

**SODA SPRINGS JT. SCHOOL DISTRICT #150
BOARD OF TRUSTEES ANNUAL MEETING**

**July 5th, 2017
District Offices
7:00 P.M.**

BOARD MEMBERS PRESENT

DAN LAU	CHAIR
IRENE TORGESEN	VICE-CHAIR
JIM STOOR	TRUSTEE
ALAN ERICKSON	TRUSTEE
CRAIG KENYON	TRUSTEE

- 1. Call Meeting to Order:** Vice-Chairman Lau called the board meeting to order at 7:04 pm with Trustee Torgesen, Trustee Stoor, Trustee Erickson, and Trustee-elect Kenyon in attendance. Also in attendance were Superintendent Molly Stein, Clerk Jonathan Balls, Principal Sue Hansen, Nick Miller from Hawley Troxell, Garrett Chadwick from GPC Architects, and 2 patrons.
- 2. Trustee's Oath of Office:** Recently elected Trustee Irene Torgesen and Trustee Craig Kenyon stood and recited the Trustee's Oath of Office with clerk Jonathan Balls witnessing.
- 3. Elect 2017-2018 Board Officers:** Vice-Chairman Lau stated that nominations for Board Chair were now in order. Trustee Stoor nominated Dan Lau for Chairman. Seeing no other nominations, Trustee Erickson made a motion to close the nominations for Board Chair. The motion was seconded by Trustee Kenyon. Using a voice vote to close the nomination, the motion passed unanimously. Using a voice vote to elect Dan Lau as Board Chair, the vote was unanimous in the affirmative.

Chairman Lau stated that nominations for Board Vice-Chair were now in order. Trustee Stoor nominated Irene Torgesen as Vice-Chair. Trustee Kenyon nominated Jim Stoor as Vice-Chair. Seeing no other nominations, Trustee Erickson made a motion to close the nominations for Vice-Chair. Trustee Stoor seconded the motion. Using a voice vote, Irene was elected as Vice-Chair by a 4 to 1 margin with Trustee Kenyon voting for Trustee Stoor.

Chairman Lau stated that nominations for Board Clerk and Board Treasurer were now in order. Trustee Stoor nominated Jonathan Balls as Board Clerk and Kim John as Board Treasurer. Seeing no other nominations, Trustee Erickson made a motion to close the nominations for Board Clerk and Board Treasurer. The motion was seconded by Trustee Kenyon. Using a voice vote to elect Jonathan Balls as Board Clerk and Kim John as Board Treasurer, the vote was unanimous in the affirmative.

- 4. Approval of Agenda:** Chairman Lau asked if any additional agenda items were needed to the posted agenda. Trustee Stoor asked that agenda items 5.2 and 5.3 be reversed in the agenda order. With no further changes brought forth to the posted agenda, Trustee Stoor made a motion to approve the agenda as amended. The motion was seconded by Trustee Erickson. By a voice vote, the motion passed unanimously.

5. TMS Gym Update

- 5.1. Bond Resolution:** Nick Miller with the law firm Hawley Troxell, who serves as our bond counsel, presented to the board the details of the bond laws. He recommended accepting a bond resolution that gives authority to Superintendent Molly Stein and Business Manager Jonathan Balls to approve the winner of competitive bond sale. Trustee Stoor made a motion to accept the bond resolution presented by Mr. Miller. The motion was seconded by Trustee Erickson. Using a voice vote, the motion passed unanimously. The resolution was then signed by the required individuals.
- 5.2. Architect Selection:** After posting the solicitation for Architect, Chairman Lau updated the board that three firms submitted the Request For Qualifications (RFQ). These RFQs were reviewed and discussed by the selection committee and it is their recommendation to use GPC Architects in the upcoming TMS construction project. Trustee Erickson made a motion to accept the recommendation and use GPC Architects for the TMS construction project. The motion was seconded by Trustee Stoor. Using a voice vote, the motion passed unanimously. The GPC contract was then presented which had previously been reviewed and modified by the district's legal counsel. Trustee Stoor made a motion to enter into the presented contract with GPC Architects. The motion was seconded by Trustee Erickson. Using a voice vote, the motion passed unanimously.
- 5.3. Headwaters Construction Contract:** This contract with the general contractor / construction manager Headwaters Construction had previously been reviewed and modified by the district's legal counsel. With no changes, Trustee Erickson made a motion to enter into the presented contract with Headwaters Construction Company. The motion was seconded by Trustee Erickson. Using a voice vote, the motion passed unanimously.

