



## FACILITIES MANAGEMENT

Independent School District No. 709

*Located at 101 East 3rd Street*

*Mailing Address: 215 North 1st Avenue East  
Duluth, Minnesota 55802*

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

# Memorandum

**To:** Bill Hanson

**From:** Kerry M. Leider

**Date:** June 27, 2012

**Re:** Amendment of Lease Agreement with Johnson Controls, Inc. at HOCHS

Enclosed find three (3) copies of the Amendment of Lease Agreement between ISD #709 and Johnson Controls, Inc. pertaining to the exclusive use of space in Room 100 at Historic Old Central High School (HOCHS). This extension covers the period from December 1, 2012 through December 31, 2013 at a base rent of \$3,643.00 for the first year beginning July 1, 2012. The rent will be increased the second year by 2.5%.

After review, please sign all three copies of the Lease Amendment and return them to the Facilities Management office for processing.

Attachment