

Collin County Community College District Board of Trustees

2020-01-3

January 28, 2020

Resource: Dr. H. Neil Matkin
District President

AGENDA ITEM:

Report Out of the Finance and Audit Committee and Consideration of Approval for the District President to Negotiate a Contract with IN2 Architecture for Master Planning Services

DISCUSSION:

In preparation for the college's next five-year Master Plan for the period of 2020-2025 and in recognition that the region's demographics and workforce composition are changing rapidly, there is a need to update data to inform the development of the new Master Plan. The proposed components listed below will update key segments of the 2015 Master Plan study. Portions of the proposed study will take place over a three-year period, as some existing campus enrollments are anticipated to change resulting from the addition of the new campuses. Master Planning Services with IN2 Architecture are proposed to include the listed components at a cost not to exceed \$300,000.

- 1) **Regional Demographic Study** to include age, race, income, education, in- and out-migration, etc. for Collin and surrounding counties;
- 2) **Changing Traffic and Commute Patterns** to help identify campus impacts *(to be conducted in 2021 and 2022 following the opening of new campuses to study the impact on existing campuses)*;
- 3) **Enrollment and Capacity and Utilization Updates** to project existing and future campus space needs *(to be conducted in 2021 and 2022 following the opening of the four new campuses to study the impact on existing campuses)*;
- 4) **Key Industry Labor Market Analysis** to identify gaps in labor force educational attainment and to identify key and emerging drivers of jobs and income in the area;
- 5) **Talent Demand Analysis by Occupation**, including skillsets, wages, and educational level;

- 6) **Talent Development Study** regarding the region's talent supply pipeline;
- 7) **Facilities Assessment** *(to be conducted in 2022 following the opening of new campuses to study their impact on existing campuses and an analysis of the best use of administrative and support facilities, including Collin Higher Education Center and Courtyard Center);*
- 8) **Future Site Identification with Plan Studies and Renderings** *(to be conducted in 2022 or 2023 if new campus locations are recommended);* and
- 9) **Overall Master Plan Development**

To meet the timeline published to the community and the Board of Trustees, the initial phase of this study is to be completed in February – May, 2020, with a report reflecting the study results for presentation to the Board of Trustees by June 2020. The new five-year Master and Strategic Plans will launch in September 2020.

DISTRICT PRESIDENT'S RECOMMENDATION:

The District President recommends approval to negotiate a contract for Master Planning Services with IN2 Architecture to include the listed components at a cost not to exceed \$279,300 over a three-year period through 2023.

SUGGESTED MOTION:

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the District President to negotiate a contract with IN2 Architecture to provide Master Planning Services, as presented.”