

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

DRAFT - MEETING MINUTES

Tuesday, November 1, 2022 - 9:00 a.m.

Howard Male Conference Room

The Alpena County Local Emergency Planning Committee (LEPC) met on Tuesday November 1, 2022, at 9:00 a.m. in the Howard Male Conference Room.

MEMBERS PRESENT: CHAIR – Alpena County Board of Commissioners Bob Adrian
Director of Emergency Management and E911 Services Kim Elkie
Assistant Director of Emergency Management and E911 Services Al Rapson
NE Mich Medical Control Representative Nick Harrison
Alpena County Fire Representative Hanna Trelfa
Chief, Alpena City Police Joel Jett
Chief, Alpena City Fire Department Bill Forbush
Alpena County Sheriff Erik Smith
Alpena County 911 Training Officer Rory Sherwood
Public Health Representative, District 4 Nic Modrzyński
Alpena Public Schools Lee Fitzpatrick
MSP Alpena Post Sgt. Randy Servia

MEMBERS ABSENT: MidMichigan Medical Center Representative Paige Armstrong
Coordinator EMHSD, MSP District 7 Lt. Michael deCastro
City of Alpena Elected Official Representative Mike Nowak
Director, Alpena County Road Commission Ryan Brege

OTHERS PRESENT: Kim MacArthur, Board Assistant
Mary Catherine Hannah, County Administrator
Lt. Eric Hamp, Alpena City Police
Tim Rombach, DPI

Commissioner Chairman Adrian called the meeting to order at 9:01 a.m.

INFORMATION ITEM: Director of Emergency Management and E911 Services Kim Elkie introduced Al Rapson the new Assistant Director of Emergency Management and E911 Services.

Motion to approve the minutes from August 11, 2022 meeting was made by Joel Jett with support by Erik Smith. Motion carried.

Motion to approve the agenda was made by Rory Sherwood and supported by Joel Jett.
Motion carried.

INFORMATION ITEM: Director Elkie stated one of the main duties of this Committee is to make sure we have response plans for any industrial or farm site that exceeds a threshold (set by the State) of hazardous chemicals. Currently, Alpena County has 60 active facilities (tiers 2 & 3 combined), 19 of which are inactive and four facilities that rise to the level of tier 3 and require a response plan. Those facilities include the Bio Refinery, Frontier, Besser, and DPI now falls in the tier 3 category and requires a response plan.

Director Elkie presented DPI's off-site response plan for review and approval. At a meeting with representatives from DPI, Director Elkie and Assistant Director Rapson were informed DPI had hired a contracting company to remove the sulfuric acid (the hazardous chemical that required the plan) from the storage location at the Bio Refinery. Online reporting shows the chemicals are still there, so they are required to have a plan. Industry and farming site are required to self-report annually and once the chemicals are removed from the website, it falls off our radar. Tim Rombach from DPI stated they will have the chemicals that have been removed taken off the website very soon and will inform Director Elkie when completed in which she will then update the Committee. Until chemicals are removed from the website a plan must be on file. Commissioner Adrian questioned the emergency response guide numbers on the chemical charts as they were not complete, along with the MSDS sheets for the response plan. Director Elkie reported that most of the information is retrieved from the State's website, and she will find the missing information and update. Tim will help find the correct SDS numbers for DPI as they have this information on an online database and may be able to find the Bio Refinery numbers as well. Director Elkie will update the response plan for DPI. Motion was made to approve the DPI hazardous chemical plan and amend at next meeting by Nic Harrison and supported by Hanna Trelfa.

NEW BUSINESS: None.

Motion to adjourn by Rory Sherwood with support by Bill Forbush. Motion carried.

The meeting adjourned at 9:16 a.m.

Bob Adrian, Chairman

Kim Elkie, Director of Emergency
Management and E911 Services

kvm