6. Approve Board Meeting Minutes

- 6.1. Approve the minutes of June 7th, 2017 board meeting:** Chairman Lau had previously given Clerk Balls grammatical changes to help the minutes read easier. With no other changes to the minutes, Trustee Erickson made a motion to approve the meeting minutes of June 7th, 2017 board meeting as amended. The motion was seconded by Trustee Kenyon. Using a voice vote, the motion passed unanimously.

7. Ratify Bills and review Budget Report

- 7.1. Ratify Bills: June 2017** – The board reviewed the bills paid during June 2017. After the discussion, Trustee Stoor made a motion to ratify the bills paid during June 2017. The motion was seconded by Trustee Erickson. By a voice vote, the motion passed unanimously.

7.2. Budget Report: None

8. Correspondence: None

9. Staff Input: None

10. Public Input: None

11. Old Business:

- 11.1. School Lunch Price Increase:** With little discussion, Trustee Erickson made a motion to approve the lunch price increase of 10 cents for the 2017-2018 school year. The motion was seconded by Trustee Stoor. By a voice vote, the motion passed 4 – 0 with Trustee Keyon abstaining.
- 11.2. 2017-2018 Student Handbooks:** After a discussion and recommending some minor changes, Trustee Erickson made a motion to approve the 2017-2018 handbooks. The motion was approved by Trustee Stoor. During discussion of the motion, Trustee Torgesen amended the motion to approve the

handbooks pending the recommended changes. By a voice vote, the amended motion passed 4 – 0 with Trustee Kenyon abstaining.

11.3. 2nd Reading: Policy 277 “Record Retention and Destruction” The board chose option A per our district technologist’s recommendation for email retention.

11.4. 2nd Reading: Policy 406 “Investigating Abuse” .

11.5. 2nd Reading: Policy 876 “District Expenditure Website”

11.6. 2nd Reading” Policy 970 “Service Animals”

After looking at the options in Policy 277, Trustee Erickson made a motion to approve the above policies as 2nd reading. Trustee Kenyon seconded the motion. Using a voice vote, the motion passed unanimously.

12. New Business:

12.1. Resignations and New Hires: Superintendent Stein presented the resignation letter of the High School Home Economics teacher Andrea Sievers effective immediately. Trustee Stoor made a motion to accept the resignation letter of Andrea Sievers. The motion was seconded by Trustee Erickson. Using a voice vote, the motion passed unanimously.

Superintendent Stein then updated the board that Katie Hatch has resigned from the TMS secretary position and Dawn Beeton has resigned from the TMS Library position.

Superintendent Stein then asked that the board declare a hiring emergency so that the positions of Special Education Administrator and High School Economics teacher might be filled. Trustee Erickson made a motion to declare a hiring emergency. The motion was seconded by Trustee Torgesen. Using a voice vote, the motion passed unanimously.

Superintendent Stein then presented the name of Summer Fullmer be hired as an Elementary Teacher. After Trustee Erickson declared a conflict of interest and left the room, Trustee Torgesen made a motion to hire Summer Fullmer as an Elementary Teacher. The motion was seconded by Trustee Kenyon. Using a voice vote, the motion passed 4 to 0 with Trustee Erickson not voting.

After the vote, Trustee Erickson reentered the room

Superintendent Stein also noted that Dawn Beeton will now be the TMS Secretary.

12.2. Solar Eclipse and Staff 1st Day: Superintendent Stein led a discussion on the upcoming solar eclipse on August 21st, which is also the first staff day. After the discussion, Trustee Stoor made a motion to modify the calendar so that the first staff day will now be August 22nd. The motion was seconded by Trustee Kenyon. Using a voice vote, the motion passed unanimously.

12.3. 2017-2018 Meeting Dates & Times: The board reviewed their meeting dates and times for the 2017-2018 school year. It was decided that the board meetings will be held on the 4th Wednesday of each month with changes made for the months school is not in session on the 4th Wednesday. The meeting time will stay the same at 7:00pm.

12.4. 2017-2018 Vision, Mission, and Goals: The board decided to table this until the next board meeting.

13. Superintendent & Chairman Report:

13.1. Continuous Improvement Plan: Superintendent Stein reviewed the Continuous Improvement Plan with the board.

13.2. Code of Ethics for School Board Members: The board decided to review this at the next board meeting.

14. Adjournment. With no other business to come before the Board of Trustees, Chairman Lau declared the meeting adjourned at 9:47 pm.