
APPROVAL OF BOARD MEETING MINUTES

POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- June 18, 2012 Business Meeting

BACKGROUND INFORMATION:

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions (executive and regular) are presented to the Board for approval at School Board Business Meetings.

RECOMMENDATION:

(12-201) BE IT RESOLVED that the minutes of the following School Board meeting be and hereby are approved:

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MEETING OF THE SCHOOL BOARD
BEAVERTON SCHOOL DISTRICT 48
ADMINISTRATION CENTER

Business Meeting

June 18, 2012

The School Board of Beaverton School District 48 conducted a Business Meeting at Beaverton High School on June 18, 2012 at 6:00 p.m.

Board Members Present:

LeeAnn Larsen, Chair
Sarah Smith, Vice Chair
Karen Cunningham
Jeff Hicks
Tom Quillin
Mary VanderWeele

Staff Present:

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent of Teaching & Learning
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Sue Robertson	Chief Human Resource Officer
Claire Hertz	Chief Financial Officer
Steve Langford	Chief Information Officer
Maureen Wheeler	Public Communication Officer
Brenda Lewis	Executive Administrator
Barbara Evans	Executive Administrator
Vicki Lukich	Executive Administrator
Holly Lekas	Executive Administrator
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Jon Bridges	Administrator for Instructional Accountability

Visitors: 150

Media: 8

School Board Chair LeeAnn Larsen called the Business Meeting to order at 6:10 p.m.
Leroy Bentley led the group in the Pledge to the Flag.

**CALL MEETING
TO ORDER AND
PLEDGE TO FLAG**

The Board recognized the following individuals for their outstanding achievements and contributions to the Beaverton School District and the community.

Recognition of
Students, Staff
and Community

Leroy Bentley and the Beaverton Rotary Dental Check/Dental Aid Program were recognized for providing dental care, dental exams, and dental instruction to more than 5,500 children in the Beaverton School District.

LeeAnn Larsen asked if there were any changes to the agenda.

BOARD PROCEDURES

Tom Quillin asked that Board Policy DBA be discussed for a first reading.

Mary VanderWeele seconded and the motion passed unanimously.

Joseph Rayhawk addressed the Board regarding traffic issues and the potential for over-crowding in the school in the North Bethany area.

PUBLIC PARTICIPATION

Jennifer Moore expressed concerns regarding the BEA negotiations and the ramifications to the District budget.

Ruth Steffen asked the Board to reconsider the budget in order to protect the music programs.

John Burns stated that the budget process did not serve the public well. He asked the Board to revise the budget.

Erica Rooney asked the Board to do what they can about funding at the local level.

David Hattner spoke to the Board regarding the value of music education.

Matt Ellison asked the Board to maintain the current level of music programs.

Jim Shultz asked the Board to reopen the budget and reinstate the lost programs.

Jennifer Singleton stated that music education is necessary and priceless. She asked the Board to ask the BEA to ask their membership how many days they are willing to give up to save programs.

Judy Nielsen expressed concerns how the music teacher's placements were being assigned without consideration to the teacher's expertise.

Megan Reich stated that the band and choir director's influence were very important to students.

Bonnie Dowsett addressed the Board regarding the loss of music programs.

Fely Magallanes stated that music is a core curriculum class.

Don Sanders spoke how music has enriched his family's lives and encouraged the Board to retain music classes.

Jo Fidler asked the Board why certified librarians were cut. She stated the importance of the Battle of the Books competition.

BOARD COMMUNICATION

Mary VanderWeele thanked all the people that attended the meeting in support of the music programs. This budget process has been heartbreaking; there is nothing the Board can change at this time.

Individual School
Board Member
Comments

LeeAnn Larsen stated that the Board does value music and the whole child. The Board did not eliminate music it will just look very different next year.

Individual School
Board Member
Comments
(Cont'd.)

Supt. Rose stated that he is not defending reductions that are from a lack of revenue. He has brought a written response tonight. (See Attachment B) One thing that he can and will do, is communicate accurate information starting tonight.

Superintendent's
Comments

Supt. Rose also reported that he attended four graduation ceremonies. They were all very different and very impressive. It is such a prideful time for parents and students.

He stated his appreciation to the Board members for all their hard work this year. He presented them with a personal note of thanks and a plant.

