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Board Action Required ☒



No Action Required ☐

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To: Coppell ISD Board of Trustees

From: Chris Trotter - Chief Operations Officer

Date: August 17, 2023

cc: Dr. Brad Hunt, Diana Sircar, Josette Dobbins

**Re: Approval of Vendors for Emergency HVAC Repairs**

With the historic hot temperatures this summer, Coppell ISD is experiencing greater than normal number of HVAC systems at its campuses experiencing outages. The volume of outages is much greater than our in-house HVAC technicians can manage. Due to our approved third party HVAC repair vendors being fully booked throughout the metroplex during this unprecedented heat wave, it has become necessary to hire other HVAC repair vendors to assist with these repairs.

The Texas Education Code, §44.031(h), allows for the Board of Trustees to declare an emergency to make purchases through methods other than the standard purchasing methods, if the delay of such purchases would prevent or substantially impair essential school activities. These purchases include equipment, repairing a school facility, or replacing personal property that has been destroyed or damaged due to an emergency.

**Recommendation: That the Coppell ISD Board of Trustees, as allowed by Texas Education Code 44.031(h), declare an emergency due to the unprecedented heat wave and approve the use of unapproved HVAC repair vendors to assist in the repairs of campus HVAC systems at an amount not to exceed \$200,000.**