



**Wharton County
Junior College**

**Proposed Agenda Item
Board of Trustees Meeting**

Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version **as long as you follow the format specified below.**

Date of Board Meeting: November 19, 2019

Date of This Proposal: October 31, 2019

SUBJECT:

Approve the transfer of \$32,114.00 from the Plant Repair and Replacement Fund to purchase a new 12 passenger van.

RECOMMENDATION:

Approve the transfer of \$32,114.00 from the Plant Repair and Replacement Fund to purchase a new 12 passenger van.

BACKGROUND/RATIONALE:

The college currently owns two twelve passenger vans, a 2009 and a 2010. Over the past few years usage of these vans has increased causing the college to lease additional vans as needed. There are no local companies that lease vans, so travel is needed to either Houston or Victoria to pick up the vans when needed. We are proposing to purchase a new 12 passenger van from Rockdale Country Ford at a cost of \$32,114.00 using the Buy Board Cooperative contract # 521-16. In the long run we feel this will not only be more convenient but save the college money by not having to lease vans as often.

Estimated Cost & Budgetary Support (how will this be paid for?): \$32,114.00

Transfer from the Plant Repair and Replacement Fund

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing


SIGNATURES:



Originator

10-31-19 11/4/19

Date




Cabinet-Level Supervisor

11/5/19

Date

PRESIDENT'S APPROVAL:



11-5-19
