

Rogue Valley Young Marines
% 480 Red Mountain Drive
Grants Pass, OR 97526

RECEIVED
AUG 19 2015
TRSD
SUPERINTENDENT

August 17, 2015

Superintendent David Holmes
Three Rivers School District
PO Box 164
Murphy, OR 97544

Re: Rogue Valley Young Marines Merlin Lease Renewal Request

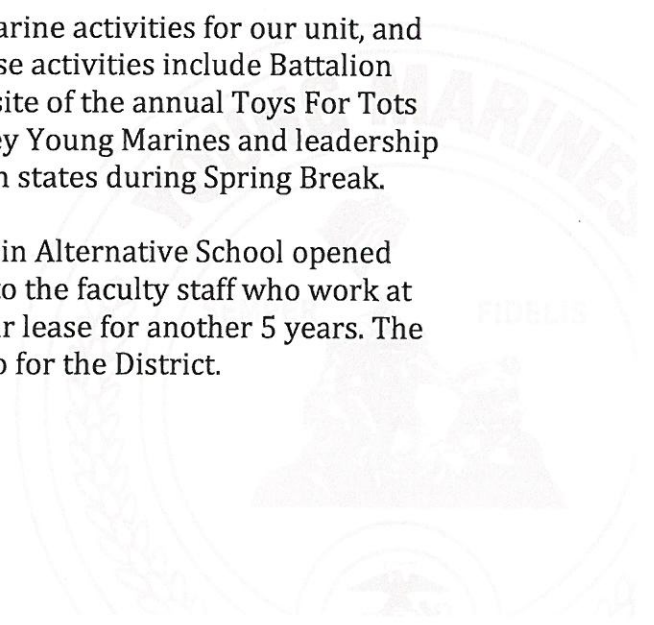
Dear Mr. Holmes

Rogue Valley Young Marines initially leased the old Merlin Elementary School in October 2004. The building was in terrible condition and had not been occupied for more than 3 years.

At that time we negotiated a one-year conditional lease that outlined repairs we promised to complete in order to have a longer lease on the facility. We met the entire list of repairs and in addition rebuilt the septic system and part of the drain field that was in dire need of repair.

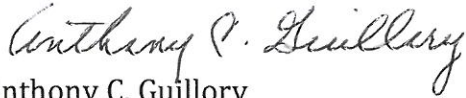
The facility is our base of operation for all Young Marine activities for our unit, and at times for six other units throughout Oregon. Those activities include Battalion and Regiment competitions. The facility is also the site of the annual Toys For Tots giveaway each December sponsored by Rogue Valley Young Marines and leadership schools we host for Young Marines from six western states during Spring Break.

We renewed our lease five years ago when the Merlin Alternative School opened and have shared the facility with little disturbance to the faculty staff who work at the Merlin Alternative Center. It is time to renew our lease for another 5 years. The present lease has worked well for us and I hope also for the District.



Please present this request to the new school board on our behalf. Our staff is prepared to come to an upcoming school board meeting to answer questions regarding our continuing use of the facility and host a tour of the facility we presently lease from the Three Rivers School District.

Very truly,

A handwritten signature in cursive script that reads "Anthony C. Guillory".

Anthony C. Guillory

Commander RVYM

541 660-8428

dausa185@gmail.com

cc: MAC Principal Michael Herzog



August 17, 2015

Request to Renew Lease of the Merlin Alternative Center
Rogue Valley Young Marines
345 Merlin Road Merlin Oregon 97532

On October 19, 2009 the Three Rivers School District Board approved a five-year extension of the lease allowing Rogue Valley Young Marines to continue to use the old Merlin Elementary School presently known as the Merlin Alternative Center. In August 2009 the District opened the Merlin Alternative Center. Since that time we hope our activities have been conducted without altering the daily routine of the MAC. We would like to continue this association for many years to come.

Rogue Valley Young Marines agrees to abide by the original contract in the event the Merlin Alternative Center closes, and exclusive use of the building is returned to Rogue Valley Young Marines.

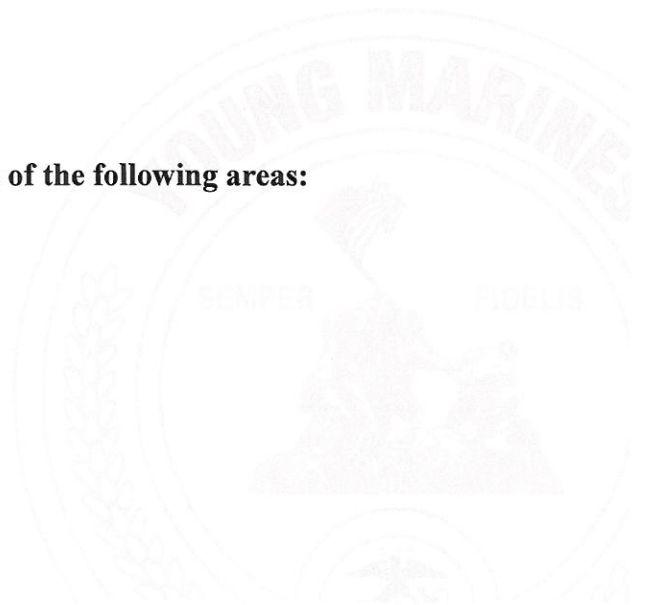
In the event the Merlin Alternative Center is closed, Rogue Valley Young Marines requests that SOS Alarm service be returned to RVYM. SOS service was installed in 2005 and would be very expensive to reinstall.

