

Carmel Clay Public Library
- Operating Fund Receipts & Expenses MTD & YTD
From 2/1/2019 Through 2/28/2019

		Current Month	Year To Date	Budget Estimate	Balance Budget	Percent Received / Expended
	Revenue					
4000	Local Income Tax	337,033.83	674,067.66	4,044,406.00	3,370,338.34	16.66%
4010	Property Tax	0.00	0.00	3,937,982.00	3,937,982.00	0.00%
4020	License Excise Tax	0.00	0.00	337,127.00	337,127.00	0.00%
4030	Financial Institution Tax	0.00	0.00	1,880.00	1,880.00	0.00%
4040	Commercial Vehicle Excise Tax	0.00	0.00	3,755.00	3,755.00	0.00%
4200	Fines & Fees	9,821.98	21,370.83	125,000.00	103,629.17	17.09%
4210	Copy Machine	1,119.55	1,714.55	15,000.00	13,285.45	11.43%
4220	Coffee Shop Rent	0.00	0.00	4,800.00	4,800.00	0.00%
4230	AMEX Rebate	0.00	7,071.99	7,000.00	(71.99)	101.02%
4240	Interest Earnings	48,087.04	62,839.09	300,000.00	237,160.91	20.94%
4530	Refunds	741.15	14,596.28	10,000.00	(4,596.28)	145.96%
4900	Miscellaneous Receipts	40.00	40.00	10,000.00	9,960.00	0.40%
	Total Revenue	396,843.55	781,700.40	8,796,950.00	8,015,249.60	8.89%
	Personal Services					
6121	Full Time Regular	146,671.71	291,209.61	1,984,644.00	1,693,434.39	14.67%
6122	Full Time Overtime	2,277.23	4,523.40	27,449.00	22,925.60	16.47%
6125	Part Time Regular	89,457.21	168,271.41	1,102,038.00	933,766.59	15.26%
6126	Part Time Overtime	5,023.85	10,302.11	63,295.00	52,992.89	16.27%
6130	FICA	15,092.66	29,407.01	205,124.00	175,716.99	14.33%
6131	Medicare	3,529.72	6,877.43	48,115.00	41,237.57	14.29%
6132	PERF	10,589.55	31,432.87	265,000.00	233,567.13	11.86%
6133	Group Insurance	27,831.95	55,360.96	435,000.00	379,639.04	12.72%
	Total Personal Services	300,473.88	597,384.80	4,130,665.00	3,533,280.20	14.46%
	Supplies					
6213	Office Supplies	2,711.65	6,040.38	50,000.00	43,959.62	12.08%
6230	Repair & Maintenance Supplies	259.54	2,016.25	32,000.00	29,983.75	6.30%
6231	Fuel, Oil, and Lubricants	396.00	396.00	8,000.00	7,604.00	4.95%
6242	Print Processing (VAS)	1,806.82	3,411.54	28,000.00	24,588.46	12.18%
6243	Book Processing Supplies	1,404.29	1,606.43	21,684.00	20,077.57	7.40%
6244	Audio-Visual Processing Supplies	0.00	470.67	26,328.00	25,857.33	1.78%
	Total Supplies	6,578.30	13,941.27	166,012.00	152,070.73	8.40%
	Other Services & Charges					
6311	Legal Services	8,319.50	11,695.06	6,000.00	(5,695.06)	194.91%
6312	OCLC	4,393.04	4,393.04	43,664.00	39,270.96	10.06%
6313	Consultants	3,550.11	8,929.34	75,000.00	66,070.66	11.90%
6314	Payroll Processing Fee	2,076.99	4,611.40	33,776.00	29,164.60	13.65%
6315	Other Professional Fees	1,450.51	2,710.15	57,721.00	55,010.85	4.69%
6321	Telephone	888.88	1,163.76	14,000.00	12,836.24	8.31%
6322	Postage	0.00	800.00	9,000.00	8,200.00	8.88%

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From 2/1/2019 Through 2/28/2019

