Folks ate and socialized for about 1 ½ hours. Custodians had everything ready ahead of time and the clean-up was quick.

### **Heppner Jr/Sr High School**

It is our second week back to school and we are off and running at both Heppner Elementary and Heppner Jr/Sr High School. Our first week student enrollment count is 174 at HES and 162 at HJSHS.

The Heppner staff worked very diligently transitioning, preparing and gearing up for the start of the 2015-2016 school year. We had a very focused and productive in-service week planning for another successful year in Heppner Schools with the MCSD board goals continuing to be our main focus point.

We are also excited to again offer several Eastern Promise classes at HHS, where students will have the potential to gain both high school and college credit with successful completion of the EP courses. We will keep you posted on the number of students taking advantage of these courses as we are currently working through the last of our student schedule changes at HHS.

### **Irrigon Elementary School**

During the 2015/16 school year Irrigon Elementary School will transform the afterschool program from one focused on remediation to one that seeks to provide enrichments for all students. We will be participating in First Lego League and all associated tasks and competitions. One team from our school participated last year with 12 students. This year, 4 teams will compete, meeting the needs of up to 40 students. To meet these demands, we have recruited the help of five new coaches!

On August 28th, the team went to LaGrande and spent the evening getting to know each other as a team of coaches. The next day they participated in STEM training at Eastern Oregon University with one of the leading Mindstorm EV3 programming trainers in the state and met with our regional competition support team.

During the training they learned about the background of First Lego League, including the focus on providing Math and Science interest groups that promote careers in engineering, medicine and technology. They also took the time to investigate the Core Values program designed by FLL that promote cooperation and gracious professionalism. During the remainder of the training they began to learn about the linear programming of the EV3 platform, how sensors work and the possible applications of the most basic sensors.

This time was invaluable to the learning and teaching process for both coaches and the students we will be serving this year. Our program began on Tuesday, September 8<sup>th</sup> and will run for the remainder of the school year. The students and coaches will meet three days a week on Tuesday, Wednesday and Thursday. Everyone is very excited to see the program flourish! We encourage any of our board members to come by and see our program in action!

### **Irrigon Jr/Sr High School**

It has been a great start to the 2015-16 school year. We kicked off the school year with an assembly to introduce all of our new staff members to our student body and share our ASB theme, "Connected is Key". We also had a great turn out to our 7th grade orientation that one of our teachers, Sarah Miller-Johnson, organized and ran with a few other staff members. We had quite the turnout, with approximately 80% of our incoming 7th graders attending. During the orientation our students toured the school, found their lockers, met some of their teachers, and learned some "survival skills" in transitioning to the junior high. We are also very excited to offer some new courses this year at IJSHS. We have added a Forensic Science class where students will learn the scientific techniques used by police investigators to solve crimes. We have also added a new STEM offering with our Computer Science classes offered by Jeff Searles. Jeff has recently become CTE endorsed and will be offering CS120 and CS160 to our students. Within the CS160 course students will begin working on programming and assembling computer hardware into systems that can send commands to the microcontroller to make things happen. For example, they would be making servos move, lights flash, interpreting sensor data, etc., teaching them basic knowledge of how to program robotic functions. Currently our ASB class is preparing for Homecoming, which is only a week away, beginning on Sept. 21st. The fall sports have kicked off and we have a large number of our students participating in clubs or activities. We encourage you to stop by and see all the great things that our students are doing in and out of the classroom.

### **Riverside Jr/Sr High School**

Riverside is off to a great new school year!

We are finalizing the implementation of a new intercom and bell system that will provide better communication range to the school during any emergency. We also have our new SRO officer in place and have started up an explorer program for students interested in law enforcement careers. Officer Shimer will be in and out of classrooms doing presentations and teaching special lessons with teachers in addition to normal police duties on the school campuses. We currently have Chrome Book and Ipad labs deployed in 11 different classrooms and teachers have been working with the ESD to develop Google platforms to facilitate paperless and online learning. Students will now be able to access their online textbooks, class assignments, and of course the Internet from their desk as well as at home. Our students were busy over the summer as well. We had students attending the Leadership Conference at Eastern Oregon University; Summer Institute classes also at Eastern Oregon; and Young Entrepreneurs Business Week at various Oregon universities.

### **Sam Boardman Elementary School**

Sam Boardman has had a terrific start to the school year!

