



NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM

TO: Robyn Burke, President
Members of the Board

THROUGH: David Vadiveloo, Superintendent DSV

FROM: Earl San Nicolas, Interim Human Resources Director ESN

DATE: September 6, 2024

SUBJECT: **SY 2024-2025 New Hire Certificated Contract
Issuance (Teacher)**

Memo No. SB25-028
(Action Item)

NSBSD Policy Manual:

Board Policy 4111 Recruitment and Selection (Certificated Personnel) states: The District shall employ the most highly qualified person available for each open position. The Superintendent or Designee shall develop recruitment and selection procedures to ensure that every effort is made to find and hire fully qualified teachers for all classrooms, which include:

1. Assessment of the district's needs to determine those areas where specific skills, knowledge and abilities are lacking;
2. Development of job descriptions that accurately portray the position, including requirements that a teacher be highly qualified in accordance with federal and state law;
3. Dissemination of vacancy announcements to ensure a wide range of candidates, when necessary;
4. Screening procedures that will identify the best possible candidate for interviews;
5. Interview procedures will determine the best-qualified candidate for recommendation to the Board.

NSBSD Strategic Plan Summary:

Staff Support & Professional Development

Goal 6: Build and sustain a thriving workforce aligned with the mission of this District

Issue Summary:

According to Board Policy, contract issuance for certificated staff is accepted by the Superintendent and brought to the School Board for approval.

SY 2024-2025 New Hire Certified Contract:

NAME	POSITION	DEPARTMENT
DiPaola, Tracy	Special Education Teacher	Harold Kaveolook School
Pikok, Kimberly	Inupiaq Language Teacher (Secondary)	Barrow High School
Hayes, Jerry	CTE Teacher	Nuiqsut Trapper School

Electronic Signature Approval on Page 2.



Proposed Motion:

“I move that the NSBSD Board of Education approve the recommendation for contract issuance of certificated staff as listed in memo no. SB25-028.”

Moved by _____ Seconded by _____

Vote _____

Electronic Signature Approval:

I approve all recommended contracts, listed in memo no. **SB25-028**, to be electronically stamped and dated with approval from the following Board Members.

Electronic Signature and
Date:

Please sign in the middle

Board President

Signature: Ds Vadiveloo
Ds Vadiveloo (Sep 14, 2024 09:19 AKDT)

Email: david.vadiveloo@nsbsd.org

Electronic Signature and
Date:

Please sign in the middle

Board Member

Signature: Earl San Nicolas
Earl San Nicolas (Sep 13, 2024 17:43 AKDT)

Email: dimple.gandia@nsbsd.org

