

**MID VALLEY SPECIAL EDUCATION COOPERATIVE**  
**FREEDOM OF INFORMATION REQUESTS**  
**REPORT TO THE EXECUTIVE ADVISORY BOARD**  
**August 4, 2015**

Mid Valley has responded to one Freedom of Information request.

On June 12, 2015, Ms. Patti Lopuszanski requested the following:

1. Copy of Mid-Valley Special Education Cooperative personnel report reflecting the termination of M1732. Date of the St. Charles CUSD 303 School Board meeting, as the Administrative District with the final vote, reflecting the termination of M1732 on a personnel report during an Open Meeting of the St. Charles School Board and approved by a public Board vote of the St. Charles School Board members.

**Response:** *There were no records responsive to the request.*

2. Provide a copy of the signed and dated occupancy permits and all required documentation that was submitted to the Kane County ROE for the Shelby Building and Fox Valley Christian Church as mandated by the ISBE. All dated copies of the Field Notice of Violations/Unsafe Conditions for each location, completed construction checklists and required completed ISBE packet for a new location.

**Response:** *PDFs of the Field Notice of Violations/Unsafe Conditions from 2014-2015 were provided. There were no other responsive records.*

3. A copy of each teacher's food handling license secured from 2012 to today's date for the Shelby Building and Fox Valley Christian Church. Include dated copies of each health inspection and copy of license held by each Mid-Valley staff member licensed in food preparation/sanitation at these locations for the 2012-2013; 2013-2014 and 2014-2015 school year and on record with the Kane County Health Department.

**Response:** *A copy of a letter from the architect was provided. There were no other records responsive to the request.*

4. Cost per student being charged to each cooperative school district for students Case Managed by Mid-Valley Special Education Cooperative. Include total number of case managed students to be enrolled in 2015-2016, broken down by school district/program, and include name of teachers that case manage students, their salaries, each individual therapy service provider and their salaries, that is included in the case management cost per student. Include the daily schedule for each student and a syllabus of what is provided to each student under case management for the year.

**Response:** *PDFs of the projected enrollment sheets for 2015-2016, a brochure, and relevant teacher contracts were provided. There were no other responsive records. Private addresses from the Reports were redacted as this constitutes "private information" (unique identifier) which is exempt from disclosure under FOIA Section 7(1)(b).*

5. Copy of Mid-Valley Special Education Cooperative's policy on healthy workplace environment and anti-bullying in the workplace. Include any/all documented instances of Carla Cumblad losing her temper, the use of inappropriate language in front of Mid-Valley

and St. Charles employees, list the date and to whom did Carla Cumblad make the statement that staff members were afraid of her.

**Response:** *Gave information on where to find our policy which is available on the Cooperative's website at <http://mvse.org/520-workplace-harassment-prohibited>. There were no other responsive records.*

6. Copy of Carla Cumblad's monthly P-Card Statements from July 1, 2014 to today's date.

**Response:** *PDFs of the responsive P-Card Statements were provided.*

7. Provide the state name where the Midwest Educator's Leadership Conference (MELC) is registered under as a professional development provider that is held in Breckinridge, CO each year and attended by Carla Cumblad. Provide the Articles of Incorporation for this group that charges fees for attendees paid for by tax payer dollars and date it went into effect and by whom, names of the Board members, who sponsors and pays for this event and identify if MELC is recognized by the ISBE as a professional development provider. Provide a breakdown of expenses paid for Carla Cumblad to attend this conference since 2010 including this year's upcoming conference. Provide all receipts and airfare paid and identify if Keith Cumblad will/has travelled with Carla Cumblad and had any/all expenses paid for by Mid-Valley Special Education Cooperative. List Medicaid Fee for Service reimbursement payments received by Mid-Valley Special Education Cooperative and list by amount disbursed to each district for Medicaid students claimed for the following years 2011-2012; 2012-2013; 2013-2014. List giving a line item accounting of how Medicaid Fee-for-Service reimbursements have been spent by Mid-Valley Special Education Cooperative. Include all letters and notices from State of Illinois, DHS or any other agency that Medicaid reimbursement would be late, or not be paid, during any period of time as noted above.

**Response:** *Carla Cumblad was not hired as an employee of Mid Valley Special Education Cooperative until July 2010 therefore there were no responsive records for that year. PDFs of the expenses paid and receipts for Carla Cumblad to attend this conference since 2011 were provided. There were no other responsive records. Notwithstanding the fact that there were no other responsive records, Keith Cumblad is not an employee of the Cooperative, and generally whether he will/has traveled with Carla Cumblad is private information not subject to FOIA where no public funds or resources are involved, based upon the definition "public record" as set forth in FOIA Section 2(c). The Cooperative redacted the private addresses, driver's license numbers, private email addresses, and personal financial information from the Reports as this constitutes "private information" (unique identifier) which is exempt from disclosure under FOIA Section 7(1)(b).*

. Personnel time to respond: 13 hours

Personnel cost to respond: \$599.92

Attorney cost: Will be reported once invoice is received

Respectfully Submitted,

*Nancy Sporer*

Nancy Sporer / FOIA Officer