

**EXECUTIVE SUMMARY
FOR THE WEST ALLIS-WEST MILWAUKEE SCHOOL DISTRICT
BOARD AGENDA**

Topic: Release of 2025-2026 Purchase Orders

Prepared by: Dr. Tarrynce Robinson, Superintendent & Aaron Norris, Assistant Superintendent

Date: May 12, 2025

Agenda Reference # 12.2

Recommended Action:

X

Discussion/Action

 Presentation/Discussion

 Information Only

 Presentation/Action Next Meeting

Recommendation(s):

It is the recommendation of Administration to allow the release of Purchase Orders for the 2025-2026 school year.

Purpose:

The purpose of this summary is to receive the School Board's approval for the release of 2025-2026 Purchase Orders.

It is our District's protocol that the Board of Education approves the release of necessary purchase orders for the upcoming school year in order to begin preparation for the new school year. Board Workshops on February 24, 2025, April 14, 2025, and a future workshop on June 9, 2025, provide detailed information regarding enrollment projections, estimated revenue limit, and preliminary budget projections. The official Proposed Budget will be presented on June 23, 2025, with a public hearing on September 8, 2025, and final approval on October 27, 2025. The State of Wisconsin's school budgeting cycle makes it necessary to release certain purchase orders for the following school year prior to final budget approval. This is essential to ensure the delivery of materials, supplies, and services for the first day of school in the new academic year.

Attachments:

None