



Wharton County Junior College

Proposed Agenda Item

Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below*.

Date of Board Meeting: 05/17/2018

Date of this Proposal: 05/04/2018

SUBJECT: Approve the transfer of \$37,800 from the MIS Plant Fund for the purchase of a 3-year, prepaid subscription and license agreement with Weave Assessment Management Software for use in Strategic Planning functions and the submission of the SACSCOC Focused Report and QEP.

RECOMMENDATION: Approve the transfer of \$37,800 from the MIS Plant Fund for the purchase of a 3-year subscription and license agreement with Weave assessment management software.


BACKGROUND/RATIONALE: A key component that is crucial to the improvement of planning and assessment of the institutional and unit strategic plans is the integration of an Assessment Management Software (AMS) within the process. The Weave AMS will primarily be used in the implementation, monitoring, and assessment of the WCJC strategic plan. In addition to providing a central repository for all data and documents related to the strategic plan and a tool for producing timely reports for communicating results to constituents. As an added benefit, Weave allows for enhanced management of accreditation activities. Pre-built templates for each of the SACSCOC standards, along with standards for any number of professional accrediting agencies, are provided with the software and allow for streamlined, cloud-based development of compliance (or focused) reports


Estimated Cost and Budgetary Support (how will this be paid for?): \$37,800.00
Transferred from the MIS Plant Fund

RESOURCE PERSON(S) [name(s) and title(s)]:

Amanda A. Allen, Vice President of Planning and Institutional Effectiveness
Bryce Kocian, Vice President of Administrative Services

SIGNATURES:

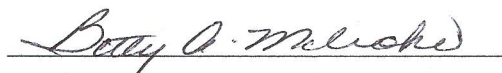

Originator


Date


Cabinet-Level Supervisor


Date

PRESIDENT'S APPROVAL:







This Subscription and Services Agreement (this “Agreement”) is between Centrieva, LLC, a Virginia limited liability company d/b/a Weave, with its principal offices at 6166 N. Scottsdale Road, C-4003, Scottsdale, AZ 85253 (“Weave”) and Wharton County Junior College, with its principal offices at 911 E. Boling Hwy., Wharton, TX 77488 (“Subscriber”). All Exhibits attached to this Agreement are incorporated by reference. This Agreement will become effective on the date of the last party to sign it (“Effective Date”).

PRODUCT/SERVICE	PRODUCT DESCRIPTION	LIST PRICE	AGREEMENT TERMS	DISCOUNT	NET ANNUAL SUBSCRIPTION FEE	TOTAL SUBSCRIPTION FEE
Weave	Assessment, Accreditation & Credential Management	\$18,000	Three Years	\$5,400	\$12,600	\$37,800
Onboarding & Implementation	Setup, onboarding & training	\$2500	Three Years	Included	Included	Included
Ongoing Support	In-App, Instant Messaging, phone and email support during regular business hours.	Included	Three Years	Included	Included	Included
TOTAL AMOUNT:						\$37,800
DUE NOW:						\$37,800
PAYMENT TERMS						PrePay

The term of the Subscription Agreement begins on the Effective Date and runs through the Renewal Date as listed on this Order Table above (“Initial Term”). Upon expiration of the Initial Term, this Agreement will automatically renew for an additional like period (each a “Renewal Term”, and together with the Initial Term, the “Subscription Term”), unless one party provides the other party with written notice of its intent to not renew at least sixty (60) days prior to the expiration of the then-current Subscription Term. Customer agrees to pay all fees as specified in the Order Table. Except as otherwise provided, fees set forth in the Order Table are: (a) quoted and payable in United States dollars, and (b) non-cancelable and non-refundable. Fees are due and payable as outlined in the Order Table. This Subscription Agreement governs your relationship with Weave and any different terms of any related purchase order or similar form, even if signed by the parties after the date hereof, shall be of no force or effect.