Mary VanderWeele asked Supt. Rose to look at the security at Five Oaks Middle School in light of the recent security personnel cuts. She asked that security personnel be placed in accordance to the student risk.

DISCUSSION ITEMS

Claire Hertz stated that School Board Policy DBA – General Fund Contingency Appropriation states the District is required to maintain a five percent appropriation for contingency, and the ending fund balance will be at least equal to the amount of the appropriation for contingency. A contingency is appropriated to enable the District to address unforeseen emergencies or financial needs. Board action is required to transfer funds from contingency to spend in any other appropriation level.

Contingency
Fund Balance

Policy DBDB – Fund Balance states the Superintendent is to manage the adopted budget to ensure ending fund cash balance of at least five percent of total actual revenues. A fund balance is a measure of the financial resources available to the District.

In an era of global recession affecting the world economy, the District has experienced unprecedented loss of State School Revenue. In the past four years, the District has spent down reserves in an effort to manage to highest quality programs for students. During the 2012-13 budget process, the District has budgeted for a three and a half percent contingency and until strong state funding returns to the District, staff recommends building reserves on the following schedule:

2012 - 13	3.5 – 3.9%
2013 - 14	4.0 – 4.4%
2014 - 15	4.5 – 4.9%
2015 - 16	5.0%

It is recommended that both policies be maintained at the current percentage to avoid erosion to a new norm lower than the five percent level. While the District is currently under the policy minimum, the District is committed to growing and maintaining reserves to a minimum of five percent in general fund.

The Board discussed possible revisions to School Board Policy DBA.

Mary VanderWeele had several changes and will do a complete review before the second reading in August.

Contingency
Fund Balance
(Cont'd.)

Other comments were:

- This is an emergent time but not a catastrophic time. That wording needs to be changed.
- Under 'Board motivations' number 6 can be deleted, as it is a repeat of number 3.
- Board policy does not usually include footnotes. Either incorporate the language into the policy or delete it.
- Would like to see an annual discussion of contingency fund.
- Like that we have a plan to bring the fund back up, also like that the policy revision will require the appropriation be limited to the current adopted budget or a budget for the following fiscal year.

ACTION ITEMS

Supt. Rose recalled that at the April 23rd Board Work session, the Board reviewed the Achievement Compact requirements, measures, and baseline data. The degree of alignment between the Achievement Compact measures and the District's Strategic Plan measures was discussed. The Board expressed support for the collaborative work by the Beaverton, Eugene, Portland, and Salem-Keizer School Districts to provide statewide leadership in this first year of the implementation of Achievement Compacts.

(12-185)
Achievement
Compact

Since that meeting, the four districts have continued to collaboratively work through issues. A White Paper provides guidance for districts in collecting baseline data and proposed methodologies for establishing targets for the 2012-13 school year aligned with the state's 40-40-20 goal. The four districts will propose to each Board targets for 2012-13 using the goal setting methods outlined in the White Paper. The White Paper also identified issues that the Oregon Education Investment Board (OEIB) should consider revisiting prior to issuing the permanent rules for the Achievement Compacts.

Under the temporary rule, 705-010-0035 Completion and Execution of Achievement Compacts, the OEIB "may waive the requirement to identify both a target number and percentage of students and require either a number or percentage for specific outcome measures, depending on the specifications of the compacts it approves". Staff recommends the Board request a waiver from establishing numeric targets for each outcome. Numeric targets for 2012-13 can be established by applying the percentage target proposed in the Achievement Compact to the size of the group once the size is known. To establish numeric targets now for 2012-13 requires prediction of group sizes for next year.

The Board discussed the Achievement Compact and had the following comments:

- Thanked Jeff Rose for his leadership, advocacy and work with other districts to include a system for measuring individual student growth.
- Compact negotiations should be two-way, each side agreeing to their role. The State needs to state what they are going to provide to districts.
- Should we add the language on what we expect the State to do to the resolution?

Karen Cunningham moved to adopt the proposed outcome targets in the 2012-2013 Achievement Compact and directs the Superintendent to submit the completed compact to the Oregon Education Investment Board with a request for a waiver from completing the numeric targets. The Board further directs the Superintendent to continue to strongly encourage the State to provide adequate funding.

(12-185)
Achievement
Compact
(Cont'd.)

There was no second and the motion was dropped.

