



## **Luling ISD Appraisal Calendar and Certified Appraisers 2025-2026**

Luling Independent School District utilizes the Texas Teacher Evaluation and Support System (T-TESS) to evaluate teachers. According to Board Policy DNA(Legal), the District shall establish an annual appraisal calendar and identify qualified appraisers, both of which shall be approved by the Board of Trustees.

Luling ISD uses Eduphoria T-TESS online system to complete all documents related to an employee's appraisal.

### Schedule of Events:

August 1 - August 30, 2025	T-TESS Training for Teachers
September 12, 2025	T-TESS and SLO Goals Due
September 16, 2025	First day a scheduled observation can be conducted
November 7, 2025	Deadline to complete T-TESS observations for 0-year experience teachers
February 27, 2026	Deadline to complete T-TESS observations for all other teachers
April 2, 2026	Walkthroughs completed
April 8, 2026	Teacher Contract Recommendations Due
April 28, 2026	Last Day for End of Year Conferences
June 4, 2026	Copies of T-TESS Observations Due to Central Office

### Days to be excluded:

- The last instructional day before and the day after any official school holiday
- Days scheduled for the end of the semester or end-of-year examinations
- Days scheduled for state or other standardized tests

### Evaluation Process and Information:

- All teachers will receive a general orientation to T-TESS no later than the first three weeks of school and at least two weeks before the teacher's first observation.
- A teacher new to the profession will receive T-TESS training at least two weeks before the teacher's first observation.
- The Goal Setting and Professional Development Plan will be completed and presented to the principal within the first six weeks from the day the T-TESS Orientation is completed.
- Formal observations shall be conducted during the required days of instruction for students.
- A written summative report shall be shared with the teacher no later than 15 working days before the last day of instruction for students. The End of Year Conference shall be held no later than 15 working days before the last day of instruction for students.
- A teacher may request a second appraisal by another certified appraiser at one or both of the following times: for Domains I, II and III, after receiving a written observation summary with which the teacher disagrees; or for Domains IV and the performance of the teachers' students, after receiving a written summative annual appraisal report with which the teacher disagrees.
- The second appraisal must be requested within ten working days of receiving a written observation summary or a written summative annual appraisal report.

### Certified Appraisers for 2025-2026

Amy Shields, Assistant Superintendent  
Hayley Wolff, C & I Coordinator  
Kelly Meshell, Shanklin Elementary Principal  
Evelyn Hernandez, Shanklin Elementary Assistant Principal  
Brent Corie, Shanklin Elementary Assistant Principal

Kelli Johnson, GJH Principal  
Megan French, GJH Assistant Principal  
Juan Gonzalez, LHS Principal  
Kipp Chesnutt, LHS Assistant Principal