		Current Month	Year To Date	Budget Estimate	Balance Budget	Percent Received / Expended
6323	Travel Expense	2,825.00	2,897.35	10,000.00	7,102.65	28.97%
6324	Meetings	1,437.00	1,437.00	42,000.00	40,563.00	3.42%
6331	Legal Notices & Employment Ads	250.00	250.00	1,000.00	750.00	25.00%
6332	Printing	0.00	0.00	6,000.00	6,000.00	0.00%
6341	Official Bonds	0.00	0.00	1,000.00	1,000.00	0.00%
6342	Other Insurance	0.00	0.00	80,000.00	80,000.00	0.00%
6351	Natural Gas	4,511.39	8,346.75	53,000.00	44,653.25	15.74%
6352	Electricity	11,100.52	22,706.06	267,806.00	245,099.94	8.47%
6353	Water	1,106.05	2,029.69	19,000.00	16,970.31	10.68%
6354	Trash Removal	280.13	560.26	5,000.00	4,439.74	11.20%
6355	Internet	123.08	171.16	46,700.00	46,528.84	0.36%
6361	Building Maintenance	31,064.12	46,409.92	400,000.00	353,590.08	11.60%
6362	Equipment Maintenance	2,166.30	2,267.85	200,000.00	197,732.15	1.13%
6363	Vehicle Maintenance	359.85	359.85	10,000.00	9,640.15	3.59%
6368	Rent	2,475.00	4,950.00	30,300.00	25,350.00	16.33%
6371	Databases (Staff)	0.00	300.00	5,250.00	4,950.00	5.71%
6372	Databases (Patrons)	13,892.01	31,425.61	201,850.00	170,424.39	15.56%
6373	Downloadable Audio/Video	17,685.43	30,469.60	200,567.00	170,097.40	15.19%
6374	E-Books	10,955.96	15,185.56	132,208.00	117,022.44	11.48%
6381	Dues	0.00	0.00	17,000.00	17,000.00	0.00%
	Total Other Services & Charges	120,910.87	204,069.41	1,967,842.00	1,763,772.59	10.37%
Capital Outlays						
6410	Equipment	7,655.03	11,275.51	283,857.00	272,581.49	3.97%
6411	Furniture	0.00	0.00	6,000.00	6,000.00	0.00%
6422	Periodicals	60.00	109.95	20,000.00	19,890.05	0.54%
6423	Nonprinted Materials	4,676.95	5,896.45	148,157.00	142,260.55	3.97%
6424	Nonprinted Standing Orders	0.00	450.40	2,918.00	2,467.60	15.43%
6430	Books - Fiction	26,138.96	54,604.11	396,368.00	341,763.89	13.77%
6431	Books - Nonfiction	3,775.18	9,835.76	90,795.00	80,959.24	10.83%
6432	Books - Standing Orders	6,551.30	6,970.48	30,000.00	23,029.52	23.23%
6433	Books - Reference	650.51	2,117.44	16,712.00	14,594.56	12.67%
	Total Capital Outlays	49,507.93	91,260.10	994,807.00	903,546.90	9.17%
Transfers						
6990	Transfer Out	0.00	0.00	250,000.00	250,000.00	0.00%
	Total Transfers	0.00	0.00	250,000.00	250,000.00	0.00%
	Total Operating Fund	477,470.98	906,655.58	7,509,326.00	6,602,670.42	12.07%

CARMEL CLAY PUBLIC LIBRARY
2019 FUND BALANCES
FOR THE MONTH ENDED FEBRUARY 28, 2019

NAME OF FUND	<u>BALANCE</u> <u>January 31, 2019</u>	<u>February</u> <u>RECEIPTS</u>	<u>February</u> <u>EXPENSES</u>	<u>BALANCE</u> <u>February 28, 2019</u>
OPERATING FUND	9,955,639.59	396,843.55	477,470.98	9,875,012.16
CHANGE FUND	880.00			880.00
PETTY CASH FUND	200.00		-	200.00
FRIENDS FUND	75,321.21	300.00	5,224.90	70,396.31
FOUNDATION FUND	270,882.41	-	3,100.86	267,781.55
LIRF FUND	2,250,654.47	-		2,250,654.47
PLAC FUND	975.00	455.00	-	1,430.00
STATE TECHNOLOGY FUND GRANT	29,273.00		2,441.92	26,831.08
LEASE RENTAL FUND	949,250.94	-		949,250.94
CAPITAL PROJECTS FUND	630,929.48	-	-	630,929.48
RAINY DAY FUND	8,672,716.12	-	-	8,672,716.12
2018 BOND FUND	872,848.14	-	-	872,848.14
TOTAL ALL FUNDS	<u>23,709,570.36</u>	<u>397,598.55</u>	<u>488,238.66</u>	<u>23,618,930.25</u>

Carmel Clay Public Library
Summary Encumbrance Ledger - 2018 Encumbrances
From 1/2/2019 Through 2/28/2019

Vendor Name	Enc Number	Beginning Balance	Current Balance	Net Change
Books	029	44,274.57	8,728.11	(35,546.46)
Book Processing Supplies	030	3,683.50	2,166.86	(1,516.64)
AV Processing Supplies	031	8,328.00	7,857.33	(470.67)
eBooks	032	207.93	70.00	(137.93)
Non-Print	033	7,248.97	6,135.37	(1,113.60)
Non-Print SO	034	917.91	917.91	0.00
Roli / Stripe	035	599.95	599.95	0.00
CDW Government	036	2,372.80	2,372.80	0.00
Meraki	037	2,346.70	0.00	(2,346.70)
Downloadable AV	038	216.98	38.51	(178.47)
Central Technology	33579	646.92	646.92	0.00
Presidio Networked Solution...	33590	198.00	0.00	(198.00)
Lyngsoe Systems	33608	100,000.00	100,000.00	0.00
RJE Business Interiors	33611	2,693.00	2,693.00	0.00
Report Balance		173,735.23	132,226.76	(41,508.47)