We implemented new drop-off and pick up procedures that have resulted in a quieter, calmer, and safer environment for our students as they come and go each day. A significant part of our new morning procedure is a daily "Team Time" in the gym with students who are waiting for classrooms to open. Students enter the gym and join in supervised group exercises, stretches, and activities to prepare their minds and bodies for the school day.

We are also very excited with the addition of a head teacher: Mr. Randal Olsen. He is fast becoming a vital part of the school climate and culture. Working with the principal, he checks in on various students throughout the day to build relationships and problem solve. He is additionally available at teacher request for students who need thinking sessions or break times, and he provides support around the school in numerous ways.

Our new School Resource Officer, Officer Shimer is also quickly proving to be an invaluable member of the school community. He has already participated in assemblies, helped patrol pick-up and drop-off, checked in with teachers about student concerns, and been a resource for parents. We are grateful to have Officer Shimer on our team.

Staff are working with several high-quality new resources including a new English language curriculum and Engage New York math. Second grade started the year with iPads for each student, and the teachers are digging into strategies to best utilize this powerful resource.

Finally, we have several new licensed staff this year. In order to provide support and ensure the best situation for all students, staff at each grade level have graciously agreed to be peer mentors for new teachers. New and veteran staff collaborate together around classroom environment and setup, daily procedures, curriculum, and instructional strategies.

SBE staff and students are excited for the rest of the year and look forward to great academic and social progress!

### **Windy River Elementary School**

What a great start for the 2015-16 school year! I would like to take this time to share my focus for Windy River, how I got there, and a few upcoming highlights. Prior to my beginning at Windy River I sent an email to the staff asking for their feedback. The initial questions asked focused on what was working, what needed to improve and what they would love to see moving forward. From the feedback and the board goals it was very clear that communication would be a major focus for the year. Utilizing our website, calendar, automated calling system and Facebook is how this goal will be accomplished. Another focus will be to revitalize our after school program. Our new model will create a fun, hands on learning environment. It was also apparent that school norms and consistency needed to be implemented. Part of this implementation will be working on creating instructional best practices. This concept utilizes research and addresses the overall question of how to move our students forward.

As educators we are here for the students. Our goals and objectives stem from the belief that every student deserves the right to an education that will help them succeed in life. At Windy River we are here for the students and will continue to strive to meet their individual needs.

### **Management's Discussion and Analysis**

#### **Finance**

Oster is at the District auditing the financial information for the fiscal year ending June 30, 2015. The area of focus for the single audit is the food service program. Overall, the audit is going well with a few improvements to recommend, primarily in the student body bookkeeping.

### **Maintenance, Facilities & Vehicles Update - September 2015**

#### **McKinstry Projects:**

##### **1. Schedule:**

- \* Clima Tech will be switching to a T-F 10hr day schedule to take advantage of not having students in most buildings on Fridays.
- \* Clima Tech will be changing to a later start time to a bit later in the AM to allow work in the afternoons after students have left for the day.

## **2. Riverside JSHS:**

- \* RHS has been completed by Clima Tech regarding testing and implementation.
- \* Commissioning will be delayed until the new valves are installed to ensure that we capture these repairs during our point to point testing.
- \* We are working with our service department to order and schedule the valve replacements and I will update when we know the details.

## **3. Sam Boardman:**

- \* Clima Tech is completed with SBE at this time.
- \* McKinstry will provide one to two hours of custodial training on the operation of the system but the overall training will happen towards the end of the project.
- \* Clima Tech will be ordering the controller for the gym and installing upon arrival.

## **4. Next School:**

- \* McKinstry will be moving on to the next school either Windy River Elementary or one of the Irrigon schools depending on the work outcomes of Riverside this week.

## **Other Miscellaneous Updates:**

- The Lexington Building is in process of selling – "Sale Pending".
- We continue to work on updated surplus lists from our schools and are currently looking at a September 18<sup>th</sup> date for a surplus vehicles sale and an October date for the school surplus sales.

## **Work Related Injuries**

- IJSHS - Cut finger with scissors, no missed time
- IJSHS - Fell down a few stairs resulting in swollen/bruised foot/ankle, no missed time
- RJSHS - Slammed hand in door resulting in bruised hand, **2 hours missed**
- RJSHS - Left arm strain, no missed time
- RJSHS – Knee injury, **2 hours missed for doctor's appointment**
- ACH – Fall, resulting in scrapped hands and knees, no missed time
- WRE – Slipped on water, resulting in icepack needed for knee and wrist, no missed time
- HES – Lifting file cabinet that was too heavy, sprained right wrist
- HES – Crawling on floor washing wall, bruised knee