Mary VanderWeele moved that the Board adopt the proposed outcome targets in the 2012-13 Achievement Compact and direct the Superintendent to submit the completed compact to the Oregon Education Investment Board, along with the attached White Paper, subject to the request for waiver and qualifications in such White Paper, and further subject to the allocation of stable and sufficient funding to fulfill such targets.

Tom Quillin seconded the motion.

During discussion Tom Quillin stated that the compact is confusing and will not further student achievement.

The Board was encouraged to write to the Oregon Education Investment Board and/or attend their next meeting to make a statement to the Board.

The Board voted 5 – 1 with Tom Quillin voting no.

Mary VanderWeele and Karen Cunningham will write a statement for the Board.

LeeAnn Larsen explained the items in the addendum.

(12-186)
Approval of
Addendum to
Superintendent's
Contract

- No salary change
- Adds 1 more year to his original contract 3 year contract, total of 3 years
- Goals to be approved by October 1
- Evaluation changed to May 30
- Speaking engagements, reimbursements and honorarium changed from prior approval to reporting.

Supt. Rose asked, "What does approval mean?" LeeAnn explained it would be an action item on a School Board agenda requiring an official vote.

The Board discussed the changes to the contract as follows:

- I am fine with just reporting speaking engagements but not the honorarium. I think we should approve that prior to the event.
- The Board has never asked a superintendent to ask for approval before; I think it should be in a report.
- This conversation needs to be in the evaluation/goal setting meeting.
- Honoraria cannot exceed \$50 and does not require prior approval.

Karen Cunningham moved to approve the addendum to the Superintendent's contract, as signed by Jeff Rose.

Sarah Smith seconded the motion.

Tom Quillin stated that the change, as written, has the reporting only to the Board Chair. He would like to have the whole Board review the report.

Tom Quillin moved to amend the motion to include the modified language in section 9.

Mary VanderWeele seconded and the motion passed unanimously.

The Board voted unanimously to approve the original motion as amended.

The Northwest Regional ESD Board of Directors currently has a vacant position in Zone 5. The Zone 5 position represents the Aloha, Southridge, and Westview High School attendance areas. The term will begin on July 1, 2012 and expires on June 30, 2015.

Michael Ingalls has currently served the last four years and is reapplying to fill the vacancy. No other candidates have applied.

Tom Quillin thanked Mike Ingalls for his years of service.

Mary VanderWeele moved to cast the Board's vote for Michael Ingalls who will serve in Zone 5 on the NWRES D Board.

Sarah Smith seconded and the motion passed unanimously.

Board Policy BCB states: The officers of the Board shall consist of a chair and a vice chair. The term of office for the chair and vice chair shall be for twelve (12) months from July 1, 2012 through June 30, 2013. The Board will elect one of its members to serve as chair and one to serve as vice chair. The Board prefers one-year terms for its chair, recognizing state statute allows a member to be elected for two successive terms.

Mary VanderWeele moved to nominate LeeAnn Larsen as School Board Chair for a second term.

Sarah Smith seconded and the motion passed unanimously.

Jeff Hicks moved to nominate Sarah Smith for School Board Vice Chair.

Karen Cunningham seconded and the motion passed unanimously.

Karen Cunningham moved to approve the consent grouping.

Sarah Smith seconded and the motion passed unanimously.

(12-189) BE IT RESOLVED that the employees who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/ terminations be accepted by the School Board as submitted at this meeting.

(12-190) BE IT RESOLVED that the School Board authorized the Superintendent or a designee to obligate the District for the public contract items listed in Attachment A.

(12-191) BE IT RESOLVED that the Grant Report and Proposals are approved as submitted at this meeting.

(12-186)
Approval of
Addendum to
Superintendent's
Contract
(Cont'd.)

(12-187)
NWRES D Board
Member for Zone
5

(12-188)
Election of School
Board Chair and
Vice Chair for
2012-2013

**CONSENT
GROUPING**

(12-189)
Personnel

(12-190)
Public Contracts

(12-191)
Grant Report and
Proposals

(12-192) BE IT RESOLVED that the minutes of the following School Board meeting be and hereby are approved:

June 4, 2012 Business Meeting

(12-192)
Approval of
Board Meeting
Minutes

(12-193) BE IT RESOLVED that the minutes of the following Budget Meetings be and hereby are approved:

May 15, 2012 Budget Committee Meeting

May 17, 2012 Budget Committee Meeting

(12-193)
Approval of
Budget Meeting
Minutes

(12-194) BE IT RESOLVED that the School Board and administrative staff received the minutes from Community Engagement Committee Meetings as an information item.