Rogue Valley Young Marines agrees to share the following rooms and will keep these areas clean and orderly at all times:

Room 1 – Pantry/ Laundry Room
Room 3 – Cafeteria/ Mess Hall
Rooms 12 & 14 - Rest Rooms
Room 19 – Pump House
Room 20 – Furnace Room

Rogue Valley Young Marines requests exclusive use of the following areas:

Room 2 – Kitchen / Galley
Room 15 – Supply and Equipment Room
Room 16 – Training and Staff Room
Room 17 – Excess equipment storage
Room 18 – West Wing Annex – Multi Purpose Room



Rogue Valley Young Marines agrees to reimburse the District a reasonable amount not to exceed \$75.00 per month for electric power. A check will be sent to the District each month and a check of District records will show we have never missed a payment.

Rogue Valley Young Marines will provide liability insurance each November as outlined in the old contract to cover any damage to District property.

Rogue Valley Young Marines has obtained a 20-foot storage container used to hold Toys For Tots items and supplies. The container is located at the west end of the West Wing Annex which is the location of the annual toy giveaway. The container was purchased with grant money from the Four Way Community Foundation.

During Spring Break Rogue Valley Young Marines conducts a leadership school attended by Young Marines from all over the western United States. We will contact the District Superintendent and MAC Principal to work out the details in advance so that this yearly event will run smoothly for both the District and Rogue Valley Young Marines.

Rogue Valley Young Marines will reimburse the District for additional power, hand towels and toilet paper during the leadership schools. There has been no vandalism during Spring Break at MAC because the building is occupied and with up to 70 people on site this discourages vandalism.

Rogue Valley Young Marines agrees to pay for disposal of any garbage generated by our activities throughout the year.

Rogue Valley Young Marines recently painted and installed new carpet in room 16 used as a staff office and training room. In addition we obtained carpet for the principal's office and had it installed at our expense.

Rogue Valley Young Marines will provide heating oil for the oil burner furnace used in the West Wing Annex (Room 18). In the event the furnace breaks down or needs to be replaced, we will consult with the District and then apply for a grant to make the necessary repairs for replacement of the furnace.

Rogue Valley Young Marines will assist custodial staff with grounds maintenance as needed and as time permits.

Twelve banquet tables presently in Room 3 (Cafeteria/Chow Hall) are RVYM property and are loaned to the MAC to use in that room.

MAC may use the electric bed located in Room 4 (Principal's Office) but the bed remains the property of RVYM.

The heating and air conditioner in Room 16 was replaced with money from a grant received from the Four Way Community Foundation 3 years ago. The grant saved the District \$3500.00.

The West Wing Annex is dedicated to Toys For Tots starting in mid September and the toy giveaway is scheduled each year on the 3rd Saturday of December. As this is the largest toy giveaway in Josephine County, considerable time, effort and organization goes into the event. . Toys were provided to over 1500 children at the 2014 giveaway. When not being used for Toys For Tots activities, the West Wing Annex is used as a classroom and training center for Young Marines

It has been a pleasure using the old Merlin Elementary School now known as the Merlin Alternative Center since October 2004. We hope you will finalize our request to extend our present lease the lease for another 5 years. Our staff will be happy to attend a school board meeting to answer any questions and conduct a tour of those areas we lease from the District.

Sincerely,

Tony Guillory
Commander
Rogue Valley Young Marines

cc: Michael Herzog
MAC Principal

HERLIN ELEMENTARY SCHOOL

12,448 Sq. Ft. -- 8.78 Acres

● EXTINGUISHER LOCATION

Ⓢ Fine Alarm Pull Station

1. LAUNDRY ROOM
2. KITCHEN
3. CAFETERIA
4. PRINCIPAL'S OFFICE
5. OFFICE
6. CLASSROOM
7. CLASSROOM
8. CLASSROOM
9. CLASSROOM
10. STORAGE
11. ELECTRICAL PANELS RM
12. GIRL'S RESTROOM
13. CUSTODIAL CLOSET
14. BOY'S RESTROOM
15. YM STORAGE RM.
16. YM OFFICE
17. STORAGE
18. MULTI-PURPOSE RM.
19. PUMP HOUSE
20. FIRNACE RM.

