



IT Project Management Assistance

Client Locations
Coast-to-Coast

Practice Locations
**Illinois
California**

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www.ClientFirstCG.com

Presented to

Harrison School District 36

February 2012

Agenda

- *CLIENTFIRST* Introduction
- Initial Thoughts
- Project Approach
- Questions & Answers

Introduction

ClientFirst: Principal/IT Infrastructure Practice Leader
Project Role: Lead IT Infrastructure & Operations Consultant

Tom
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School District Clients

- Elgin U-46
- Naperville CUSD 203
- Indian Prairie CUSD 204
- Township Hall SD 113
- Orland Park District 230
- St. Charles CUSD 303
- Lake Elsinore USD, CA
- Romoland SD, CA
- Colton Joint USD, CA

Initial Thoughts

- Background
 - Toured computer rooms and representative classroom
 - Reviewed invoices
 - Had preliminary discussions with net56
- Current State
 - Computer rooms have been redone & look good
 - Several initiatives not completed
 - Technical details not thought through
 - Additional expenditures will be required for some initiatives

Project Approach

- Major Concerns
 - All costs should be identified and assigned prior to work beginning
 - How to assure timely, quality completion?
- Utilize a Best Practices approach for Technology Initiatives
 - Separate design including detailed bill of material and drawings
 - Project schedules and regular project team meetings
 - Implementation coordination
 - Punch list and testing
 - Final validation
 - Invoice review and payment based on proposed amounts and project completion
- *CLIENTFIRST* to provide project methodology and represent District
 - See accompanying proposal

Questions & Answers