(12-194)
Minutes from
Community
Engagement
Committees

(12-195) BE IT RESOLVED that the School Board approved the District's request to ODE to delay full implementation of Social Science Instructional Materials until September 2, 2014.

(12-195)
Postpone
Adoption of
Social Science
Instruction
Materials

(12-196) BE IT RESOLVED that the School Board adopted the policy changes for the following policies:

(12-196)
Second Reading
of School Board
Policies

IGBC Parent/Guardian, Family and Community Involvement
KGBA Conduct of Raffles and Bingo by School-Related Groups
FF Naming Facilities/Memorializing
JGAB Use of Physical Restraint and Seclusion

Supt. Rose stated this is the last School Board meeting for the year, but the work continues. There will be hours and hours of work this summer in personnel placements.

**CLOSING
COMMENTS AND
NEXT STEPS**

LeeAnn Larsen stated that this has been a difficult year, but in reflecting she was pleased to remember many good things that happened:

- Supt. Rose completed his first year with the district and exceeded all expectations.
- The Board completed a new budget process.
- They passed a balanced budget.
- The Board approved the New Hope Chinese Charter School application.
- They voted in a new School Board Member, Linda Degman.

The meeting was adjourned at 8:25 p.m.

ADJOURNMENT

Carol Marshall, Recording Secretary

LeeAnn Larsen, School Board Chair

PUBLIC CONTRACTS
BOARD AUTHORIZATION OF SUPERINTENDENT TO
OBLIGATE THE DISTRICT
SUBMITTED FOR SCHOOL BOARD APPROVAL

Description of Items	Person Responsible For Contract	Acquisition Method/ Date Of Bid/RFP	Contractor Or Vendor Selected	Cost Not To Exceed
Multifunctional Digital Photocopier & Digital Duplicators (equipment purchase/lease, maintenance and supplies)	Cynthia Roda, Purchasing Agent	RFP Closed 5/8/12	In final evaluation (demonstrations) 6/11/12	\$567,300
Commercial Food, Disposable & Cleaning Products on a Requirement Basis	Susan Barker	Joint Cooperative Invitation to Bid Closed 5/18/12	TBD (Finalizing Evaluations)	\$3,500,000



Attachment B
June 18, 2012

Response to Request for Additional Furlough Days

Furlough days must be negotiated with the teachers' association. The District cannot unilaterally add more furlough days. Even if we could, adding days would not necessarily provide back to the system precisely what some are advocating to restore.

This spring, we considered the advisory data that was collected from staff and community during the Budget Teaching Sessions. About 37% of those who participated in the Budget Teaching Sessions said they would take up to ten furlough days to help balance the budget.

In any negotiation, there is a give and take and multiple perspectives are considered. Employees and the District agreed to take five furlough days in 2012-13, and four days in 2013-14. The agreement was ratified by over 95% of teachers. In addition, the agreement was approved by the School Board.

Staff have been part of the solution in balancing several very challenging budgets. Over the past four years, our employees have helped us balance the budget by taking pay freezes, reduced tuition reimbursement, voluntary insurance reductions and furlough days. They have done this to help sustain programs and keep class sizes manageable. However, furlough days and other compensation concessions are not sustainable. Continuing down this path will impact who we are able to attract, hire and retain in the future when better economic times return.

The District is committed to planning a more sustainable budget. At some point, we must acknowledge the fact that our funding is insufficient to sustain our programs as they currently exist. We must do the difficult work to redesign programs so that they are affordable. Non-sustainable reductions have a cumulative effect. The more non-sustainable the budget, the more that has to be reduced in the long run. We must live within the revenue we receive from the state.

We know our community values instructional time. By repeatedly taking furlough days, we are not providing our students with the time for teaching and learning that they deserve and need to be college and career ready.

We hope you will join us in advocating at the state level for adequate and stable funding for K-12 education. Our legislators need to hear from Beaverton parents and community members. Your voice is powerful and can make a difference.

June 18, 2012